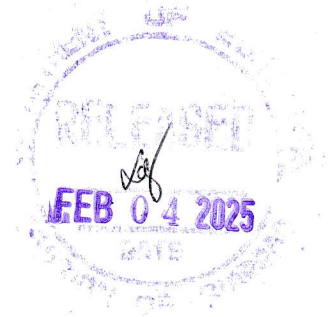




Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

January 31, 2025

DIVISION MEMORANDUM

No. **02-036** s, 2025

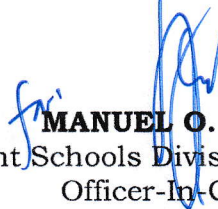
**ADDENDUM AND CORRIGENDUM TO DIVISION MEMORANDUM 01-023 S, 2025
ORIENTATION AND ADMINISTRATION OF 2024 ACCREDITATION AND
EQUIVALENCY (A&E) TEST**

To: Assistant Schools Division Superintendent
CID Chief and SGOD Chief
Public Schools District Supervisors/DICs
Public Elementary and Secondary School Heads
All other concerned

1. In reference to Division Memorandum No. 01-023 s, 2025, attention is directed to the following addendum and corrigendum of enclosure 2, for the information, reference, and guidance of all A&E testing personnel and support staff involved in the test administration, to wit:

ii Enclosure 2: A&E Testing Personnel

2. All other details in the previous memorandum remain the same.
3. Immediate and wide dissemination of this Memorandum is desired.


MANUEL O. CABERTE
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Reference: Division Memorandum No. 01- 023, s. 2025

Encl's: as stated

To be indicated in the **PERPETUAL INDEX** under the following subjects:

ASSESSMENT

A&E

sgod/adg
02/03/25



Address: Brgy. Osmeña, Dapa, Surigao del Norte, 8417

Contact No.: 09190040217

Website: sdosiargao.com

siargao@deped.gov.ph

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Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure 2 of DM No. _____ s. 2025

A&E Testing Personnel		
Division Monitor	Chief -CID	Gemna G. Pobe, PhD
Room Examiner/s	Room Number	Room Examiner
DCES & SPED CENTER (JHS)	Room 6	Marsyl B. Cagula T III- Dapa CES
	Room 13	Carmel D. Española - TI - DNHS
	Room 14	Louise Grace C. Arreza T I- DNHS
Support Staff	Rodrigo M. Zaballero Jr - Driver	
	Karyl Ann Mae C. Espinile AO - II	
	Rocelyn M. Gotico- ALS Teacher	
	Jemelyn P. Savandal - ALS Teacher	
	Catherine G. Durero - ALS Teacher	

-----nothing follows-----



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

January 23, 2025

DIVISION MEMORANDUM

No. **101-023**, s. 2025

**ORIENTATION AND ADMINISTRATION OF 2024 ACCREDITATION AND
EQUIVALENCY (A&E) TEST**

To: Assistant Schools Division Superintendent
CID Chief and SGOD Chief
Public Schools District Supervisors/DICs
Public Elementary and Secondary School Heads
All other concerned

1. In reference to **DepEd Memorandum No. 063, s. 2024** dated November 15, 2024, Re: **2024 Accreditation and Equivalency Test Registration and Administration Guidelines**, the field is hereby informed of the administration of the Accreditation and Equivalency (A&E) Test on February 02, 2025, 6:30 in the morning at Dapa Central Elementary School and SPED Center and Bureau of Jail Management and Penology – Siargao.
2. Only the registered applicants with complete requirements shall be allowed to take the A&E Test at the testing centers approved by BEA. **No walk-in A&E Test takers shall be accommodated.**
3. Attention is directed to the following enclosures, for the information, reference and guidance of qualified A&E takers and testing personnel involved in the test administration, to wit:
 - i. Enclosure 1: List of Examinees and Room Assignment
 - ii. Enclosure 2: A&E Testing Personnel
 - iii. Enclosure 3: Monitoring and Evaluation of the A&E Test
4. To ensure smooth and standardized test administration, all testing personnel shall attend the orientation of the aforementioned assessment on January 30, 2025, 1:30 PM at the Division Office Training Center.
5. All expenses incurred for the A & E orientation, monitoring and administration including test materials (*such as but not limited to pencil, paper, paste, and bond paper*), transportation, meals and honorarium of the testing personnel shall be charged to NASBE Program Support Funds subject to the usual accounting and auditing rules and regulations.
6. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in the Government Office due to typhoon, flooding, other weather disturbances, and calamities pursuant to guidelines specified in DepEd Order No. 53, s. 2003 on the



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Updated Guidelines on the Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services rendered, whichever is appropriate and applicable.

7. For questions or concerns about the A&E Test, please contact Mr. Aquino D. Garcia, Division Testing Coordinator (DTC) at 09982445916.
8. Immediate and wide dissemination of this Memorandum is desired.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Reference: DepEd Memorandum No. 063, s. 2024

Encls. as stated

To be indicated in the PERPETUAL INDEX under the following subjects:

ASSESSMENT

A&E

agcd/wlg
01/20/25



Address: Brgy. Osmeña, Dapa, Siargao del Norte, 8417

Contact No.: 09190040217

Website: idosiargao.com

siargao@deped.gov.ph

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