

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

MANUEL O. CABERTE

Schools Division Superintendent

Date:

19-May-25

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020001-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
2	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020002-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
3	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020003-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide

4	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020004-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
5	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020005-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
6	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020006-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
7	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020007-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
8	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020008-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide

9	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020009-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
10	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020010-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
11	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020011-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
12	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020012-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
13	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020013-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide

14	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020014-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
15	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020015-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
16	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020016-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
17	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020017-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
18	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020018-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide

19	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020019-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
20	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020020-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
21	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020021-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
22	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020022-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
23	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020023-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide

24	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020024-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
25	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020025-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Division Wide
26	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020026-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Dapa National High School
27	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020027-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Pilar National High School
28	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020028-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		San Benito National High School

29	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020029-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Sapao National High School
30	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020030-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		San Isidro National High School
31	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020031-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Socorro National High School
32	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020032-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Sta. Fe National High School
33	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020033-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Del Carmen National High School

34	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020034-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Alegria National High School
35	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020035-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Siargao National Science High School
36	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-1020036-2025	11	30,024	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		Oguing Navarro Memorial National High School

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 30, 2025.

1. Original copy of Fully accomplished Personal Data Sheet (PDS) (CS Form No. 212, Revised 2017) with the attachment of CS Form 212 Work Experience Sheet which can be downloaded at www.csc.gov.ph with recent passport-sized picture - duly notarized
2. Original copy of Authenticated Performance rating **in the last rating period** (if applicable);
3. Original copy of Authenticated certificate of eligibility/rating/license; and
4. Original copy of Transcript of Records and CAV.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL O. CABERTE
 Schools Division Superintendent
 KM. 3, BRGY. OSMENA, DAPA, SDN
siargao@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.