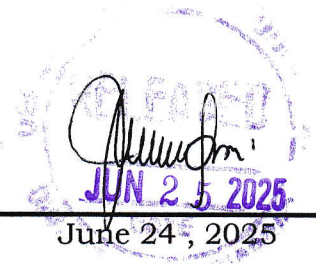




Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**



**DIVISION MEMORANDUM**


June 24, 2025

No. **06-183** s. 2025

**REITERATION OF THE SUBMISSION OF BULLYING AND RETALIATION REPORTS**

To: Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors/District In-Charge  
Public and Private Secondary School Heads  
Public and Private Elementary School Heads  
All Others Concerned

1. In adherence to the provisions of Republic Act No. 10627 or the Anti-Bullying Act of 2013, and in line with the Department of Education's DO No. 40, s. 2012 and DO No. 55, s. 2013, to ensure a safe and supportive learning environment for all learners, this office reiterates the mandatory submission of Bullying and Retaliation Reports for the preceding school year 2024-2025.
2. All schools, both public and private, are directed to accomplish Bullying and Retaliation Reports using the link <https://forms.office.com/r/c32chgMsk5> not later than June 27, 2025.
3. Public Schools District Supervisors and Division LRPO Coordinator-Designate are instructed to monitor the submission through the given link and provide technical assistance to schools within their jurisdiction.
4. Even in instances where no incidents are reported during the SY 2024-2025, schools are still required to submit a Justification Report explaining the absence of cases.
5. The Justification Report shall contain the following:
  - A. A summary of the school's preventive measures;
  - B. The functionality and activities of the School Child Protection Committee (SCPC);
  - C. The mechanism in place for reporting and monitoring incidents; and
  - D. A narrative explanation of how a safe and supportive school environment was maintained.
6. The submission of a zero report without proper justification shall be subject to further validation by the division office.
7. Immediate and wide dissemination of this memorandum is desired.

  
**MANUEL O. CABERTE**  
Assistant Schools Division Superintendent  
Officer in Charge  
Office of the Schools Division Superintendent

Encl.: None

Reference: DepEd Order No. 55, s. 2013

To be indicated in the Perpetual Index

under the following subjects:

BULLYING & RETALIATION REPORT INCIDENTS


ANTI-BULLYING ACT  
REPORTING REQUIREMENTS


SGOD/grdadap  
06/24/2025



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