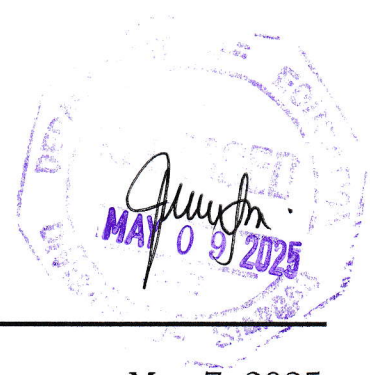




Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

May 7, 2025

DIVISION MEMORANDUM
No. 05-145, s. 2025

**DIVISION ORIENTATION ON THE IMPLEMENTATION OF
LITERACY REMEDIATION PROGRAM 2025**

To: Assistant Schools Division Superintendent
Chiefs of the CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Target Elementary School Heads
All Others Concerned

1. In line with D.O. No. 10. S. 2025 and the commitment of the Department of Education to improve literacy outcomes and address learning gaps among learners, the Schools Division Office of Siargao shall conduct the **Division Training on the Implementation of Literacy Remediation Program 2025** on **May 13-15, 2025**, at the **Division Training Center, SDO Siargao**.
2. The activity aims to capacitate teacher-volunteers on the effective implementation of the Literacy Remediation Program by equipping them with appropriate strategies, tools, and materials to ensure literacy development among struggling or low emerging learners.
3. The participants to this activity are the Learning Camp Volunteers and School Heads of the selected schools to offer the 2025 Learning Remediation Program this summer. Attached is the list of the target participants.
4. The selected teacher-volunteers and the school heads from the 24 target elementary schools are **required to attend**.
5. **Teacher-volunteers shall receive service credits** pursuant to DepEd Order No. 53, s. 2003 and its related guidelines. In addition, **meal expenses shall be provided** to all official participants throughout the duration of the training.



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7. Learning Camp Volunteers whose **attendance in the training falls within their scheduled uninterrupted summer break** shall be entitled to **vacation service credits**, in accordance with **DepEd Order No. 53, s. 2003**. To avail of the service credits, teachers must submit the following:

- Certificate of appearance
- Approved daily attendance sheet or Daily Time Record

These documents must be submitted to the Division Focal Person in charge of this activity for proper endorsement and consolidation.

6. Immediate and wide dissemination of this Memorandum is desired.


MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer In Charge
Office of the Schools Division of Superintendent

Encl.: as stated

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

LEARNING REMEDIATION CAMP

LITERACY PROGRAM

ORIENTATION

CID/lserf
05/07/2025



Republic of the Philippines
Department of Education
 CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure No. 1 to Division Memorandum No. _____ s. 2025

LIST OF PARTICIPANTS TO THE ORIENTATION

School	Name of School Head	Name of LCV
Burgos CES	1. Jaslipone V. Birao	Marchie L. Enoya
Consolacion ES	2. Maricris F. Ortojan	Charmaine J. Dano
DENMS	3. Grennel C. Capillanes	Crislyn B. Capillanes
Catabaan ES	4. Gina R. Tabuzo	Frenche M. Teraytay
San Miguel ES	5. Nancy E. Bendanillo	Rowena R. Condolon
Consuelo ES	6. Maria Odette M. Solloso	Fredilyn M. Espaldon
Gen. Luna CES	7. Carmen G. Guilaran	Vergilyn R. Dulguime
Mam-on ES	8. Aissa D. Ijapon	Jonas C. Perocho
Bitoon ES	9. Raquel O. Cervantes	Aimee D. Dalumpines
Esperanza ES	10. Juliet T. Calunia	Genn B. Erong
Sayak ES	11. Alma C. Esparrago	Grace V. Sumaylo
Cancohay ES	12. Pemie L. Agan	Gemma S. Ravelo
Jamoyaon ES	13. Matosalem L. Polvorosa	Debbie Karen J. Gelsano
Numancia CES	14. Marvic P. Castronuevo	Mariphyl B. Olivaq
Lasala IS	15. May Sheila S. Agad	Maribel C. Sabandal
Katipunan ES	16. Valentina C. Minguita	Oliva M. Borja
Maasin ES	17. Christopher C. Salvaloja	Angelica N. Gonzales
San Benito ES	18. Sammy E. Baylan	Brigette S. Consigna
Tigasao ES	19. Prisco C. Dulpina	Maryjane E. Platil
Abad Santos ES	20. Noja F. Domagtoy	Kathleen L. Cobol
Mabini ES	21. Hipolito B. Tisang	Mary Roz C. Macaldo
Rizal ES	22. Glenn C. De la Cruz	Jeffrey P. Billona
Tangbo ES	23. Joan J. Arlan	Liza M. Alcala
Songkoy ES	24. Maisan P. Mascardo	Maisan B. Pajoyo

