



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



February 20, 2025

DIVISION MEMORANDUM

No. **02-062**, 2025

**ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM NO. 02-045 S.
2025 CALL-UP OF APPLICATION FOR TEACHER I POSITION FOR SCHOOL
YEAR (SY) 2025-2026 OF SDO-SIARGAO**

To: Asst. Schools Division Superintendent
Members of the Division HRMP SB
Division Chiefs and Personnel
All Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
This Division

1. In reference to Division Memorandum No. 02-045 s. 2025, attention is hereby directed to this Addendum and Corrigendum containing the updated schedule of activities, online orientation, venues, for proper guidance of all observers/assessors involve in the Conduct of Teacher's Reflection and Demonstration Teaching for all Applicants at all levels.
2. The following updated schedule of activities, online sessions, venues and guidance for all are provided below:

Date	Activity	Venue	Persons involved
February 11-19, 2025	Submission of Applications	All Schools of SDO Siargao	Applicants, School Heads and AO II of the school
February 20-24, 2025	Conduct of Initial Evaluation Result (IER)	All Schools of SDO Siargao	PSDS, School Heads and Administrative Officer II of the Schools
1 st Cluster – February 26, 2025 2 nd Cluster – February 27, 2025	Orientation and Assessment of the Education, Training, and Experience (ETE) of the applicants.	1 st Cluster- Dapa East and West and Burgos Districts. - Training Center 2 nd Cluster – Gen. Luna, Pilar, Sapao, and San Benito Districts. -Online orientation via google meet on 9:00 AM – 11:00 AM	Applicants, Division HRMP SB, PSDS and AO II of the identified districts.



Republic of the Philippines
Department of Education
 CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

3 rd Cluster – February 28, 2025		3 rd Cluster – San Isidro, Numancia East and West Districts. -Online orientation via google meet on 9:00 AM – 11:00 AM	
4 th Cluster – March 3, 2025		4 th Cluster – Socorro East and West Districts. -Online orientation via google meet on 9:00 AM – 11:00 AM	
1 st Cluster – March 7, 2025	Conduct of Teacher's Reflection and Demonstration Teaching of Applicants at all levels.	1 st Cluster- Dapa Central Elem. School and Dapa National High School	Applicants, Division HRMPSB, all identified assessors/evaluators, and Administrative Officer II of the schools and district of the clusters.
2 nd Cluster – March 10, 2025		2 nd Cluster – Gen. Luna Central Elem. School and Gen. Luna National High School.	
3 rd Cluster – March 14, 2025		3 rd Cluster – Numancia Central Elem. School and Del Carmen National High School.	
4 th Cluster – March 21, 2025		4 th Cluster – Socorro Central Elem. School and Socorro National High School.	
March 28, 2025	Release of the Initial Result of the RQA SY 2025- 2026 subject for queries and corrections.	SDO Siargao Official website and MANCOM Facebook page, and HR Bulletins of all schools.	Applicants are given up to March 21, 2025 to make queries and corrections by submitting a formal letter to address to the office of the Assistant Schools Division



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Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

			Superintendent thru HR section.
TBA Sub-committee	Final Result of the RQA SY 2025-2026	SDO Siargao Official Website and Facebook page, and HR Bulletins of all schools.	Division HRMPSB

3. List of observers/assessors, applicants and are advised to access the online application thru this link <https://bit.ly/4i3yQDV>
4. All other details in previous memorandum remains the same.
5. Immediate and wide dissemination of this Memorandum is desired.

for:

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer-in-Charge 2/21/25
Office of the Schools Division Superintendent

Encls: as stated

Reference: DO No. 02-045 s. 2025

To be indicated in the

Perpetual Index under the following subjects:

HRMPSB PRIME-HRM RSP

OSDS/rmboncaros
02/20/25