

Devartment of Education

CARAGA REGION





November 4, 2024

Division Memorandum No. 5 5 5s. 2024

> To: Assistant Schools Division Superintendent SGOD Chief CID Chief Public Schools District Supervisors Elementary and Secondary School Heads This Division

ADDENDUM TO DIVISION MEMORANDUM NO. 10-281 S. 2024 (CONDUCT OF SIARGAO DIVISION ATHLETIC MEET 2025)

- 1. Division Athletic Meet 2025 shall be held on December 10-13, 2024 at Siargao Sports Complex, Barangay Osmeňa, Dapa, Surigao del Norte;
- 2. For the complete details of the activities, enclosed are the following references:

Enclosure 1 - Schedule of Activities

Enclosure 2 - Technical Working Committees

Enclosure 3 - List of Technical Officials

Enclosure 4 - List of Billeting Quarters and Playing venues

Enclosure 5 - Term of reference of Technical Working Committees

Enclosure 6 - Special Awards, Mechanics, and Criteria for Judging

- 3. All delegations shall have a delegation muse who is a bonafide learner of the Schools Division of Siargao representing the delegation for the Search of MISS. SDAM 2025.
- 4. All delegations are encouraged to create a committee on Solid Waste Management to ensure proper waste disposal and maintain the cleanliness of every billeting quarter, as well as a committee on DRRM to ensure the safety of all delegates.

5. Wide dissemination of this memorandum is desired

KAREN L. GALANIDA, PhD, CESO V

Schools Division Superintenden

Reference: Palarong Pambansa Act 2013 (RA10588)

To be indicated in the Perpetual Index

Under the following subjects:

LEARNERS TEACHING AND NON-TEACHING PERSONNEL SCHOOL SPORTS

SGOD/sdam TWG/jtt/ 11/27/2024



Department of Education CARAGA REGION

SCHOOLS DIVISION OF SIARGAO

Enclosure no. 1 of DM No. _____ s. 2024

SCHEDULE OF ACTIVITIES

DATE	TIME	ACTIVITY (IES)	VENUE
Dec. 2-5, 2024	8:00-11:00 am	Refresher Course and	Siargao Convention
	1:00-5:00 pm	Accreditation of Technical	Center
		Officials and Coaches	
Dec. 6-8, 2024	8:00-12NN	Division Tabletop Screening of	Division Training Center
	1:00-5:00	Documents of Athletes,	*
	a-population of the control of the c	Coaches, Assistant Coaches	
		and Chaperones	
Dec. 10, 2024	1:00pm-2:00pm	Opening Parade	Assemble at the Division
			Office and TESDA ground
		Order of the Parade:	
	acres de la constante de la co	1. Colors with PNP/BSP	
		2. Division Office Officials	
		3. DNHS Drums and Lyer Corps	
		4. Burgos Delegation 4. Dapa Delegation	
		5. Gen. Luna Delegation	
	To the state of th	6. Numancia Delegation	
	-	7. SNSHS Drums & Lyer Corps	
		8. Pilar Delegation	
		8. San Benito Delegation	
		9. DCES & SPED Center Drums	
	AST TRANSPORTED TO THE PROPERTY OF THE PROPERT	and Lyer Corps	
	in the second se	10. San Isidro Delegation	4
		11. Sapao Delegation	
	7	12. Socorro Delegation	
		13. DEMNS Drums & Lyer Corps	
	ACCOUNTS ACC	14. Technical Officials	-
	(H)		
		OPENING PROGRAM	By
		Entrance to the Saludo	Municipality/Delegation
		National Anthem	Dana NIIC Charala
		Invocation	Dapa NHS Chorale
		mvocation	Dapa NHS Chorale
		Opening Remarks	Roel T. Diamante, PhD, CESE
			Assistant SDS
		Entrance of the friendship	Abegail Q. Palen
		flame and lighting of the Urn	Zeithrick Norcos
			Gymnastics
			2023 & 2024 Palarong
,			Pambansa Qualifier
	-		Mica G. Jornales
	Acceptance of the Control of the Con		Rex Erwin C. Dapar
			Gleiah Ria R. Quisagan 2023 Palarong Pambansa
			Qualifier Qualifier
		Heisting of Doggoogs	
		Hoisting of Banners:	
	1	I .	

