

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

MANUEL O. CABERTE

Schools Division Superintendent

Date: 24-Jun-25

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Special Education Teacher I (Elementary)	OSEC-DECSB-SPET1-1020009-2008	14	37,024	Bachelor's degree in education with specialization in special education	None required	None required	PBET/RA1080 (Teacher)		DIVISION WIDE
2	Teacher II (Senior High School Academic Strand)	OSEC-DECSB-TCH2-1021384-2017	12	32,245	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 6 units towards Master's degree in relevant strand/subject	None required	None required	APPLICANTS FOR A PERMANENT APPOINTMENT: RA1080 (Teacher); If not RA 1080 eligible, must pass the LET within five (5) years after the date of first hiring; APPLICANTS FOR A CONTRACTUAL POSITION and PART-TIMERS: None Required		DIVISION WIDE

4	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-1020071-2018	9	23,226	Completion of 2 yrs studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional)/First Level Eligibility		DIVISION WIDE
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 4, 2025.

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- 1. Original copy of Fully accomplished Personal Data Sheet (PDS) (CS Form No. 212, Revised 2017) with the attachment of CS Form 212 Work Experience Sheet which can be downloaded at www.csc.gov.ph with recent passport-sized picture - duly notarized
- 2. Original copy of Authenticated Performance rating **in the last rating period** (if applicable);
- 3. Original copy of Authenticated certificate of eligibility/rating/license; and
- 4. Original copy of Transcript of Records and CAV.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL O. CABERTE

Schools Division Superintendent

KM. 3, BRGY. OSMENA, DAPA, SDN

siargao@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.