



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



July 29, 2025

DIVISION MEMORANDUM

No. **07.222** s. 2025

PSYCHOLOGICAL ASSESSMENT OF CHILDREN WITH SPECIAL NEEDS

To: Asst. Schools Division Superintendent
Chiefs CID and SGOD
EPSs/ PSDSs
Principals/School Heads
Regular/SNED Teachers
This Division

1. Assessment is crucial for children with Special Needs not only to clearly establish the goals for their learning and development areas but also to continually monitor their progress in all domains of development namely, the cognitive, socio -emotional, physical, motor, and moral- spiritual domains. It plays a critical role in placement for students with disabilities, as well as designing instructions and setting goals.
2. Anent to this, the Division of Siargao through the Curriculum Implementation Division will conduct Psychological Assessment to all children with special needs who are officially enrolled in all schools. This will be scheduled on **August 11-12, 2025**, at Dapa Central Elementary School and SPED Center.
3. This two-day formal psychological assessment primarily aims to:
 - a. provide individualized formal assessment done by the medical expert to diagnose child's specific learning strengths and needs, and to determine whether a child is eligible for special education services;
 - b. gather information/data to ascertain the learners' current level of functioning as basis for adjusting the Individualized Education Plan (IEP) of the SNED teachers;
 - c. conduct appropriate action/ response after the diagnosis for the LWD's as to accommodation, intervention, modification; and
 - d. authentically collaborate with the parents and the multi-disciplinary team of the school to design intervention programs that address the needs of the learners.
4. There are one hundred (100) learners with special needs who will undergo formal psychological assessment. They are identified based from the multi-factored assessment (MFAT) results of the school assessment team.



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5. Teachers or School Principal shall bring their MFAT Assessment results to compare the validity and reliability of the assessment results.
6. To ensure systematic and orderly conduct of the formal assessment, the registered SNED learners shall be divided into two batches as shown in the table below:

Schedule of Assessment	Name of District
August 11, 2025	Socorro East and West District Numancia East and West District San - Benito District Sapao District Burgos District
August 12, 2025	Dapa East and West District Pilar District San- Isidro District Gen- Luna District

7. The parents of the SNED learners should accompany their children during the scheduled assessment and teachers should likewise secure parents' consent.
8. The host school should also provide ventilated classrooms for assessment and waiting area for the SNED learners, teachers and parents.
9. Food, snacks, accommodation of the SNED learners, teachers, and medical services of the specialist shall be charged against the SNED Program Support Fund (PSF FY 2024) while the transportation of the SNED learners and teachers shall be charged against school MOOE/ local funds subject to the usual accounting rules and procedures.
10. Immediate dissemination of this memorandum is earnestly desired.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer In-charge
Office of the Schools Division Superintendent

Encl: None

Reference: As indicated

To be indicated in the Perpetual Index

Under the following subjects:

ASSESSMENT

SNED

LEARNERS

MEDICAL TEAM

TEACHERS

CID/ebrina/07/29/2025



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