



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



January 30, 2025

DIVISION MEMORANDUM

No. **01-025**, s. 2025

**DEADLINE FOR SUBMISSION OF WFP, PPMP, 2024 IPCRF AND 2025
COMMITMENT FORM**

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Chiefs of Sections/Units
Others Concerned
This Division

1. In compliance with RA 6184 known as, "The Government Procurement Reform Act" and DepEd Order No. 2, s. 2015, "Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education", this office directs all personnel to submit the Work Financial Plan (WFP), Project Procurement Management Plan (PPMP), 2024 Individual Performance Commitment and Review Form (IPCRF) and 2025 Commitment Form for approval of the Schools Division Superintendent not later than **February 3, 2025**.
2. CID Chief, SGOD Chief and Administrative Officer V are enjoined to ensure accuracy and completeness of the submitted plans.
3. Immediate and wide dissemination of this memorandum is highly desired.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index under the following subjects:

PLANNING WFP PPMP PERFORMANCE REVIEW IPCRF



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