



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



March 13, 2025

DIVISION MEMORANDUM

No. 03-0921 s. 2025

**CORRIGENDUM TO THE DIVISION MEMORANDUM NO. 03-086, S. 2025
RE: ORIENTATION & WORKSHOP OF BOOKKEEPERS & DISBURSING
OFFICERS**

To: Division Chiefs
All Non-Implementing School Heads
School Bookkeepers/Disbursing Officers
Secondary Implementing Units School Heads
All Concerned Personnel

1. Relative to the Division Memorandum on the Conduct of Orientation and Workshop on the evaluation and assessment of the implementation and compliance of the finance personnel with various accounting policies, guidelines, processes, and procedures scheduled for March 17 & 21, 2025 Monday and Friday is rescheduled on **March 17-18, 2025, Monday and Tuesday**, at Division Training Center.
2. All other details in the previous memorandum remain the same.
3. Immediate dissemination of and strict compliance with this memorandum are directed.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: None

Reference: DO No. 03-086 s. 2025

To be indicated in the Perpetual Index under the following subjects
TRAININGS FINANCE FINANCIAL MANAGEMENT

OSDS/MOS
3/13/2025



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