

Department of Education

CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

DIVISION MEMORANDUM

June 13, 2025

No. 06 - 175, s. 2025

CAPACITY BUILDING FOR SCHOOL GUIDANCE ADVOCATES ON THE IMPLEMENTATION OF THE CAREER GUIDANCE PROGRAM

To: Assistant Schools Division Superintendent

Division Chiefs

Public Schools District Supervisors/District In-Charge

Secondary School in Charge/ Head Teacher/ School Principal

All Others Concerned

- 1. To strengthen the implementation of the Career Guidance Program in secondary schools and enhance the competencies of Guidance Advocates in delivering effective career guidance services to learners, SDO Siargao will conduct a Capacity Building for Guidance Advocates from June 17-21, 2025 at the SDO Siargao Training Center, Km. 3, Brgy. Osmeña, Dapa, Surigao del Norte.
- 2. This activity aims to provide professional development opportunities for Guidance Advocates, equipping them with relevant strategies to support learners in making informed career choices.
- 3. The participants are the Secondary School Guidance Advocates who are expected to attend all sessions and actively engage in the discussions and activities.
- 4. Transportation expenses shall be charged against their respective School MOOE subject to the usual accounting and auditing rules and regulations.
- 5. Service credits and compensatory time off shall be awarded to both teaching and non-teaching personnel in acknowledgment of their participation and enggement on June 21, 2025 in accordance with CSC & DBM Joint Circular No. 2, s. 2004, which provides for non-monetary remurneration for overtime services rendered.
- 6. For further inquiries, school heads and guidance advocates may contact the Learner Formation Division, Schools Governance and Operation Division.
- 7. Prompt dissemination of this memorandum and full compliance are hereby required.

MANUEL O. CABERTE

Assistant Schools Division Superintendent Officer in Charge, Office of the Schools Division Superintendent

Encl.: None

Reference: PD 2024-003-0573

To be indicated in the Perpetual Index

under the following subjects:

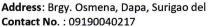
CAPACITY BUILDING CAREER GUIDANCE PROGRAM GUIDANCE ADVOCATE

SGOD/grdadap 06/13/2025









Website:sdosiargao.com



