



Republic of the Philippines  
Department of Education  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

January 27, 2025

**DIVISION MEMORANDUM**

No. **01-022** s. 2025

**SCHEDULE FOR THE SUPREME ELEMENTARY LEARNER GOVERNMENT  
(SELG) AND SUPREME SECONDARY LEARNER GOVERNMENT (SSLG)  
ELECTIONS FOR SCHOOL YEAR (S.Y.) 2025-2026**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
District SELG and SSLG Coordinators  
School SELG and SSLG Advisers  
School Learner Government Commission on Elections and Appointments  
All Project Development Officer I  
All others concerned  
This Division

1. Pursuant to **Memorandum DM-OUOPS-2025-11-00442** titled **Learner Government Elections for School Year (S.Y.) 2025 -2026** from **Malcom S. Garma, Assistant Secretary Officer In-Charge** under the Office of the Undersecretary for Operations, dated **January 20, 2025**, the field is hereby informed of the indicative schedules and activities, to wit:

Suggested Dates	Activity
<b>February 12-28, 2025</b>	<b>School-based and District-based Elections</b>
<b>March 3-15, 2025</b>	<b>Division Elections</b>
<b>March 17-28, 2025</b>	<b>Regional Federation Elections</b>
<i>To be announced in a separate memorandum</i>	National Federation Elections

2. Anent to this, the elections for the SELG and SSLG for S.Y. 2025-2026 shall be conducted after the 3<sup>rd</sup> quarter examination of School Year (S.Y.) 2024-2025, following the schedule mentioned above.
3. Moreover, all Project Development Officer I personnel assigned to each district are responsible for overseeing the school-based and district-based elections. Accomplished **Enclosure A - List of Supreme Elementary Learner Government (SELG) Officers**, **Enclosure B - List of Supreme Secondary Learner Government (SSLG) Officers** and **Enclosure C - Learners Government Program: General Plan of Action (LGP: GPOA)** of each school should then be consolidated thereafter. These documents should then be scanned and uploaded in **pdf** format through this link, <https://bit.ly/LGPElections25-26> **on or before March 3, 2025**.



Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO

---

4. Furthermore, the Public Schools District Supervisors, School Heads, and all other concerned are advised to extend full support to ensure the optimal engagement of learners in this activity.
5. Expenses to be incurred on the conduct of this activities shall be charged against School MOOE and/or other available local funds, subject to the usual accounting and auditing rules and regulations.
6. For queries and clarifications, please contact Christine Joy S. Camingue and Glenda R. Dadap, Division Learner Government Program Focal through the email address [christinejoy.camingue@deped.gov.ph](mailto:christinejoy.camingue@deped.gov.ph) and [glenda.racho@deped.gov.ph](mailto:glenda.racho@deped.gov.ph)
7. Immediate dissemination and strict compliance to this Memorandum is directed.

**MANUEL O. CABERTE**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the **Perpetual Index** under the following subjects:

YOUTH FORMATION DIVISION SELG ELECTIONS      SSLG ELECTIONS  
LEARNER GOVERNMENT PROGRAM

SGOD/cjs

01/27/25





Republic of the Philippines  
Department of Education  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO

*Enclosure A – List of Supreme Elementary Learner Government (SELG) Officers*

**LIST OF SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG)  
S.Y. 2025 – 2026**

Name of SELG Adviser: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

POSITION	NAME	GRADE LEVEL	GENDER	CONTACT NO.	EMAIL ADDRESS OR FACEBOOK ACCOUNT
PRESIDENT					
VICE PRESIDENT					
SECRETARY					
TREASURER					
AUDITOR					
PUBLIC INFORMATION OFFICER					
PROTOCOL OFFICER					
Representatives:					
GRADE 3					
GRADE 4					
GRADE 5					
GRADE 6					

**Prepared by:**

[Teacher – Adviser]

**Approved by:**

[School Head]

Youth COMEA Chief Commissioner



Republic of the Philippines  
Department of Education  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO

**Enclosure B** – List of Supreme Secondary Learner Government (SSLG) Officers

**LIST OF SUPREME SECONDARY LEARNER GOVERNMENT (SSLG)  
S.Y. 2025 – 2026**

**Name of SSLG Adviser:** \_\_\_\_\_

**Contact No.:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

POSITION	NAME	GRADE LEVEL	GENDER	CONTACT NO.	EMAIL ADDRESS OR FACEBOOK ACCOUNT
PRESIDENT					
VICE PRESIDENT					
SECRETARY					
TREASURER					
AUDITOR					
PUBLIC INFORMATION OFFICER					
PROTOCOL OFFICER					
Representatives:					
GRADE 7					
GRADE 8					
GRADE 9					
GRADE 10					
GRADE 11					
GRADE 12					

