



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

March 4, 2025

DIVISION MEMORANDUM

No. **03-077** s. 2025

**VIRTUAL ELECTIONS FOR THE DIVISION FEDERATION
SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG), SUPREME
SECONDARY LEARNER GOVERNMENT (SSLG), YOUTH FOR ENVIRONMENT
IN SCHOOLS (YES) ORGANIZATION AND BARKADA KONTRA DROGA (BKD)
FOR SCHOOL YEAR (S.Y.) 2025-2026**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
District SELG and YES-O Coordinators
Secondary SSLG, YES-O and BKD Teacher - Advisers
All Project Development Officer I
All others concerned
This Division

1. Relative to the conduct of the School-Based and District-Based Supreme Learner Government Elections, the field is hereby informed of the following schedules and activities, to wit:

Date	Activity	Platform	Meeting Id	Passcode
March 7, 2025 (8:00am – 12:00nn)	Division Federation SELG Elections	MS Teams	482 730 554 431	YE3ch2Mu
March 7, 2025 (1:00pm – 5:00pm)	Division Federation SSLG Elections	MS Teams	493 330 266 182	GK79zo9t
March 11, 2025 (8:00am – 12:00nn)	Division Federation YES-O Elections (Elementary)	MS Teams	430 256 950 804	e2zL3SX6
March 11, 2025 (1:00pm – 5:00pm)	Division Federation YES-O Elections (Secondary)	MS Teams	455 504 834 983	tg2jo6QN
March 12, 2025 (8:00am – 12:00nn)	Division Federation BKD Elections (Secondary)	MS Teams	486 776 759 726	DE6Ho72N

2. Election rules and procedures are discussed in Annex A.

3. The participants in these activities are all elementary district-elected/appointed SELG and YES-O Presidents, along with their Teacher-Advisers; All secondary president – elects of SSLG, YES-O and BKD together with their Teacher Advisers, All District Project Development Officer I and Division Youth Formation Coordinators. Everyone is expected to register through this link or QR code,

<https://bit.ly/LGDivFedElection2025>





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4. Furthermore, the Public Schools District Supervisors, School Heads, and all other concerned are advised to extend full support to ensure the optimal engagement of learner leaders in this activity.
5. For further concerns, please contact Christine Joy S. Camingue and Glenda R. Dadap, Division Learner Government Program Focal through the email address christinejoy.camingue@deped.gov.ph and glenda.racho@deped.gov.ph
6. Widest dissemination and strict compliance to this Memorandum is directed.

for
MANUEL O. CABERTE *3/4/25*

Assistant Schools Division Superintendent
Officer-in-Charge

Office of the Schools Division Superintendent *pl*

Encl: As stated

Reference: As stated

To be indicated in the **Perpetual Index** under the following subjects:

YOUTH FORMATION DIVISION	LEARNER GOVERNMENT PROGRAM
DIVISION FEDERATION	SELG
	SSLG
	YES-O
	BKD+

SGOD/cjscamingue
03/04/25



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Annex A

ELECTION RULES AND PROCEDURES

1. The election for division federation of the SELG, SSLG, YES-O and BKD is only exclusive for the following set of learner-leaders:

Activity	Participants
SELG elections	District SELG President
SSLG elections	SSLG President
YES-O elections	District YES-O President
BKD elections	Secondary BKD President

2. The Division Federations shall elect the following positions:
- 2.1. President
 - 2.2. Vice President;
 - 2.3. Secretary;
 - 2.4. Treasurer;
 - 2.5. Auditor;
 - 2.6. Public Information Officer (PIO); and
 - 2.7. Protocol Officer
3. The rest of the body that will not be elected in any of the seven (7) key positions will be designated as Board Members.
4. All candidates must possess the following qualifications:
- 4.1. Bona fide learner with good academic standing and no failing grades in all subjects, with good moral character and have not been subjected to any disciplinary action;
 - 4.2. Must be elected/appointed SELG/SSLG/YES-O/BKD President for S.Y. 2025-2026 to be eligible for the Division level elections;
 - 4.3. Must possess proven leadership qualities and the commitment to serve the whole regional federation.



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5. If the District President is not able to represent his or her District, he or she shall not be elected in any position and is not eligible to any voting power. The president cannot be represented by any other officer next in his or her line.
6. Candidates for the elective positions shall be determined through nomination procedures except for the position of President. No nominated candidate can refuse to be nominated in any position.
7. All District Federation Presidents for elementary and all elected/appointed Secondary Presidents are automatically nominated for the president electoral position.
8. First-past-to-post or single member plurality voting must be applied in the electoral process, wherein voters cast their vote for a candidate of their choice, and the candidate who receives the most votes wins.
9. Nominations for Vice President, Secretary, Treasurer, Auditor, Public Information Officer, and Protocol Officer elective positions shall be limited to five (5) nominees.
10. The Division Office shall determine who shall be recognized to nominate his or her candidate using the chat box/raise hand feature during the nomination process.
11. In case there is a tie for a certain elective position, the tiebreaker shall be in a form of voting between the candidates who got the same number of votes.
12. The School/District elected/appointed Presidents shall only be allowed to enter in the platform and are encouraged to use a laptop with good internet connection. The teacher-adviser shall merely assist, when necessary, and not



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intervene to any election proceedings. Violations of such would mean the disqualification of the concerned candidate for the identified electoral positions.

13. When the election starts and during the election proceedings, Presidents are not allowed to take calls and send private messages.

14. The SGOD Chief and Youth Formation Coordinators have the responsibility and authority during the conduct of the election which includes dealing with election related issues and challenges.

15. Any violation of the above-mentioned rules will be subjected to disqualification in any of the elective positions.

Prepared by:

CHRISTINE JOY S. CAMINGUE
Project Development Officer I
Division Youth Formation Coordinator

Noted by:

HAREM L. TARUC, PhD
Chief SGOD

Approved by:

MANUEL O. CABERTE 3/4/25
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent