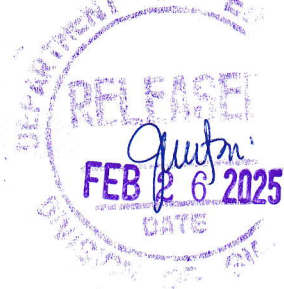




Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

February 24, 2025

DIVISION MEMORANDUM

No. **02-066** 2025

SUBMISSION OF THE FY 2024 ZERO BACKLOG REPORT

To: Assistant Schools Division Superintendent
Functional Division Chiefs and Personnel (OSDS, CID, SGOD)
Elementary and Secondary School Heads
All concerned
This Division

1. In compliance to Memorandum DM-OUHROD-2025-0410 dated February 17, 2025, you are hereby directed to submit the *FY 2024 Zero Backlog Report* covering the period January 1 to December 31, 2024, for services declared in your respective Citizen's Charter.
2. The said report will be submitted through this link <https://shorturl.at/cpMho>. The deadline will be on **February 27, 2025**.
3. Widest dissemination and prompt compliance is hereby directed.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: None

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:
ZERO BACKLOG COMPLIANCE ARTA

OSDS/momosay
02/24/25



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