Department of Education CARAGA REGION SCHOOLS DIVISION OF SIARGAO

	DC1.	TOOLS DIVISION OF SE	
		Division of Siargao Banner	Karen L. Galanida, PhD Roel T. Diamante, PhD
		Delegation Banners	Municipal Mayors and PSDSs /District Sports Coordinators
	a a	Acknowledgment of the participating delegation	Dr.Harem L. Taruc Chief, SGOD
		Oath of Sportsmanship	Abegail Q. Palen 2023 & 2024 Palarong Pambansa Gymnastics Athlete
		Oath of Officiating Officials	Joselito T. Tokong EPS/Division Sports Officer
		Declaration and Formal Opening of the 2025 Siargao Division Athletic Meet	KAREN L. GALANIDA, PhD, CESO-V Schools Division Superintendent
		Production Number of the Delegation Muses	Mr Francis Al C. Esparrago Mr Francis Joe Espanto
,		Program Host	June Mark P. Solloso T-III – Numancia CES Camille E. Martel
and operations of the second operations of the			T-II/Siargao NSHS
	2:00-3:00pm	Solidarity Meeting	Tournament Managers and Coaches
	3:00 -5:00pm	Pairing/weighing of athletes	Technical Officials and coaches
Dec. 11, 2024	8:00-12:00 nt 1:00-5:00pm	n Start of the Game	
Dec. 12, 2024	8:00-3:00pm 8:00-12:00am 1:00-5:00pm	n Championship games	
Dec. 13, 2024	8:00-12:00ar	Continuation of Championship Games	
	1:00-3:00 pm	Closing Program Awarding of winners	
		Message	KAREN L. GALANIDA, PhD, CESO V Schools Division Superintendent
		Closing Remarks	Roel T. Diamante, PhD, CESE Asst. Schools Division Supt.
w		Closing Prayer	Mr Julius P. Tesiorna PSDS – Numancia East Distric
		Program Host:	June Mark P. Solloso Carmille E. Martel

TECHNICAL WORKING GROUP

		. Oversight Commit	tee:
	10	ver-all Chairman	Karen L. Galanida, PhD, CESO V - SDS
		o-Chair	Roel T. Diamante, PhD, CESE - ASDS Harem L. Taruc, PhD - Chief ES - SGOD
	3 N	/lembers	Gemna G. Pobe, EdD, DPA - Chief ES, CID
	4		Gemna G. Pobe, Edd, DFA - Chief Es, or
	5 F	Program Owner	Joselito T. Tokong, MA - EPS/DSO
	6		Isagani B. Calidguid - DPO
	1	2. Program, Commu	Isagani B. Calidguid 2010 Inication, Documentation/ News letter publication Committee
-		Chairman	Marites 1. Penera
U-107/	8	Co-chair	Edgar G. Gorgonio
	9	Members	Jayson Argota
	10		Lorenze Quinaso .
	11		Charmaine Rose C. Mahomoc
	12		Carlo Borris G, Oraliza s and certificates/Lei, Plaques and token/Awards & Recognition
			s and certificates/Lei, Flaques and tollow,
		Committee	i Carolio
	CONTROL CO.	Chairman	Aquino Garcia
		Co-Chair	Caherine B. Landao
	15	Members	Reggy C. Asupre
	16		Jayson N Bayeta
	17		Luwyn E. Gubaton
	18	3	Jaymar Espiel
		4. Billeting Quarte	ers and Accomodation Committee
-	19	Chairman	Ana Maria Tomasita C. Espejon
	20	Co-Chair	Joseph D. Solana
	1	9 Members	Grenel Capillanes
	2	0	Kem E. Abuton
	2	1	Virginchita A. Gorgonio
-	2	2	Rex Mardy Labe
		5. Stage Decorati	on and Venue Preparation Committee
		Chaiirman	Virginchita A. Gorgonio
	2	23 Co-Chair	Jerome D. Dingding
	2	24 Members	Lorna F. Minglana
	7	25	Mariecar R. Sulapas
		26	Ma. Cristina L. Uy
		27	Bernard D. Delgado
		6. Playing venue	e and lay-outing Committee
		Chairman	Joselito T. Tokong
		Co-Chair	Isagani B. Calidguid
	-	Members	All TMs
H		7. Supplies and	Equipment Committee
-		29 Chairman	Francisco Albert C. Golo
-		30 Co-chair	Valentino Ernesto Castrence
-		31 Members	Daniel Anasco
+		32	Rodel Tokong
-	R	33	Aljie Sinday
-	***************************************		
-		8. First Aide ar	nd Emergency Response Committee
-		34 Chairman	Pilarita S. Pomoy
-		35 Co-Chair	Haidy T. Arciga
-		36 Members	Rosenette E. Libay
1		JU INICITIOCI 3	Juvy C. Arreza

