



Republic of the Philippines  
Department of Education  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO



February 26, 2025

DIVISION MEMORANDUM

No. **02-068** s, 2025

**ADMINISTRATION OF THE POST-TEST OF FUNDAMENTAL ACADEMIC SKILLS (TOFAS) FOR ALL GRADES 4 TO 10 MATHEMATICS TEACHERS AND LEARNERS**

To: Assistant Schools Division Superintendent  
Chiefs, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors/ District In Charge  
School Heads  
This Division

1. The Department of Education – Caraga Region through the Curriculum Implementation Division (CID) of the Schools Division of Siargao, in partnership with Sprix Education and Technology (SPRIX), will conduct the Post-Test of Fundamental Academic Skills (TOFAS) for all Grades 4 to 10 Mathematics Teachers from **March 3 to 7, 2025** and **March 10 to 28, 2025** for Learners.
2. This initiative aims to assess the effectiveness of interventions and measure progress in teachers' and learners' understanding and utilization of the TOFAS assessment tool following the pre-test conducted in October 2024.
3. All Grades 4 to 10 public school Mathematics teachers and learners in the division are required to take the TOFAS Post-Test. The grade level corresponding to TOFAS are as follows:

Grade Level	TOFAS Level	Calculation Skills Assessed
Grade 4	Level 1	Addition , Subtraction , Multiplication
Grade 5	Level 2	Multiplication , Division , Order of Operations , Operations with Decimals , Adding and Subtracting Fractions
Grade 6	Level 3	Multiplication, Division, Order of Operations, Operations with Decimals & Fractions
Grade 7	Level 4	Operations with Decimals & Fractions , Positive & Negative Numbers , Algebraic Equations, Equations
Grade 8	Level 5	Positive & Negative Numbers , Algebraic Equations, Equations , Equation's Calculation, System of Equations
Grade 9	Level 6	Square Roots , Polynomial Equations , Quadratic Equations
Grade 10		

4. Teachers handling two or more grade levels are required to take all the corresponding TOFAS Levels matched against all the grade levels they are handling.



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5. The TOFAS will be administered only during regular class days and must be completed within school premises. To maintain the integrity of the assessment and gauge mastery of fundamental skills, the use of calculators is strictly prohibited. This policy aligns with the conditions under which learners take TOFAS and ensures an authentic measure of competence.
6. To ensure accurate tracking of progress between the pre-test and post-test, takers must use the same test-taker credentials that were used in the pre-test administration.
7. For inquiries and clarifications, please contact Ms. Florangel S. Arcadio, EPS-Mathematics at [florangel.arcadio@deped.gov.ph](mailto:florangel.arcadio@deped.gov.ph)
8. Immediate dissemination of this Memorandum is desired.

**MANUEL O. CABERTE**  
Assistant Schools Division Superintendent  
Officer In Charge  
Office of the Schools Division Superintendent

Encl.: As stated  
Reference: RM 0199 , s. 2025  
To be indicated in the **PERPETUAL INDEX**  
under the following subjects:  
ASSESSMENT      LEARNING AREA, Math      TOFAS  
  
CID/fsa  
02/26/25