



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

APR 22 2025

April 22, 2025

DIVISION MEMORANDUM

No. **04-123**, s. 2025

DEPED-COA EXIT CONFERENCE 2025

To: ASDS/BAC Chairman
Administrative Officer V
Budget & Finance Unit Heads
Cash Unit Head
Supply Unit Head
All Concerned Personnel

1. This Office, through the Finance Division, hereby announces the conduct of **COA EXIT CONFERENCE** on **April 24, 2025** at **Division Office Training Center**.
2. This activity aims to:
 - a. To solicit management's comments and justification on certain audit findings in addition to those already stated in the replies,
 - b. To enable management to clarify issues which the auditor may not have fully understood with the justifications and additional documentation whenever deemed necessary,
 - c. And to wrap up audit findings of previous years' transactions.
3. Expected participants of this activity are select Division Office Personnel. See enclosure for the list of participants.
4. Expenses incurred relative to the conduct of this activity shall be charged to local MOOE Fund subject to existing accounting and auditing rules and regulations.
5. Immediate dissemination of and strict compliance with this memorandum is directed.

MANUEL O. CABERTE
OIC-Schools Division Superintendent *dw*

Encl.: List of Participants

Reference: None

To be indicated in the Perpetual Index under the following subjects:

EXIT CONFERENCE

AUDIT

COA

OSDS/mos

04/22/2025



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DepEd Siargao



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List of Participants:

No.	Name	Position	M	F
1	Manuel O. Caberte	SDS	/	
2	Roel T. Diamante	ASDS	/	
3	Louela G. Villegas	Budget Officer		/
4	Ellen S. Fernandez	Senior Bookkeeper		/
5	Clint Jones G. Libay	Admin Assist II	/	
6	Cherel D. Estrella	Bookkeeper		/
7	Fernadine A. Racho	Senior Bookkeeper		/
8	Reycelle E. Agatep	Senior Bookkeeper		/
9	Reinshield S. Taglucop	Accounting Clerk		/
10	Maricel D. Malacura	Senior Bookkeeper		/
11	Maricris O. Sulapas	Accountant III		/
12	Malou S. Omosay	AO V		/
13	Genesis A. Arcular	Cashier	/	
14	Francis Albert C. Golo	Supply Officer	/	
15	Rochell M. Boncaros	HRMO		/
16	Jeanette C. Gocela	AO II - Payroll		/
17	Shalami Diadula	ADAS IV		/
18	Ailene Grace Omas-as	JO-Supply		/
19	Gemmar Espiel	BAC Sec	/	
20	June Orkein Nohara	JO-Cash	/	
21	Nina P. Mantua			/
22	Marlyn Gorillo			/
23	Janice Durero			/
24	Jaime Tesiorna		/	
25	Norjan Rey A. Rivero		/	
26	Aubrey A. Esparrago			/
27	RO-COA		/	
28	RO-COA		/	
29	RO-COA		/	
30	RO-COA		/	