



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

April 28, 2025

DIVISION MEMORANDUM

No. 04-135, s. 2025

**DIVISION WRITESHOP ON EARLY LANGUAGE LITERACY NUMERACY
ASSESSMENT (ELLNA) PARALLEL TEST CONSTRUCTION**

To: Assistant Schools Division Superintendent
Chiefs of the CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary School Heads
All Others Concerned

1. In support of the Department of Education's goal to ensure the quality and reliability of assessment tools used in measuring learners' language and literacy skills, this Office shall conduct a **Writeshop on ELLNA Parallel Test Construction** on **May 29-30, 2025** at **Division Training Center, SDO Siargao, Dapa, Surigao del Norte**. The activity aims to develop contextualized, valid, and reliable parallel test items aligned with the Early Language, Literacy, and Numeracy Assessment (ELLNA).
2. This writeshop specifically aims to:
 - a. develop parallel test items aligned with ELLNA competencies and standards,
 - b. ensure contextual relevance and appropriateness of the test items to local learners,
 - c. equip teacher-writers with the principles of test construction and validation, and
 - d. promote collaboration among educators in improving assessment practices.
3. The participants of this writeshop are selected **teachers and school heads** with expertise and experience in English, Filipino, and Mother Tongue instruction and assessment, as endorsed by their respective Public Schools District Supervisors found in Enclosure No. 1 of this Memorandum.



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4. Teacher-participants whose **attendance in the writeshop falls within their scheduled uninterrupted summer break** shall be entitled to **vacation service credits**, in accordance with **DepEd Order No. 53, s. 2003**. To avail of the service credits, teachers must submit the following:

- Certificate of appearance
- Approved daily attendance sheet
- Individual accomplishment report

These documents must be submitted to the Division Focal Person in charge of this activity for proper endorsement and consolidation. School Head participants shall be granted one-day CTO for services rendered on May 31, 2025 which falls on a Saturday.

5. Expenses relative to the conduct of the training (meals, supplies and venue shall be charged to the PSF-ELLN funds or other available local funds, subject to usual accounting and auditing rules and regulations. Participants' transportation or incidental expenses may be charged to school MOOE, as applicable and available.
6. Immediate and wide dissemination of this Memorandum is desired.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer In Charge
Office of the Schools Division of Superintendent

Encl.: as stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT

CURRICULUM IMPLEMENTATION

ELLNA

WRITESHOP

CID/lserf
04/28/2025



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Enclosure No. 1 to Division Memorandum No. _____ s. 2025

LIST OF PARTICIPANTS TO THE WRITESHOP

District	Name of Participants	Position
Burgos	1. John Mark P. Domíños 2. Jaslipone V. Birao	Head Teacher I Principal I
Dapa East	3. Mildred M. Rosales 4. Eva B. Penecitos 5. Jessa Lyka F. Savandal	Master Teacher I Head Teacher I Teacher III
Dapa West	6. Ely Mar M. Mibulos 7. Jorly L. Buo 8. Irwin C. Gocela	Teacher III Head Teacher II Head Teacher II
Gen. Luna	9. Meriam E. Jabines 10. Jamell Icell F. Padios 11. Arlene H. Cometa	Head Teacher II Head Teacher I Head Teacher I
Numancia East	12. Glenn B. Resnera 13. Alma C. Esparrago	Head Teacher I Principal II
Numancia West	14. Jamelle M. Cubillan 15. Krissia Y. Petallo 16. Maremar T. Encina	Head Teacher I Head Teacher I Head Teacher I
Pilar	17. Emalyn R. Blancada 18. Divina C. Minguita 19. Geraldine G. Cervantes	Head Teacher I Teacher III Head Teacher II
San Benito	20. Sammy E. Baylan 21. John Mark S. Petallo	Principal I Principal I
San Isidro	22. Joseph D. Bonono III 23. Raffy E. Dolor	Head Teacher I Head Teacher I
Sapao	24. Reyna C. Toldo 25. Joan J. Arlan	Head Teacher III Head Teacher III
Socorro East	26. Jenel G. Taruc 27. Rolanda G. Mendaña	Principal II Head Teacher II
Socorro West	28. Cherry Joy G. Consigna 29. Shinn Mark J. Engroba, PhD.	Head Teacher III Principal I
Facilitators	30. Luz Sandra R. Fernandez 31. Florangel S. Arcadio, EdD 32. Aquino D. Garcia	EPS, ELLN Coordinator EPS, Mathematics SEPS, SM & ME