



Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**



**Office of the Schools Division Superintendent**

March 06, 2025

**DIVISION MEMORANDUM**

No. **03-081**, 2025

**TRAINING SCHEDULES FOR MAY 12 NATIONAL AND LOCAL ELECTIONS**

To: Assistant Schools Division Superintendent  
Functional Division Chiefs  
Curriculum Implementation Division (CID) Personnel  
School Governance and Operations Division (SGOD) Personnel  
Office of the Schools Division Superintendent (OSDS) Personnel  
Elementary and Secondary School Heads  
All concerned  
This Division

1. In compliance with the letter from the Office of the Provincial Election Supervisor, dated March 5, 2025, all concerned personnel are hereby informed of the training schedule for the upcoming May 12, 2025 National and Local Elections.
2. Participants shall be considered on Official Time. Board and Lodging as well as Travel expenses shall be chargeable against COMELEC funds.
3. The training schedule for the members of the Electoral Boards is attached for reference.
4. Immediate dissemination of this Memorandum is directed.

**MANUEL O. CABERTE**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Encl: As stated  
Reference: As stated  
To be indicated in the Perpetual Index under the following subjects:  
TRAINING

SGOD/fdtesiorna  
03/06/25



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