



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Office of the Schools Division Superintendent

August 22, 2025

DIVISION MEMORANDUM

No. _____ s, 2025

08.250

**SCHOOL VISIT AND PROVISION OF TECHNICAL ASSISTANCE ON THE
IMPLEMENTATION OF SCHOOL-BASED MANAGEMENT (SBM)**

To: Assistant Schools Division Superintendent
CID Chief and SGOD Chief
Public Schools District Supervisors
Elementary and Secondary School Principals/ Head Teachers/ School In-Charge
All other concerned

1. In reference to **DepEd Regional Memorandum FTAD-2025-0865** dated August 20, 2025, Re: **SCHOOL VISIT AND PROVISION OF TECHNICAL ASSISTANCE ON THE IMPLEMENTATION OF SCHOOL-BASED MANAGEMENT (SBM)**, this office hereby informs the field of the schedule for school visits and provision of technical assistance on the implementation of School-Based Management (SBM) on August 26 – 27, 2025, a virtual meeting on the said agenda is scheduled on August 22, 2025 at 2:00 in the afternoon to be attended by the identified School Heads and Public Schools District Supervisors, meeting link <https://tinyurl.com/sbmsiargao>.

2. Schedule of Visits:

DISTRICT	NAME OF SCHOOL	NAME OF SCHOOL HEAD	SCHEDULE
General Luna	Libertad ES	Elfrejun P. Flores	August 26, 2025 7:00AM – 9:30AM
	Malinao ES	Winda M. Minglana	August 26, 2025 10:00AM – 12:00NN
Burgos and San Benito	San Benito NHS	Reysan J. Tesiorna	August 26, 2025 1:00PM – 3:00PM
Numancia	Numancia CES	Carmen G. Guilaran	August 26, 2025 3:30PM – 5:00PM



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Pilar	Pilar CES	Arnel S. Rosende	August 27, 2025 7:00AM – 9:00AM
Dapa West	Siargao National Science HS	Rex Marde C. Labe	August 27, 2025 9:30AM – 11:30AM

3. The visit will focus on the following key areas:
 - a. Implementation of SBM based on D.O. 7, s. 2024.
 - b. Implementation of SGC and SPTA officers in compliance with D.O. No. 26, s. 2022 and D.O. 13, s. 2022.
 - c. Implementation of SIP, in compliance with D.O. 44, s. 2015.
 - d. Implementation and liquidation of school MOOE of FY 2025
4. For more information and related concerns, please contact **Aquino D. Garcia**, Division SBM Coordinator, CP No. 09982445916.
5. Expenses incurred relative to the conduct of the activity shall be charged to local funds, subject to the government accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

MANUEL O. CABERTE

Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Reference: Regional Memorandum FTAD-2025-0865

Encl's:

To be indicated in the PERPETUAL INDEX under the following subjects:

SBM


sgod/adg
08/22/25



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DepEd Siargao