

Department of Education CARAGA REGION

SCHOOLS DIVISION OF SIARGAO

Office of the Schools Division Superintendent

July 11, 2025

DIVISION MEMORANDUM

No. 7 - 2 0 9, 2025

MONITORING TOOL FOR DISTRIBUTION AND UTILIZATION OF SUPPLEMENTARY LEARNING RESOURCES (SLRs) / SELF-LEARNING MODULES (SLMs)

To:

CID Chief

EPSs/PSDSs

Elementary and Secondary School Heads

All concerned This Division

- 1. Pursuant to the Department of Education's thrust to ensure equitable access and effective delivery of quality learning resources, the Schools Division of Siargao issues this memorandum relative to the Monitoring Tool for the Distribution and Utilization of Supplementary Learning Resources (SLRs) and Self-Learning Modules (SLMs).
- 2. The monitoring tool is designed to collect accurate and timely data on the delivery, receipt, and actual use of SLRs and SLMs by schools and learners. This initiative aims to identify gaps in resource distribution and utilization to guide planning and improve resource management.
- 3. All school heads are directed to accomplish the monitoring tool completely and accurately. The form is enclosed with this memo and may be downloaded through this link: https://tinyurl.com/LRtool2025.
- 4. Please be informed that a validation process will follow. This validation shall include, but is not limited to:
 - a. random school visits
 - b. on-site validation of inventory records
 - c. interviews with school heads, teachers, and/or learners
 - d. review of supporting documents such as acknowledgment receipts, distribution logs, and usage reports
- 5. The validation process seeks to uphold transparency, ensure accountability, and promote the efficient and effective utilization of all distributed learning resources.
- 6. All schools are hereby enjoined to extend full cooperation to the assigned validators and make all necessary documents and personnel available upon request.







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- 7. For queries and further clarification, you may contact **NENIEL E. DUMANJOG, EPS-LRMDS** at email neniel.dumanjog@deped.gov.ph
- 8. Immediate dissemination and strict compliance with this memorandum are hereby directed.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Encl: As stated Reference: As stated

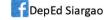
To be indicated in the <u>Perpetual Index</u> under the following subjects: **MONITORING LEARNING RESOURCES UTILIZATION**

SGOD/nedumanjog 07/11/25





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Enclosure 1. Monitoring Tool

School/Library Hub Name: _____

Date of Monitoring: _____

District:

MONITORING TOOL FOR DISTRIBUTION AND UTILIZATION OF SUPPLEMENTARY LEARNING RESOURCES (SLRs)/SELF LEARNING MODULES (SLMs)

I. Distribution of SLRs/SLMs							
Grade Level	Subject Area	Type of LR (SLR/SLM)	Title/Description	No. of Copies Received	Date Received	No. of Learners	Distribution Status (Distributed/Not Yet)
						*	
				<u> </u>			

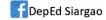
II. Utilization of SLRs/SLMs

Criteria	Status	MOVs	Remarks
1. Frequency use of	(daily/weekly/monthly)		
Teachers:			
(Determine how often			
teachers incorporate			
SLMs/SLRs into their lesson			
plans and classroom	-		
activities)			
2. Integration into Lesson			
Plans			
(assess whether SLMs/SLRs			
are explicitly referenced and			
integrated into the teachers'			
lesson plan)			





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3. Student Engagement with SLRs/SLMs	(High Engagement/Moderate/Low Engagement)	
(Evaluate the extent to which students actively engage with SLMs/SLRs during learning activity)		
4. Challenges in Utilization (if any)	< .	

III. Additional Observations and Recommendations

Indicator	Remarks		
Teacher Feedback on Content Relevance			
(Evaluate how well the content of the SLMs/SLRs aligns with the curriculum and meets the needs of the students)	 Very Relevant Relevant Somewhat Relevant Not Relevant 		
2. Perceived Effectiveness in Enhancing Learning			
(Assess teachers' perceptions of how effective SLMs/SLRs are in improving student understanding and performance.)	 Very Relevant Relevant Somewhat Relevant Not Relevant 		
3. Availability and Accessibility of Resources			
(Determine the ease of access to SLMs/SLRs for both teachers and students, including physical availability and digital access)			

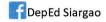
Recommendations for Improvement:







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V. Technical Assistance Needed	
From the Division	From the Region
Monitored by:	
	Date:
Conformee:	
Comornies.	•
	Date:
	Date.







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