



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

April 28, 2025

DIVISION MEMORANDUM

No. 04-136, s. 2025

**CAPABILITY BUILDING ON PEDAGOGICAL APPROACHES IN
TEACHING KINDERGARTEN FOR NEWLY HIRED/TRANSFERRED
TEACHERS HANDLING K CLASSES**

To: Assistant Schools Division Superintendent
Chiefs of the CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary School Heads
All Others Concerned

1. In line with the Department of Education's thrust to ensure quality early childhood education and to capacitate newly hired or transferred teachers who are assigned to handle Kindergarten classes, this Office announces the conduct of a **Capability Building on Pedagogical Approaches in Teaching Kindergarten** on **May 26–28, 2025**, to be held at **Division Training Center, SDO Siargao, Dapa, Surigao del Norte**.
2. This training aims to:
 - a. enhance teachers' understanding of the kindergarten curriculum framework.
 - b. equip teachers with developmentally appropriate pedagogical strategies.
 - c. familiarize participants with classroom routines, play-based learning, and learning assessment in kindergarten, and
 - d. provide opportunities for professional collaboration and sharing of best practices.
3. The activity shall be participated in by **newly hired and/or transferred teachers in both public and private elementary schools** who are currently or will be handling Kindergarten classes beginning School Year 2025–2026. Participants are expected to attend punctually and actively engage in all scheduled sessions.



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4. In accordance with DepEd Order No. 53, s. 2003 ("Updated Guidelines on the Grant of Vacation Service Credits to Teachers"), teacher-participants in public schools who will attend to this training during their scheduled uninterrupted summer break shall be granted service credits, provided they submit complete documentary requirements (e.g., certificate of appearance, approved attendance sheet or DTR, and accomplishment report) to the Division ELLN Focal of this activity for endorsement. Private school teacher-participants may likewise be granted service credits by their respective institutions, particularly in recognition of work rendered beyond regular duties, such as during official school breaks, emergencies, or special assignments, subject to the approval of school administration and in accordance with their internal policies.
5. Expenses relative to the conduct of the training (meals, supplies, venue, resource speaker, etc.) shall be charged to the ELLN funds or other available local funds, subject to usual accounting and auditing rules and regulations. Travel expenses of participants may be charged to local school funds, subject to availability.
6. Immediate and wide dissemination of this Memorandum is desired.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer In Charge
Office of the Schools Division of Superintendent

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM ENHANCEMENT PEDAGOGY PROFESSIONAL DEVELOPMENT

CID/lserf
04/28/2025