



Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**

*[Signature]*  
**APR 21 2025**

**Office of the Schools Division Superintendent**

April 23, 2025

**DIVISION MEMORANDUM**

No. **04-130** s. 2025

**PARTICIPATION IN THE ESIP COMPLETION WORKSHOP ORGANIZED BY  
ACTION AGAINST HUNGER**

To: Assistant Schools Division Superintendent  
Functional Division Chiefs  
Identified Elementary and Secondary School Heads  
All concerned  
This Division

1. The Enhanced School Improvement Plan (ESIP) is a 3-year strategic plan that serves as the blueprint for achieving quality education by systematically identifying school needs and implementing strategic interventions.

2. As part of the ESIP Development process, one key initiative of the division is to establish and sustain its partnership engagements with the various organizations to help schools in implementing programs and projects utilizing optimum use of resources available.

3. In connection to this, Action Against Hunger, a Non-Government Organization (NGO) funded by UNICEF, is working in the identified municipalities and forging partnership with this division to advance its aims in improving access to health programs. The NGO has identified twelve (12) schools as partners in the implementation of its programs and realization of its aims. The identified schools are as follows:

- |                   |                   |
|-------------------|-------------------|
| a. Burgos CES     | g. Nuevo Campo ES |
| b. Matin-ao ES    | h. Bitoon ES      |
| c. Abad Santos ES | i. Dumoyog ES     |
| d. Magsaysay ES   | j. Katipunan ES   |
| e. Rizal ES       | k. Maasin ES      |
| f. San Benito NHS | l. Consolacion ES |

4. The identified schools are directed to participate in the ESIP Completion Workshop on **May 8-9, 2025** at **Islander's Ville Conference Room, Dapa, Surigao del Norte**. The activity shall be organized and funded by the Action Against Hunger organization.

4. Participants in this activity are the **12 school heads and the 12 Administrative Officers** of the identified schools and the SDO Personnel requested by the organization to serve as facilitators namely:



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Reiner S. Oraliza	SEPS/Division ESIP Focal
Haidy T. Arciga	Nurse II/Division WinS Focal
Joe Pete Tiu	Nurse II/Division WinS Focal Alternate
Catherine B. Landao	EPSP II/Division DRR Coordinator

5. All identified participants shall prepare and facilitate the approval of their respective Travel Authority.
6. Transport vehicles and meals and snacks shall be provided by the Action Against Hunger Organization. The latter shall connect the schools regarding the transportation.
7. Letter Request from Action Against Hunger is attached for direct reference.
8. For concerns, please contact the Division ESIP Focal, Mr. Reiner S. Oraliza.
9. For immediate dissemination to, guidance, and strict compliance of all concerned.

**MANUEL O. CABERTE**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

Encl: As stated

Reference: As stated

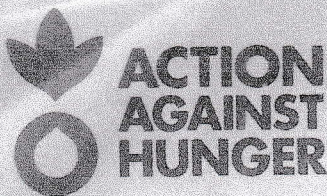
To be indicated in the Perpetual Index under the following subjects:

ESIP    STRATEGIC PLAN    PARTNERSHIP

SGOD/rsoraliza

04/23/25





FUNDACION ACCION CONTRA EL  
HAMBRE (Action Against Hunger)  
4th Floor, Gloria Building,  
109 Aguirre St., Legaspi Village,  
Makati City, Metro Manila,  
Philippines, 1229  
actionagainsthunger.ph  
+63 (2) 88401808; +63 (2) 86593598  
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22 April 2025

**MANUEL O. CABERTE**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Department of Education – Schools Division Office  
Dapa, Siargao, Surigao del Norte

*Manuel O. Caberte*  
APR 23 2025

**THRU: MR. REINER S. ORALIZA**  
Senior Education Program Specialist  
Division ESIP Focal  
Department of Education – Schools Division Office  
Dapa, Siargao, Surigao del Norte

**Subject: Request to send an Official Invitation to Action Against Hunger's Partner Schools and DepEd-Siargao Division's Resource Persons for the Enhanced SIP (e-SIP) Completion Workshop on May 8-9, 2025**

Dear Superintendent Caberte:

Greetings in Peace and Development!

Last April 21, Action Against Hunger team witnessed Part 2 of Enhanced SIP Formulation in Dapa Convention Center. From this, the team decided to facilitate the e-SIP Completion Workshop for the twelve (12) partner schools on May 8-9, 2025, at Islander's Ville Conference Room, Dapa, Surigao del Norte.

Anent to this, we are humbly requesting your office that an official letter be prepared and sent to the 12 partner schools, regarding their participation in the said event.

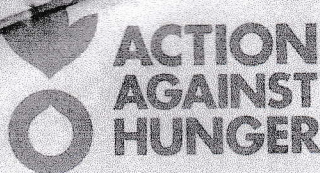
The partner or covered schools are as follows:

- |                                     |                                   |
|-------------------------------------|-----------------------------------|
| 1. Burgos Central Elementary School | 7. Nuevo Campo Elementary School  |
| 2. Matin-ao Elementary School       | 8. Bitoon Elementary School       |
| 3. Abad Santos Elementary School    | 9. Dumoyog Elementary School      |
| 4. Magsaysay Elementary School      | 10. Katipunan Elementary School   |
| 5. Rizal Elementary School          | 11. Maasin Elementary School      |
| 6. San Benito National High School  | 12. Consolacion Elementary School |

Further, we would appreciate if you could kindly send Technical Resource Persons from your office who can effectively share relevant insights focusing on SIP, WINS and DRR. We highly value the expertise and experience of the Department of Education in these areas and your support will greatly contribute to the capacity-building goals of the project and to the overall improvement of our schools' strategic planning, safety, and hygiene practices.

Please let me know if you need any specific details or supporting documents from our end to facilitate this request. Action Against Hunger will cover the travel-related costs and meals during the workshop duration.





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Should you require further details or have any specific clarification regarding our request, feel free to contact Ms. Victoria Valderama, our Field Officer, at [vvalderama@ph.acfspain.org](mailto:vvalderama@ph.acfspain.org) or via mobile at 0949 101 7981.

Thank you very much.

Sincerely,

A handwritten signature in black ink, appearing to read "Maricel Vina Menez".

MARICEL VINA MENEZ  
Head of Project, RRTCR (WASH Project)  
Action Against Hunger

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About Action Against Hunger's RRTCR Project

Action Against Hunger is working in the five (5) municipalities of Siargao namely Burgos, Del Carmen, Pilar, San Benito and Sta. Monica for the "Typhoon Odette Recovery and Rehabilitation Towards Climate Resilience Program in Surigao Del Norte (RRTCR)" Project funded by UNICEF. This program aims to improve access to clean water, promote hygiene, and ensure proper sanitation for communities and schools to reduce waterborne illnesses and improve public health. It also aspires to improve local governments' WASH services and governance mechanisms for disaster recovery, rehabilitation, and climate change adaptation. The project will also strengthen national advocacy and technical support with relevant government agencies including DepEd.

The project key outputs cover climate resilient WASH governance, Social Behavior Change (SBC), Resilient Sanitation, Resilient Water Supply System, and WASH in Schools (WINS).

Under WINS, the project is expected to enhance the School Improvement Plan (SIP) to purposively mainstream climate-resilient WINS; provide materials for the improvement of WASH facilities using innovative water and sanitation products; facilitate child-led climate action activities in schools; and establish supportive mechanisms for operation, maintenance and sustainability of water and sanitation services in schools.