			Livetha	n Tayapad
	38		Jonatha	3. Gopico
1	39		Jeriyii b	ristian Tan
	40		Joe Pet	
	41		Dabia (Grace G. Joaquino
	42		Bable	Stace cores
		144.00		
		ood Committee	Virgin	chita A. Gorgonio
		airman	Lorna	F. Minglana
		-Chair	Liway	a P. Sutana
	43 M	embers	Marie	car L. Sulapas
			Ma. C	ristina L. Uy
	-	Transportation C	ommittee	
		nairman	IEngr.	Mei Espinido
		o-Chair	Glen	n Dale T. Boncaros
	San	/lembers	Jerlie	Belmart Sulapas ·
	47	CAN COMMENT OF THE PARTY OF THE		rigo Zaballero
		.0. Finance Comm	ittee	icris O. Sulapas, CPA
		Chairman	Mar	ela G. Villegas
		Co-Chair	Cor	nesis A. Arcular
	50	Members	Apr	n Gladys B. Omas-as
	51			eryl Estrella
	52	11. Police/Securit		
			Ro	lando T. Sapuras
		Chairman Co-Chair		seph D. Solana
_		Members	Ere	es Navarro
	55	and the same of th		
-		12. Games Secre	tariat/Ta	bulation committee
-	56	Chairman	ILC	Sweld B. Esparies
-		7 Member	G	lenda R. Dadap
	5	NAME OF THE OWNER	L	uvel Lyka O. Quiban
*	5	9		Mary Erika Quiňo
		9 13. Learners Rig	shts and I	Glenda R. Dadap
		60 Chairman		Christine Dulguime
	-	Members		Nathaniel Congreso
		14. Jury of App	anle Com	mittee
			7000	Roel I. Diamante, 1 1127
1		Chairman 63 Co-Chair		Atty Jeddah May Nangcas
1		64 Members		Miguela S. Ligutom
}		65		Rochell M. Bongcaros
}				Fernando A. Dones
		15. Division S	creening	and Accreditation Committee (DSAC) Latter laddah May Nangcas
		Chairman		Atty Jeddan May 1000
		Co-Chair		Lowela B. Espanto
		Members		Glenda R. Dadap Cristine C. Dulguime
				Plaine P. Sumamnong
		67		Boymart D. Ranara - Dapa West District representative
	ų	68		All Land Mazo - Dana Fast District representative
		69	1	Elfraiun P. Flores - Gen. Luna District representative
		70		2:1- District representative
		71		- LO Cuma PhD - Socorro East District representation
		72		Socorro West District representation
		73		alich C. Agad - Numancia West District representation
	-	75		May Shiela S. Agad - Numancia East District representative Nesiell Kaye Ravelo - Numancia East District representative
		, -		

76		Raffy E. Dolor - San Isidro District representative
77		John Mark Dominios - Burgos District representative
78		Marlene R. Ruaya - San Benito District representative
70		Mar Flor D. Arlan - Sapao District representative
- /3	16 Registration, A	ttendance and Liquidation Committee
	Chairman	Catherine B. Landao
1	Members	Lady Eliza S. Madronial
81	Wichinger	
82		Alyssa Mae F. Subayno
02	17 Monitoring an	d Evaluation Committee
	Chairman	Aquino Garcia
92	Co-Chair	Renier S. Oraliza
- 65	Mambar	Luwyn E. Gubaton
	19 DRRM and So	lid Waste Management Committee
	Chairman	Catherine B. Landao -
0/	Co-Chair	Ferosana D. Ttesiorna
	Members	Engr. Dave Betita
86		Dewanie Pontivedra
	19. MS SDAM Co	
0.	7 Chairman	Dr. Elias G. Brina
	8 Co-Chair	Francis Joe Espanto
	9 Member	Francis Al C. Esparrago
8	20. Procurement	
	O Chairman	Jayson N. Bayeta
	1 Member	Jemar Espiel
	21. Hospitality C	
	21. Hospitanty C	Dexter Consigna
	93 Members	Rendy Guma
	93 Usherretes	Melissa Japson
		Danly Concilles
	94	Diwanie Pontevedra
	95	Marie Mara Piao
	96 23 Special Awa	ards Evaluators
	The same of the sa	Dr. Relyn D. Raza
	97 Chairman	Firorangel S. Arcadio
	98 Co-Chair	Luz Sandra R. Fernandez
	99	Ferosana D. Ttesiorna
	100	Dr. Neniel E. Dumanjog
	101	Dr. Nemer E. Damargeg

TECHNICAL OFFICIALS

		TECHNICAL O	FFICIALS
	1.	Archery	
1	Ju	ilicta saparas	Fournament Manager
2	Os	scar Recto	Member
and the state of t	2.	Arnis	
AND THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	Ju	lieta E. Sapuras	Tournament Manager
3	Ra	adelyn V. Aradidon	Member
	Ni	ilo A. Alce	Member
	N	epthtali D. Beto	Member
6	5 Ro	onals C. Escobiila	Member
	7 AI	lpie S. Pegarro	Member
			Member
	9 G	lenn Jay C. Capillanes	Member
			Member
			Member
	_		Member
		onald James Sumalinog	Member
		ath Trick G. Sarong	Member
 		. Athletics	
1		erry P. Dulguime	Tournament Manager
		anine P. Tokong	Asst. Tournament Manager
		rancisco Formilles	Member
		Cirilin S. Tesiorna	Member
		Myrnaline Poculan	Member
		Estela Saldua	Member
		Albert Rosillo	Member
		Deltha Balmoria	Member
		Roxan C. Balbuena	Member
		Gerlyn Virtudazo	Member
1	1	Teresa V. Espenido	Member
		Sherelou A. Salamingan	Member
		Glaiza Jean E. Alipayo	Member
		Teddy H. Buo	Member
		Gladie M. Comillas	Member
1	-	Ruth Encabo	Member
1		Indaiinda Coro	Member
		Jeric Salvaloza	Member
		Cherry Pacillos	Member
1		Flordeliza Garay	Member
			Member
1		Lyn T. Sanico Elena M. Salvaloza	Member
	1	Flore Gem G. Salubre	Member
			Member
		Jasmin M. Estoque	Member
		Marica Fev Navaci	Member
	40	Cheryl Virtudazo	Wichiber
		4. Badminton	Tournament Manager
		Dorren Minette G. Laugo	Asst. Tournament Manager
		Mark Anthony Sinday	Member
		Quennie Zel E. Elandag	Member
		Ariel Esperanza	Member
		Rosenette J. Compra	Member
		Gerlie M. Domiňos	Member
		Sam Lawrence Coniato	Member
	48	Christopher Cid	Member

