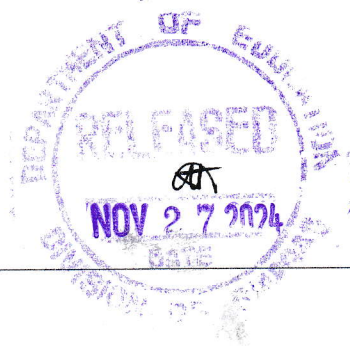




Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

November 21, 2024

DIVISION MEMORANDUM

No. **11-308** s. 2024

**PROGRESS MONITORING ON THE CONDUCT OF MAKE -UP CLASSES
FOR LOST CLASS DAYS DUE TO SEVERE TROPICAL STORM (STS) KRISTINE**

To :Assistant Schools Division Superintendent
CID /SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors/District In Charge
Elementary/Secondary School Heads both public and private schools
All those concerned
This Division

1. The Department of Education - Siargao Division Office underscores the importance of effective curriculum implementation, emphasizing optimized contact time for teaching and learning activities as per **DepEd Order No. 009, s. 2024**, and the implementation of blended learning during disasters and emergencies as per **DepEd Order No. 017, s. 2022** .
2. In this context, as highlighted in **Regl Memo 1290, s 2024**, all education leaders in both public and private schools are tasked with overseeing the scheduling of make-up classes for the days missed due to Typhoon Kristine. Additionally, they must ensure that learners receive essential academic support, which involves promptly scheduling make-up classes and granting students access to learning materials like SLMs, workbooks, and digital resources, as well as any specialized equipment or support services necessary for their individual learning needs.
3. Learning Area /District Supervisors and select SGOD personnel will monitor schools conducting make-up classes; *using FLO-ADM, extra hours per subject , or Saturday classes* as needed, and conduct evaluation to ensure compliance to DepEd standards .The monitoring schedule will be on December 2- 4, 2024
4. Attached are the Monitoring Schedule, outlining the key milestones and timelines for the project, and the monitoring team, who will be responsible for consolidated progress report.



Siargao



Brgy. Osmena, Dapa, Surigao del Norte,

Contact



siargao@deped.gov.ph

DepEd



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

5. School Heads must submit their **Action Plan** with corresponding Accomplishment Reports to the Division ADM Focal Person in pdf format, using the templates provided in the enclosure.
6. All documentation related to this activity shall be uploaded to an online repository by December 10, 2024, and forward it to the Division ADM Focal Person.
7. Travel, miscellaneous, and incidental expenses of the Division Monitoring Team **shall be charged against the PSF for ADM F.Y. 2024 under OSEC-13-24-1005** (to be downloaded at a later date) subject to accounting, auditing rules and regulations.
8. Immediate dissemination of this Memorandum is highly desired.


KAREN L. GALANIDA, PhD, CESO V
Schools Division Superintendent

Encls.: As stated

References: DepEd Order No. 009, s. 2024, DepEd Order No. 017, s. 2022 .
Regl Memo 1290, s 2024

To be indicated in the Perpetual Index
Under the following subjects:

ALTERNATIVE DELIVERY MODE

CURRICULUM

FLEXIBLE LEARNING OPTIONS

rarudila/Nov 21, 2024



Address: Brgy. Osmena, Dapa, Surigao del Norte
Telephone No.: 09190040217
Email Address: Siargao@deped.gov.ph |



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure 1

MONITORING TEAM

Districts	Monitoring Team
1. Burgos	1. Florangel S. Arcadio, PhD -EPS
	2. Leah G. Mones- PSDS
	3. District Nurse
2. Dapa West	1. Relyn D. Raza, PhD-EPS
	2. Joseph S. Solana- PSDS
	3. District Nurse
3. Dapa East	1. Maritess T. Penera, PhD-EPS
	2. Ana Maria Tomasita C. Espejon-PSDS
	3. District Nurse
4. Gen Luna	1. Luz Sandra R. Fernandez-EPS
	2. Alda S. Minorca- PSDS
	3. District Nurse
5. Numancia East	1. Fernando A. Dones, PhD-EPS
	2. Julius P. Tesiorna-PSDS
	3. District Nurse
6. Numancia West	1. Elias C. Brina, PhD-EPS
	2. Maritess M. Petallo, PhD-PSDS
	3. District Nurse
7. Pilar	1. Neni Dumanjog, PhD-EPS
	2. Katleen P. Jornales-PSDS
	3. District Nurse
8. San Benito	1. Fernando A. Dones, Jr, PhD-EPS
	2. Regemae Alburo, PhD-PSDS
	3. District Nurse



Address: Brgy. Osmena, Dapa, Surigao del Norte
Telephone No.: 09190040217
Email Address: Siargao@deped.gov.ph |



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

9. San Isidro	1. Aniesol C. Lasala- EPS
	2. Emelie C. Pomoy-PSDS
	3. District Nurse
10. Sapao	1.Joselito Tokong-EPS
	2. Rolando S. Sapuras-PSDS
	3.District Nurse
11.Socorro East	1. Randy A. Rudila-EPS
	2. Sarachen L. Sangco, PhD-PSDS
	3. District Nurse
12. Socorro West	1.Randy A. Rudila-EPS
	2.Gerlie Joi C. Sanico, PhD
	3.District Nurse



Address: Brgy. Osmena, Dapa, Surigao del Norte
Telephone No.: 09190040217
Email Address: Siargao@deped.gov.ph |



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure 2

PROGRESS MONITORING REPORT

**CONDUCT OF MAKE-UP CLASSES USING FLEXIBLE LEARNING OPTIONS
(FLO)- ALTERNATIVE DELIVERY MODALITIES (ADM)**

Learning Area/Program:

Date of Monitoring:

Name of School Monitored:

School Head:

Activities/Strategy	Target	Actual Accomplishment	% of Accomplishment	Agreement
<i>Sample:</i> 1. Check and review Work Learning Plan (WLP) of teachers				
2. Check the completeness of SLMs retrieved .				
3. Number of qualified and trained ADM teachers available per student.				
4. Assessment of student learning progress through standardized tests, portfolios , or other appropriate methods.				
5. Check the utilization of Digital materials (tablets, if available)				
6. Monitoring of students' access to healthcare, nutrition, and other essential services.				
7. Submission of SHs Action Plan .				