Facilitators: *(Those trained at the Region)*

Marvic P. Castronuevo	Mariphyl B. Oliva
Maricris F. Ortojan	Charmaine J. Dano
Gina R. Tabuzo	Frenche M. Teraytay
Joan J. Arlan	Angelica N. Gonzales

Program Management Team

Gemna G. Pobe, EDD, DPA	Chief ES, CID
Luz Sandra R. Fernandez	EPS, Key Stage 1 Focal
Randy A. Rudila	EPS Filipino
Neniel E. Dumanjog, PhD	EPS LR
Ferosana D. Tesiorna	SEPS, HRD
Aquino D. Garcia	SEPS, SM & ME

FLOW OF ACTIVITIES ON THE ORIENTATION OF LITERACY REMEDIATION PROGRAM
Division Training Center, SDO Siargao, Dapa, Surigao del Norte

Day 1 – May 13, 2025

Time/Day	Session	Facilitator
8:00a.m. – 8:30a.m.	Preliminaries	Management Team
8:30a.m. – 9:00a.m.	Agenda Setting and Overview of the Remediation Program	Chief, CID
9:00a.m. – 9:30a.m.	Understanding the CRLA Results	DO Focal
9:30a.m. – 9:45a.m.	AM Break	
9:45a.m. – 11:00a.m.	Session 1: Mind Setting	EPS Facilitator 1
11:00a.m. – 12:00nn	Profile of Learners in the Low Emerging Category	
12:00nn – 1:00a.m.	Lunch	
1:00p.m. – 2:00p.m.	Understanding the Teacher Perspective Instructional Supervision ➤ Guiding Principles Qualities of a Good Instructional Leader	EPS Facilitator 2
2:00p.m. – 3:00p.m.	Instructional Supervision ➤ Coaching and Mentoring The Gift of Feedback	EPS Facilitator 1
3:00p.m. – 3:30p.m.	Systems Support for LRP	RO Focal
3:30p.m. – 5:00p.m.	Operationalizing the Remediation Program ➤ Core Messages ➤ Roles and Responsibilities of Stakeholders	
5:00p.m. – 5:30p.m.	Daily Evaluation	

Day 2 (May 14, 2025)

Time/Day	Session	Facilitator
8:00a.m. – 8:30a.m.	Preliminaries	Management Team
8:30a.m. – 9:30a.m.	Session: Core Setting	EPS Facilitator
9:30a.m. – 9:45a.m.	AM Break	
9:45a.m. – 11:00a.m.	Walkthrough: Remediation Materials	Teacher Facilitator 1
11:00a.m. – 12:00nn	Review: Stages of Reading Development	Teacher Facilitator 2
12:00nn – 1:00a.m.	Lunch	
1:00p.m. – 3:00p.m.	Strategies for Strategic Reading	Teacher Facilitator 3
3:30p.m. – 5:00p.m.	Strategies for Automaticity and Strategic Reading With Return Demo from participants	Teacher Facilitator 4
5:00p.m. – 5:30p.m.	Daily Evaluation	

Day 3 (May 15, 2025)

Time/Day	Session	Facilitator
8:00a.m. – 8:30a.m.	Preliminaries	Management Team
8:30a.m. – 9:30a.m.	Review of strategies in the Remediation Activity Sets (RAS)	Teacher Facilitator 1
9:30a.m. – 9:45a.m.	AM Break	
9:45a.m. – 10:45a.m.	Administering the Check-in Tools and Reporting	Teacher Facilitator 2
10:45a.m. – 12:00nn	Planning and Next Steps by Division	DO Focal
12:00nn – 1:00a.m.	Lunch	
1:00p.m. – 2:00p.m.	Daily Evaluation	
2:30p.m. – 2:45p.m.	PM Snack	
3:00p.m. – 4:00p.m.	Closing Program	Management Team
4:00p.m. – onwards	Home Sweet Home	