**Prepared by:**

[Teacher – Adviser]

**Approved by:**

[School Head]

Youth COMEA Chief Commissioner



Address: Brgy. Osmeña, Dapa, Surigao del Norte, 8417

Contact No.: 09190040217

Website: sdosiarqao.com

siargao@deped.gov.ph

DepEd Siargao





Republic of the Philippines  
**Department of Education**  
 CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**

**Enclosure C** – Learners Government Program: General Plan of Action (LGP: GPOA)

**Learners Government Program:  
 General Plan of Action (LGP: GPOA)**

School Name:	School I.D.:
School Year:	Division Office:
LG Category: <input type="checkbox"/> SELG <input type="checkbox"/> SSLG	Regional Office:

<b>Quarter No.:</b> <i>(Indicate the specific quarter of the school year in which the activity is scheduled.)</i>					
<b>Name of Activity 1:</b> <i>(Provide the complete and accurate name of the activity.)</i>					
<b>DepEd Core Value:</b> <i>(Identify which DepEd Core Value/s align with the activity: Maka-Diyos/ Makakalikasan/ Makatao / Makabansa)</i>					
<b>Description of Activity:</b> <i>(Present a concise description outlining the nature and purpose of the activity.)</i>					
Time Frame	Objectives	Participants	Mode of Delivery	Resources	Expected Outputs
<i>(Specify the exact month, date, and year during which the activity is planned.)</i>	<i>(Clearly state the objectives of the activity.)</i>	<i>(Enumerate and specify the participants involved, including any collaborating organizations/ clubs.)</i>	<i>(Clearly state the location/ platform where the activity is scheduled to take place.)</i>	<i>(Detail the resources, including funds or materials, essential for the successful execution of the activity.)</i>	<i>(Clearly define the anticipated outcomes or results of the activity.)</i>
<b>Strategies/Implementation</b>			<b>Monitoring &amp; Evaluation</b>		





Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**

<i>(Describe in brief the steps involved in conducting the activity.)</i>	<i>(Establish metrics, data collection methods, and responsible parties for ongoing assessment. Include a feedback mechanism and criteria for adjustments.)</i>
<b>Remarks</b>	
<i>(Provide any additional comments/special notes relevant to the activity.)</i>	

Quarter No.:					
Name of Activity 2:					
DepEd Core Value:					
Description of Activity:					
<b>Time Frame</b>	<b>Objectives</b>	<b>Participants</b>	<b>Mode of Delivery</b>	<b>Resources</b>	<b>Expected Outputs</b>
<b>Strategies/Implementation</b>			<b>Monitoring &amp; Evaluation</b>		
<b>Remarks</b>					





Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO

Quarter No.:					
Name of Activity 3:					
DepEd Core Value:					
Description of Activity:					
<b>Time Frame</b>	<b>Objectives</b>	<b>Participants</b>	<b>Mode of Delivery</b>	<b>Resources</b>	<b>Expected Outputs</b>
<b>Strategies/Implementation</b>			<b>Monitoring &amp; Evaluation</b>		
<b>Remarks</b>					

Quarter No.:					
Name of Activity 4:					
DepEd Core Value:					
Description of Activity:					





Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO

Time Frame	Objectives	Participants	Mode of Delivery	Resources	Expected Outputs
Strategies/Implementation			Monitoring & Evaluation		
Remarks					

*Note: Add additional tables as necessary. Ensure that each section is completed accurately and thoroughly to facilitate comprehensive planning and execution of the GPOA.*

Prepared by:

*(Include all the Name/s and Designation/s of the SELG/SSLG Officer/s responsible for preparing the GPOA.)*

**[NAME 1]**

Designation  
SELG/SSLG Officer

**[NAME 2]**

Designation  
SELG/SSLG Officer

**[NAME 3]**

Designation  
SELG/SSLG Officer

**[NAME 4]**

Designation  
SELG/SSLG Officer

Recommending Approval:

*(Include the Name and Designation of the Adviser responsible for overseeing the SELG/SSLG Officers' GPOA.)*

**[NAME OF SELG/SSLG ADVISER]**

Designation  
Name of School

Approved by:

*(Include the Name, Designation, and Office of the approving authority for the GPOA.)*

**[NAME OF SCHOOL HEAD]**

Designation  
Name of School