50 Jackie Lou Virtudazo	Member
51 Irphil E. Gocela	Member
52 Arnie E. Gecoso	Member
53 Jujit Comandante	Member
54 Jhonrey B. Libay	Member
5. Baseball	
55 Jucris Cinco	Tournament Manager
56 Michael Gonzales	Asst. Tournament Manager
57 Arvee Joy Rocolcol	Member
58 Melanie Pabas	Member
59 Irwin Gocela	Member
60 Ricky Borja	Member
6. Basketball	
61 Jovanie Enago	TM FOR SECONDARY
62 Rolbert D. Sumaylo	TM FOR ELEMENTARY
63 Amid Mullanida	Member for Secondary
64 Elmark Espejon	Member for Secondary
65 Crisanto G. Acinas	Member for Secondary
66 Justin F. Subayno	Member for Elementary
67 Fernando Porpayas	Member for Elementary
68 Randy S. Maravillas	Member for Elementary
69 Johnson T. Cagula	Member for Elementary
70 Valentino Ernesto Castrence	Member for Secondary
71 Charlie Carlo Eroy	Member for Secondary
72 Rubelyn S. Gemao	Member for Secondary
73 Rosil Pacaniot	Member for Secondary
74 Glenn Dale T. Boncaros	Member for Secondary
75 Charlito E. Quiban	Member for Elementary
76 Gina D. Madera	Member for Elementary
	Member for Secondary
77 Marlon Despoy 78 Demar Escolbal	Member for Secondary
78 Demar Escoluai 79 Bernie L. Roculas	Member for Secondary
	Member for Elementary
80 Chia Jeean B. Mullanida	
7. Billard	Tournament Manager
81 Floramie Melano	Member
82 Vicente O. Oliva	Member
83 Joey L. Domagtoy	Member
84 Aljy Mhar T. Taghoy	Member
85 Bryan Medrano	Member
86 Marjorie L. Alacre	Member
87 John Louie D. Dizon	

1	8. Boxing	Tournament Manager
88	Angelito Congreso	
89	Bernard D. Delgado	Asst. Tournament Manager
	Esteban D. Sulapas, Jr.	Member
	Joseph D. Espaldon	Member
		Member
	Orlando R. Dano	Member
	Manny M. Galavia	Member
94	Jane Roculas	
95	Glen Jay Capillanes	Member
	9. Chess	
96	Jonas Dumanhog	Tournament Manager
	Milagrosa Calayag	Member
	3 Christopher Salvaloza	Member
98	S Christopher Salvaloza	Member

99 Junel Despoy

		Manhar
	reen Taganahan	Member
	vely Bubbles C. Mante	Member
	nessa Despoy	Member
103 M	argeline Llano	Member
	nel E. Dapar	Member
105 No	orie Rose P. Tartar	Member
106 Re	eggie R. Macarine	Member
	azel Jane C. Salvaloza	Member
108 M	ilky Jean B,. Tayer	Member
	lark Anthony E. Gencianos	Member
	essie Aborro	Member
	0. Dance Sports	
	essa Capistrano	Tournament Manager
	rvie Ann C. Conte	Member
	Meche Decoy	Member
	ngrid Alabat	Member
	Geraldine A. Consigna	Member
	ean P. Consigna	Member
	Genn B. Erong	Member
	Andelito Petallo	Member
	erson Consistente	Member
	erson Consistence	
		Tournament Manager
	Pemie Agan	Member
	Mark Anthon V. Nohara	Member
	Joemar Antigro	Member
-	Rosenmae Estaloza	Membeer
	Jheovanie Lapure	Member
	Jovanie Piao	Welliber
1	12. Gymnastics	Tournament Manager
	Giovanette D. Espejon	System Incharge
	Nathaniel Congreso	System menarge
	12. 1 Gymnastics - Aero	Assistant TM
	Kristine Bernadeth Taruc	Member
	Gerlie Myla Maturan	
127	Jomar B. Lupabis	Member
	12.2 Gymnastics MAG	
	Chanda M. Sinday	Assistant TM
	Lovely Fe Monter	Member
130	Romeo Llano	Member
131	Diana C. Polican	Member
	12.3. Gymnastics WAG	
132	Joseph J. Adlao	Asst. TM
	Verna B. Madlos	Member
	Marissa Quisagan	Member
	Catherine Q. Mante	Member
100	12.4. Gynnastics RG	
136	Juary Mondragon	Asst. TM
	7 Catherine Mira	Member
	Mahris G. Balbarino	Member
	9 Francis Joe Espanto	Member
13	13. Sepak Takraw	· · · · · · · · · · · · · · · · · · ·
4.4	0 Marilyn Maturan	Tournament Manager
	1 Rico L. Monter	Member
		Member
	2 Barnardo Golindang	Member
	3 Prisco Dulpina	Member
	4 Edbert S. Alba	Member
1.4	E Manoth M. Janus	Member