Prepared by:

EPS/PSDS/Health Personnel

Noted by:



Address: Brgy. Osmena, Dapa, Surigao del Norte
Telephone No.: 09190040217
Email Address: Siargao@deped.gov.ph



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

CID Chief

Enclosure 3 (For School Heads Only)



Republic of the Philippines
Department of Education
CARAGA REGION

**ACTION PLAN FOR CONDUCTING MAKEUP CLASSES USING FLEXIBLE LEARNING OPTIONS (FLO) -
ALTERNATIVE DELIVERY MODALITIES (ADM) DUE TO CLASS DISRUPTIONS CAUSED BY
TYPHOON KRISTINE (STS)**

QUARTER 4, C.Y. 2024

Process/PAPs/Learning Area: FLO-ADM

Objectives/ Targets	Strategies/Activities	Persons Involved	Resources Needed	Time Frame	Expected Output

Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph

Doc. Ref Code	RO-CI-MD-F015	Rev	01
Effectivity	08.16.24	Page	1 of 7

INSERT BAR CODE HERE



Address: Brgy. Osmena, Dapa, Surigao del Norte
Telephone No.: 09190040217
Email Address: Siargao@deped.gov.ph



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure 4

ACCOMPLISHMENT REPORT

MAKE-UP CLASSES USING FLEXIBLE LEARNING OPTIONS (FLO) - ALTERNATIVE DELIVERY MODE (ADM) DUE TO CLASS
DISRUPTIONS CAUSED BY TYPHOON KRISTINE (STS)

Quarter __, CY __

Program: FLEXIBLE LEARNING OPTIONS (FLO) - ALTERNATIVE DELIVERY MODE (ADM)

Division:

School:

Objectives/ Targets	Strategies/Activities	Status of Accomplishment				Facilitating Factor/s	Hindering Factor/s	Remarks
		Status	Target	Actual	Date of Implementation			
Conduct of Make-Up Classes Using Flexible Learning Options (FLO) - Alternative Delivery Mode (ADM) Due to Class Disruptions Caused by Typhoon Kristine (STS)								

Add rows, if necessary.

* Add rows, if necessary.

Prepared by:

School Head

Noted:

Public Schools' District Supervisor





Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Republic of the Philippines
Department of Education
CARAGA REGION

Enclosure 1 to Regional Memorandum **129D** s. 2024
For ADM Focal Person Only

**TECHNICAL ASSISTANCE PLAN PROGRESS MONITORING REPORT ON THE CONDUCT
OF MAKE-UP CLASSES USING FLO-ADM OF SCHOOLS AFFECTED
BY SEVERE TROPICAL STORM KRISTINE (STS)**

Quarter, CY _____
(To be accomplished by SDO Learning Area Supervisors/ Program Focal Persons)

Division:

Learning

Area/Program:

Date of Monitoring:

Activity	Challenges/Issues/Gaps/Problems	Proposed Strategies/Activities to address CIGPs	Status of Implementation	Results of the TA Provided (to include no. of TA beneficiaries, if applicable)	TA Need from RO

Enclosure 5

FOR PSDS Only



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5069
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph

INSERT BAR CODE HERE

Doc. Ref. Code	RO-CLMD-F029	Rev	00
Effectivity	02.01.2023	Page	1 of 2



Certificate No.: PRR-QMS
24.59.0191



Address: Brgy. Osmena, Dapa, Surigao del Norte
Telephone No.: 09190040217
Email Address: Siargao@deped.gov.ph



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Republic of the Philippines
Department of Education
CARAGA REGION

Enclosure 1 to Regional Memorandum 1290 s. 2024
For ADM Focal Person Only

TECHNICAL ASSISTANCE PLAN PROGRESS MONITORING REPORT ON THE CONDUCT
OF MAKE-UP CLASSES USING FLO-ADM OF SCHOOLS AFFECTED
BY SEVERE TROPICAL STORM KRISTINE (STS)

Quarter, CY _____
(To be accomplished by SDO Learning Area Supervisors/ Program Focal Persons)

Division: _____
Learning Area/Program: _____
Date of Monitoring: _____

Activity	Challenges/Issues/Gaps/Problems	Proposed Strategies/Activities to address CIGPs	Status of Implementation	Results of the TA Provided (to include no. of TA beneficiaries, if applicable)	TA Need from RO

DepEd MATAYAG
Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5969
Email: caraga@deped.gov.ph
Website: caraga-deped.gov.ph

Doc. Ref. Code	RO-CLMD-F029	Rev	00
Effectivity	02.01.2023	Page	1 of 2



Certificate No.: PRR-QMS
24 59 0191



Address: Brgy. Osmena, Dapa, Surigao del Norte
Telephone No.: 09190040217
Email Address: Siargao@deped.gov.ph |