



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

March 19, 2025

DIVISION MEMORANDUM

No. **03-107** s, 2025

**TWO-DAY DIVISION WORKSHOP ON QUALITY ASSURANCE OF DIGITIZATION
AND CONVERTED K TO 3 SLMs INTO INTERACTIVE VERSIONS AND OTHER
ACCESSIBLE FORMATS**

To: Schools Division Superintendent
Chief Education Program Supervisor
Education Program Supervisors
Public Schools District Supervisors
School Heads/Writers/Digitizers
Division LR Section Personnel
All concerned
This Division

1. In order to produce digitized, locally developed Self Learning Modules (SLMs), there is a need to revise them into interactive versions and other accessible formats. Thus, this **Two-Day Division Workshop on Quality Assurance of Digitization and Converted K to 3 SLMs into Interactive Versions and Other Accessible Formats** will be conducted on **April 2-3, 2025** at **SDO Siargao Training Center**.
2. Said activity aims to:
 - a. revise the contextualized locally developed learning resources from the inputs of the Division Quality Assurance Team.
 - b. produce refined locally developed learning resources.
3. This is a two-day live-out activity that will be attended by fifty (50) identified participants, as follows:

DIGITIZERS/CONTEXTUALIZERS		
Name	Station/School	Grade Level Assignment
Alaiza Gail C. Donoso	GLCES	Kindergarten
Ann Gemmerly L. Bracamante	Pacifico ES	Kindergarten
Genelyn S. Antigro		Kindergarten
Gienviwesana C. Pion	Maasin ES	Kindergarten
Hazel Jane D. Dulguime	Consuelo ES	Kindergarten
Ianne Rofa E. Sulima	Numancia CES	Kindergarten
Jemmarie P. Billona	Tangbo ES	Kindergarten
Judiza C. Digal	Sabang PS	Kindergarten



Address: Brgy. Osmeña, Dapa, Surigao del Norte, 8417

Contact No.: 09190040217

Website: sdosiargao.com

siargao@depd.gov.ph

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Krizza Jean G. Juanite		Kindergarten
Lanie Mae C. Albasin	Sta. Paz ES	Kindergarten
Louie Jayneth Dotillos	SOCES	Kindergarten
Luzbim C. Blasé	New Uba PS	Kindergarten
Mae C. Pacañor	Sta. Cruz ES	Kindergarten
Maricel B. Carballo	San Isidro CES	Kindergarten
May Silver Arcular	N. Sering ES	Kindergarten
Mendracel C. Cedro	Dapa SPED-SSES	Kindergarten
Miaka M. Golgat	Katipunan ES	Kindergarten
Rhea Mae G. Roculas	Roxas ES	Kindergarten
Rose Karen May E. Sulima	Cancohoy ES	Kindergarten
Surza Mae Belocura	Bay Ang ES	Kindergarten
Aimie S. Bohol		Grade 1
Angelica N. Gonzales		Grade 1
Christina C. Lubigan	Quezon PS	Grade 1
Christonie C. Gumanoy	Magsaysay ES	Grade 1
Emmarie B. Bonono	Roxas ES	Grade 1
Jovie A. Caballejos	Maribojoc ES	Grade 1
Maribeth V. Ortojan	Dapa SPED-SSES	Grade 1
Marlita A. Orejas	Matin-ao ES	Grade 1
Melody D. Custodio	Rizal ES	Grade 1
Najie S. Balbarino	Atoyay ES	Grade 1
Norie Mae R. Perdigon	Maasin ES	Grade 1
Opelia L. Epis		Grade 1
Arlyn S. Beto	DENMS	Grade 2
Chember C. Bisaya	Sto. Niño ES	Grade 2
Devina C. Minguita	Consolacion ES	Grade 2
Elisavil S. Gorgonio	Nuevo Campo ES	Grade 2
Gervin M. Sarno	Bagacay ES	Grade 2
Glaiza C. Quisagan		Grade 2
Gretchela Isabel Durero	Jubang ES	Grade 2
Mary Ann G. Lim	Anajawan ES	Grade 2
Nueva Gracia M. Joaquin	SOCES	Grade 2
Zerlene D. Alaba	Baybay ES	Grade 2
Jedeth E. Antipasado	Dao PS	Grade 3
Jonathan T. Nagar, Jr.	Datu ES	Grade 3
June Mark P. Solloso	Numancia CES	Grade 3
Linda P. Nacion	Mahayahay ES	Grade 3
Malouh C. Consigna	DATMES	Grade 3
Mar Flor D. Arlan	Magsaysay ES	Grade 3
Merlinda C. Dulpina	San Isidro CES	Grade 3



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Rowena R. Condolon	San Miguel ES	Grade 3
Rowina D. Pontivedra	San Roque ES	Grade 3
Sheila Mae A. Mahomoc	Montserrat ES	Grade 3

LR MANAGEMENT AND QUALITY ASSURANCE TEAM	
Names	Position/Designation
Dr. Gemna G. Pobe	CID Chief Education Supervisor
Dr. Relyn D. Raza	Education Program Supervisor - Science
Dr. Marites T. Penera	Education Program Supervisor - English
Dr. Florangel S. Arcadio	Education Program Supervisor - Mathematics
Dr. Neni E. Dumanjog	Education Program Supervisor - LRMS
Ms. Luz Sandra R. Fernandez	Education Program Supervisor - MTB-LE
Mr. Carlo Borris G. Oraliza	LRMS-PDO II

- Participants are required to adopt the Alternative Delivery Mode (ADM) class modality to ensure the uninterrupted delivery of quality education. They must also bring their laptops and extension cords for the workshop.
- Expenses incurred relative to the conduct of this activity particularly meals, snacks, and other expenses will be charged against the downloaded funds to cover expenses for the implementation of BELCP-Provision of Learning Resources with SARO No. RO 13-23-0311 dated May 30, 2023, subject to the existing accounting and auditing rules and regulations.
- Travel Expenses of the participants shall be charged against school MOOE/local funds subject to the usual accounting rules and regulations.
- For immediate dissemination, guidance, and strict compliance of all concerned.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

SLR QUALITY ASSURANCE DIGITIZATION

CID/cbgsoraliza

03/24/25



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