146	Lovejoy F. Mantilla	Member
	Ervie Vicio	Member
	14. Swimming	
	Jonathan Gubantes	Tournament Manager
	Cherry Irene Agan	Member
	Remedios P. Madlos	Member
	Loraine B Otocan	Member
	Ruth D. Esaga	Member
	Mary Jane S. Bordas	Member
	Chris Betronio	Member
	Shyrell D. Laugo	Member
	Shelene Cathlyn Dagaas	Member
	Jacinto Forcadilla	Member
	Genelyn Piao	Member
	Jovelyn Forcadilla	Member
	Jundy Guma	Member
S-200 (11) (12)	Junavil R. Masilungan	Membere
	2 Mabel C. Paquiao	Member
	Jocel V. Rudela	Member
		Member
	4 James Golgat 5 Nedith E Forcadilla	Member
		Member
	6 Ernie Comon	Member
16	7 Vea Sharmaine C. Esteban	Welling.
	15. Table Tennis	Tournament Manager
	8 Grennel C. Capillanes	Member
	9 Chimene G. Ramirez	Member
	0 Felipe Sulapas	Member
	1 Cecille Navarro	Member
	72 Eres Navarro	Member
	73 Mark Angelo Cuyno	
	74 Jackelou Pomoy	Member
	75 Roy P. Engroba	Member
	76 Marissa A. Curalat	Member
1	77 Alger Deb Villa	Member
	78 Norie Mae R. Perdigon	Member
	79 Jonathan T. Nagar	Member
	80 Karren Mae Caindoy	Member
1	81 Ma. Sharona A. Sanchez	member
	16. Taekwondo	
1	82 Gerry Congreso	TM for Elementary
	83 Israeli D. Beto	TM for Secondary
1	84 Niel T. Montederamos	Member
1	85 Carolyn D. Clamohoy	Member
	86 Ma. Rina Victoria Cubero	Member
1	87 Josephine O. Salvacion	Member
1	88 Dindo Petallo	Member
1	189 Cherel T. Betronio	Member
	190 Maria Ednalyn B. Espejon	Member
	17. Volleyball	
	191 Francis Al C. Esparragop	TM for Secondary
1	192 Louela C. Antolin	TM for Elementary
	193 Reynaldo Talisic	Member
The second secon	193 Reynaldo Talisic 194 Alfredo Culminas	Member
		Member
1	195 Blaise G. Aparente	Member
	196 Marilyn G. Madera	Member
	197 Terdie B. Espaldon	Member
	108 Keneth Petallo	INGHIDE

204 Jegger P. Rudela Tournament Manager 205 Jun ricky Manter Member 206 Ronald Cagatin Member 207 Archie Cawaling Member 208 Joron Pril S. Sulima Member 20. Paramgames	Member	
18. Wrestling 201 Christopher Donoso Tournament Manager 202 Richard B. Lubigan Member 203 19. Wushu 204 Jegger P. Rudela Tournament Manager 205 Jun ricky Manter Member 206 Ronald Cagatin Member 207 Archie Cawaling Member 208 Joron Pril S. Sulima Member 20. Paramgames	Member	
202 Richard B. Lubigan 19. Wushu 204 Jegger P. Rudela 205 Jun ricky Manter 206 Ronald Cagatin 207 Archie Cawaling 208 Joron Pril S. Sulima 20. Paramgames Member Member Member Member		*
203 19. Wushu 204 Jegger P. Rudela 205 Jun ricky Manter 206 Ronald Cagatin 207 Archie Cawaling 208 Joron Pril S. Sulima 20. Paramgames Tournament Manager Member Member Member Member	oso Tournament M	anager
19. Wushu 204 Jegger P. Rudela 205 Jun ricky Manter 206 Ronald Cagatin 207 Archie Cawaling 208 Joron Pril S. Sulima 20. Paramgames Tournament Manager Member Member Member Member	n Member	
204 Jegger P. Rudela 205 Jun ricky Manter 206 Ronald Cagatin 207 Archie Cawaling 208 Joron Pril S. Sulima 20. Paramgames Tournament Manager Member Member Member Member		
204 Jegger P. Rudela Tournament Manager 205 Jun ricky Manter Member 206 Ronald Cagatin Member 207 Archie Cawaling Member 208 Joron Pril S. Sulima Member 20. Paramgames		
206 Ronald Cagatin Member 207 Archie Cawaling Member 208 Joron Pril S. Sulima Member 20. Paramgames	Tournament Ma	nager
207 Archie Cawaling Member 208 Joron Pril S. Sulima Member 20. Paramgames	Member	
208 Joron Pril S. Sulima Member 20. Paramgames	Member	
20. Paramgames	Member	
	na Member	
Tournament Manger		
209 Ma. Erelyn D. De Asis Tournament Manger	Asis Tournament N	langer
210 Chilla R. Antipasado Member		
211 Venus Dizon Member	Member	

Department of Education

CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure No. 4 of DM Nos,	202	4
----------------------------	-----	---

LIST OF BILLETING QUARTERS

NAME OF SCHOOL	NAME OF SCHOOL	CONTACT NO.	DELEGATION
to automotive	HEAD		
Dapa Central ES &	Kem E. Abuton	09101733085	Pilar, Numancia and
SPED Center			Dapa delegations
Dapa National HS	Virginchita A. Gorgonio	09489180882	Sapao, San Isidro,
Dapa National IIS	Virginiciita II. Gorgoino		Sapao, San Isidro, San Benito and
			Burgos delegations
Cataba-an ES	Eres Navarro	09090103278	Gen. Luna delegation
Siargao Science NHS	Rex Mardy C. Labe	09973011726	Socorro delegation
	Elma L. Teraytay		Technical Officials
Osmeňa ES	Ellia L. Iciaytay		

LIST OF PLAYING VENUES

SPORTS EVENT	VENUE
Archery	Siargao Sports Complex
Arnis	Siargao Science NHS
Athletics	Siargao Islands Sports Complex
Badminton	SIARELCO GYM
Baseball	Siargao Islands Sports Complex
Basketball Secondary Boys & Girls	Barangay 1 Pob. Covered Court
Basketball Elementary	Barangay Osmeňa Covered Court
Boxing	Dapa CES & SPED Center Ground
Chess	Siargao Convention Center
Dance Sports	Barangay 13 evacuation center
Football Soccer	Siargao Islands Sports Complex
Gymnastics	Siargao Convention Center
Speak Takraw	Barangay 13 Covered Court
Swimming	Tabigue Swimming Pool, Del Carmen, SDN
Table Tennis	SIARELCO Gym
Taekwondo	Barangay Union Covered Court/DPWH
Volleyball Secondary and Elementary	Siargao Sports Complex
Wrestling	Barangay Union Covered Court/DPWH
Wushu	Barangay Union Covered Court/DPWH
Para Games	Siargao Islands Sports Complex



Department of Education

CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

À.,

Enclosure no.	5	of Division	Memorandum I	No.	S.	2024

TERMS OF REFERENCE OF TECHNICAL WORKING COMMITTEES

Oversight Committee	TERM OF REFERENCE
	1.Act as the over-all chair/manager of the athletic games of the
	Division.
	2.Leads in the planning of activities of the athletic games.
	3. Provides support in the operationalization of the sports event.
	4.Direct all concerned offices to prepare for the needs of the
	experts.
	5. Monitors the progress of the sports preparation, actual conduct, and post-activities
	6.Reviews and approves documents relevant to sports
	7. Provides moral support and inspiration to the whole delegation
Dura was on Orang on	1, Act as the overall overseer of the activities of the athletics
Program Owner	games
	2. Prepare the schedules of activities and needs of the series of
	events (planning conferences, refresher courses, and division
	athletic meets) in preparation for the regional meet.
	3. Spearheaded the proposals and monitored the procurement.
	4. Monitors the progress of the activities of the various
	committees
Program,	1. Prepare and distribute the program of activities
Communication,	2. Facilitates write-ups of the event(running scores, on going
Documentation/News	games, etc.)
letter publication	3. Invite media or AVP team to cover the events.
Committee	4. Draft and submit a documentation report of the entire event.
Committee	5. Creates social media/online platforms for streaming of events.
Transiss Madala	Prepare trophies, medals, and certificates to award winners
Trophies, Medals,	and participants.
certificates/Lei, Plaques and token Committee	2. Label all trophies according to ranking and recipient delegate
and token Committee	3. Prepare Leis for officials and visitors
Dillating Organton and	1. Request layout of the rooms for a pre-rooming arrangement of
Billeting Quarter and Accommodation	VIPs and officials (non-classroom accommodation)
Committee	2. Maintains copy of the billeting quarters and assigned
Committee	delegations (no. of rooms and delegates)
	3. Assign registration committee for the arrival of delegates for
	proper direction to their assigned rooming
	4. Assign personnel to assist the delegates to their respective
	quarter. 5. Maintain the database of the contact numbers of the school
	and set transfer province continues against a spage on an execution of the second set of the second
	billeting in charge and/or delegation in charge for faster
	communication of urgent concerns.
	6. Schedule inspection in the billeting quarters on the provision
	of sufficient toilets, bathrooms, proper lighting, water sources,
*	stable power connection, safety, and security prior to the arrival
	of delegates.
	7. Ensures that every room has an emergency evacuation route,
	updated hotline numbers, and route markings. The same is
	posted within the premises. (tarpaulin)



Department of Education

CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

tage Decoration and	1. Conduct decoration of the stage in the venue and tables.
Venue Preparation 1. Conduct decoration and 2. Prepare the venue ready for the opening of SDAM 2. Prepare the venue ready for the opening of SDAM	
Committee	
laying Venue and Lay-	1. Inspect the playing venues.
out Committee	2. Prepare the playing venues before the conduct of the games
	3. Lay out of the playing venue.
Supplies and	1. Monitor the on-time procurement of supplies and equipment
Equipment Committee	: and in otion with the office in charge of the budget anocation.
Jquipinerre	a part of supplies and equipment procured are following
	the technical specifications by conducting inspections along with
	the end users.
	3. Ensures that supplies and equipment are
	two growted distributed a week prior the event proper.
	4 Ensures proper storage of supplies and equipment and
	intoing a list /database of distribution.
First Aide and	1. Identifies and deploys medical and health personnel to the
Emergency Response	othletic games
Committee	2. In accrdingtion with the local emergency response team
Committee	(ACCEPT) of the Provincial Government, establish efficiency
	hotlines and contact the transportation in charge, should there
	the a mood to transport the nation to a medical lacinty.
	2. Degreet the assistance of the Medical Doctor and health
	personnel of the Rural Health Unit of Dapa to attend sports
	related injuries
	4. Determine areas and facilities to be used as clinics or
	omorgan cu rooms
	Engine completeness of medical supplies and equipment.
	6. Provide medical reports of cases when athletes are allowed to
	times to play or not
Food Committee	1. Maritan the on time procurement, delivery, and distribution of
1.00d Commerce	meals and snacks in coordination with the office in charge of the
	1 1 1 - 11- action and procuring entity.
	2. Create a dining plan: schedule, intervals, delivery areas, and
	contact with the delivery/caterers.
	3. Ensure that the menu of the meals/snacks follows the set
	etandard
	4 Coordinates and monitors the on-time delivery and
*	distribution of meals and snacks of the caterer.
	5. Monitor the food stations, and mess hall for its availability of
	diagramity algorithms and sanifation.
Transportation	1. Provide assigned transport vehicles for the Division officials
Committee	for the whole duration of the event.
Committee	2. Ensures that all vehicles are well maintained, checked for
	safety, and fully fueled
Finance Committee	1. Provide financial advice and oversight on the proper charging
I mance comme	and utilization of the budget allocation for the sport's event
	and a
	2 Ensures proper documentation requirements for approval of
	any sports-related procurement.
	3. Ensures fast disbursements of cash advances as maybe
	3. Ensures last disbursements of oasis
	applicable or necessary.



Department of Education

CARAGA REGION

SCHOOLS DIVISION OF SIARGAO

Police/Security Committee	1. Coordinate with the local police, and barangay tanod for the provision of safety and security services in every billeting quarter.
	2. Conduct monitoring in the billeting quarters and playing venues for and check the unsafe premises/hazardous areas before and in between the game proper. 3. Monitor/coordinate with the billeting quarters in charge for
	the completeness of delegates during the night. 4. Conduct on-site and off-site inspection routines.
Game	1. Establish an official score sheet for each event to be used by
Secretaiat/Tabulation Committee	the event TMs 2. Establish a database of running scores for each event. 3. Receive and record in the database the running and final score.
	Maintain daily physical scoreboards for each event. Ensure that submitted results are authenticated and
	validated. 6. Share the validated results to the awards and recognition committee for awarding of medals and certificates.
Decorum and Discipline /Jury of Appeals of Committee	 Establishes DDC Desks, hotlines, and official complaint forms during the event. Receive complaints, grievances, and protests of the delegation. Assesses and investigates the complaints, grievances, or protests and calls-in involved personnel/delegation.
	Referee/TMs, etc. 4. Provide resolutions or agreements for further actions of the case.
Learners' Rights and Protection Disk (LRPD)	1. Ensure that LRP Disk is visible and functional in every billeting quarter. 2.
Division Screening and Accreditation Committee	1. Evaluate and verify the authenticity of the documents of athletes, coaches, assistant coaches and chaperones submitted by the head of delegation for the Division meet and regional meet.
	2. Accredit qualified athletes, coaches, assistant coaches, and chaperones and submit the master list to the RSAC as the case may be. 3. Monitor with the proper technical officials the athlete fielded
	by the coaches during the actual competition. 4. Provide technical assistance in the screening and accreditation of athletes, coaches, and chaperones.
Registration, Attendance and Liquidation Committee	 Manages and executes the registration process for attendance arriving at the event. Ensures that the registration experience is organized and efficient by establishing strategies for a less hassle process for
	the event attended. 3. Ensures that a number of persons provided with meals/accommodation. supplies, etc. have also signed the attendance sheets for smooth liquidation of expenses. 4. Establish a database of registered attendees to include the VIPs and other invited officials.



Department of Education CARAGA REGION SCHOOLS DIVISION OF SIARGAO

	5. Ensures that the registration forms are the official registration template used by DepEd
Solid Waste	1. In coordination with the Solid Waste Management of the Local
Management	Government Unit of Dapa, establish a schedule and pick up
Committee	areas for collecting wastes from the playing venues/billeting quarters. The same shall be informed to all delegates and billeting in charge of the schools.
	 2. Regularly monitor the billeting quarters, kitchen, and mess hall areas for proper segregation and disposal of wastes. 3. Ensures that waste bins and trashcans are strategically located in the playing and billeting venues for easy waste
	collection.
	4. Ensures that bins and trashcans are properly labeled for segregation.
Monitoring and	1. Provide evaluation links to all delegates starting day 1 to day 4
Evaluation Evaluation	of the SDAM activities.
	2. Update the concerned officials from time to time if there are
	concerns that need immediate action based on the evaluation
	results.
	3. Provide the management with a printed copy of the evaluation results
MISS SDAM Committee	1. In charge of the flow of the activities in the search for Miss. SDAM 2025.
	2. Establish guidelines and criteria or mechanics of the Search for MS SDAM.
	3. Invite Judges for Miss SDAM.
Hospitality	1. Implement hospitality services for participants, officials and
Management	VIPs.
Committee	2. Provide usherettes to assist participants and officials
	including the welcoming of dignitaries.
Inspection Committee	1. Inspect all procured supplies and sports equipment.
r	2. Ensure that procured supplies and sports equipment are of
	standard specification.
SPECIAL AWARDS	1. Crafts the mechanics and criteria for all the special awards.
EVALUATORS	2. Evaluate all the delegations based on mechanics and criteria for the special awards.
	3. Consolidate the evaluation results and submit the list of
	winners to the awards and recognition committee for awarding.



Department of Education CARAGA REGION

SCHOOLS DIVISION OF SIARGAO

Enclosure no. no. 6 of Division Memorandum No. s. 2024

SPECIAL AWARDS MECHANICS AND CRITERIA FOR JUDGING

BEST IN SALUDO EXECUTION MECHANICS

- 1. The contest shall be open to all participating athletic delegations in the islands.
- 2. Each participating athlete delegation shall render an entrance in marching cadence to the accompaniment of their municipal hymn from the designated starting point bringing the prescribed Delegation banner for identification.
- 3. Athletes, coaches, assistant coaches, chaperones, and delegation officials are expected to join the entrance.
- 4. The Saludo performance shall be executed for a maximum of 3 minutes, If the performance exceeds 3 minutes, it is automatically disqualified from the contest. (entrance and Exit should be snappy, quick, and fast.)
- 5. Musical accompaniment is allowed during the actual performance.
- 6. Choreography of executions is limited to yells, coordination of hands, and body movements, but is not limited to clapping and bowing.
- 7. Stunt movements such as cartwheels, from and back rolls, and formations such as pyramids are strictly prohibited.
- 8. The use of caps, gloves, and other hand props is allowed during the performance.
- 9. Pyrotechnics, fire, and fireworks display are prohibited before, during, and after the saludo performance.
- 10. A brief description/introduction of the delegation shall be read during the entrance acknowledging the delegation officials/heads.

CRITERIA FOR BEST IN SALUDO

CRITERIA FOR BEST IN SALUDO	
A. Marching and Uniformity	35%
(Uniformity of marching movements/mastery of movements and yells.	
B. Discipline	40%
(Following the rules, Alignment, coordination in marching,	7070
Synchronization and Chanting)	
C. Public Display/Show Off	25%
(Visual impact on the presentation)	
TOTAL	100%

CRITERIA FOR MOST DISCIPLINED DELEGATION

CRITERIA FOR MOST DISCIPLINED DELEGATION	.N
Indicators	
I. OPENING CEREMONY	
Code of Conduct	50%
 Attitude/Behavior of athletes and officials 	20.0
Punctuality	15.0
Attendance	15.0
II. DURATION OF THE ACTIVITY)
Code of Conduct	50%
Attitude/Behavior of athletes and officials	20.0
Punctuality	15.0
Attendance	15.0



Department of Education

CARAGA REGION SCHOOLS DIVISION OF SIARGAO

CRITERIA FOR CLEANEST, GREENEST AND ECO-FRIENDLIEST DELEGATION

Indicators	Percentage Points
I. Clean, Green and Eco-Friendly Practice	
1. Hygiene	25%
 Facilities for bathing and handwashing 	5.0
• Toilets	5.0
Mess hall	5.0
Kitchen	5.0
Storage Areas	5.0
2. Energy and water conservation measures	20%
3. National resource conservation measures e.g. (cooking	20%
system) use of biodegradable materials	
II. Environmental Sanitation and Promotion	20%
1. Waste segregation and disposal	10.00
2. Drainage System	5.0
3. Vector and pest control	5.0
4. Tree Planting	10%
TOTAL	100%

SEARCH FOR MISS SDAM 2024

A. Guidelines and Qualifications

- 1. Each participating municipality must have one (1) candidate for Miss SDAM 2024
 - a. Bona fide student of any Secondary School of the participating Municipality

B. Mechanics

The "Miss SDAM 2024" is a personality with beauty inside and out. A search for a student who will be the face of this year's Siargao Division Athletic Meet that embodies athleticism, sportsmanship, camaraderie, enthusiasm, and respect.

- 1. The candidates will showcase their physique and athleticism by wearing their respective sports attire.
- 2. Candidates must appear at the scheduled practice for a production number.