



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM

No. 09-295, 2025

To: CID Chief
EPSs/PSDSs
Elementary and Secondary School Heads
School LR Coordinators
All concerned
This Division

FUND ALLOCATION FOR THE IN-HOUSE (SCHOOL-BASED) PRINTING AND PRODUCTION OF LEARNING RESOURCES FOR ACADEMIC RECOVERY AND ACCESSIBLE LEARNING (ARAL) PROGRAM

1. Pursuant to DepEd Order No. 13, s. 2023 titled "Adoption of the National Learning Recovery Program (NLRP)" and the implementation of the Academic Recovery and Accessible Learning (ARAL) Program as one of its flagship initiatives, this Office informs all concerned of the fund allocation for the in-house (school-based) printing and production of learning resources to support academic recovery and accessible learning for all learners.
2. The allocated funds shall cover, but not be limited to, the following expenses:
 - printing of learner's modules, activity sheets, and supplementary learning materials;
 - reproduction of assessment tools and monitoring forms; and
 - procurement of necessary printing supplies (ink, bond paper, etc.)
3. For reference and guidance, kindly see the enclosure for the detailed fund allocation per school.
4. All concerned are hereby reminded to strictly follow the prescribed guidelines and technical specifications attached to this memo set by DepEd concerning the printing, reproduction, and production of learning resources, to ensure quality, uniformity, and cost-efficiency.
5. The official RTP ARAL Reading Resources to be reproduced may be accessed and downloaded through the following link: <https://tinyurl.com/ARAL-ReadingResources>



Address: Brgy. Osmeña, Dapa, Surigao del Norte, 8417

Contact No.: 09190040217

Website: sdosiargao.com

Email: siargao@depd.gov.ph

Facebook: DepEd Siargao



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

6. The School Learning Resource (LR) Coordinator, in coordination with the ARAL Program Focal Person and Property Custodian, is directed to oversee the proper utilization, monitoring, and liquidation of the said fund in compliance with existing DepEd financial management guidelines.
7. All schools are required to submit a Statement of Expenditures (SOE) immediately after the full utilization of the allocated funds, duly supported with Modes of Verifications and other pertinent documents, to ensure transparency and accountability.
8. All personnel are enjoined to extend their full support and cooperation to ensure the successful implementation of the ARAL Program through the efficient and timely reproduction of the required learning resources.
9. For information, guidance, and strict compliance.

MANUEL O. CABERTE
Schools Division Superintendent

Encl: As stated
Reference: As stated
To be indicated in the Perpetual Index under the following subjects:
FUND ALLOCATION ARAL PROGRAM MATERIALS

CID/ned
09/25/25



Address: Brgy. Osmeña, Dapa, Surigao del Norte, 8417
Contact No.: 09190040217
Website: sdosiargao.com
M siargao@deped.gov.ph





Republic of the Philippines
Department of Education
 CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure 1. Fund Allocation per School

Name of School	District	No. of Tutees	Budget Allocation
Baybay ES	BuSan	21	1,551.05
Bitaug ES	BuSan	23	1,698.77
Burgos CES	BuSan	73	5,391.75
Matin-ao Es	BuSan	13	960.18
San Mateo ES	BuSan	31	2,289.65
Burgos NHS	BuSan	90	6,647.37
Bongdo ES	BuSan	23	1,698.77
Maribojoc ES	BuSan	14	1,034.03
Nuevo Campo ES	BuSan	16	1,181.75
Pitogo ES	BuSan	30	2,215.79
San Juan ES	BuSan	38	2,806.67
San Benito CES	BuSan	108	7,976.84
San Benito NHS	BuSan	86	6,351.93
Cabawa ES	Dapa East	29	2,141.93
Can-uyan PS	Dapa East	7	517.02
Consolacion ES	Dapa East	116	8,567.72
Corregidor ES	Dapa East	42	3,102.10
Dagohoy ES	Dapa East	12	886.32
Don Enrique Navarro Memorial School	Dapa East	226	16,692.28
Don Paulino ES	Dapa East	50	3,692.98
Montserrat ES	Dapa East	65	4,800.88
Osmena ES	Dapa East	104	7,681.40
Sta Felomina ES	Dapa East	49	3,619.12
Union ES	Dapa East	240	17,726.31
Consolacion NHS	Dapa East	103	7,607.54
Union NHS	Dapa East	91	6,721.23
Bagacay ES	Dapa West	34	2,511.23
Buenavista ES	Dapa West	40	2,954.39
Cambas-ac ES	Dapa West	51	3,766.84
Catabaan ES	Dapa West	74	5,465.61
Dapa CES & SpEd Center	Dapa West	345	25,481.58
Jubang ES	Dapa West	24	1,772.63



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

New Uba PS	Dapa West	0	-
San Carlos ES	Dapa West	33	2,437.37
San Miguel ES	Dapa West	62	4,579.30
Sta. Fe ES	Dapa West	64	4,727.02
Dapa NHS	Dapa West	781	57,684.38
Dagohoy NHS	Dapa West	40	2,954.39
Siargao NSHS	Dapa West	0	-
Anajawan ES	General Luna	41	3,028.25
Cabitoonan ES	General Luna	79	5,834.91
Catangnan ES	General Luna	91	6,721.23
Consuelo ES	General Luna	134	9,897.19
Corazon ES	General Luna	31	2,289.65
Daku ES	General Luna	75	5,539.47
Dao Primary School	General Luna	29	2,141.93
General Luna Central ES	General Luna	549	40,548.94
Libertad ES	General Luna	49	3,619.12
La Januza ES	General Luna	38	2,806.67
Magsaysay ES	General Luna	39	2,880.53
Malinao ES	General Luna	69	5,096.32
Mam-on Primary School	General Luna	38	2,806.67
Suyangan ES	General Luna	73	5,391.75
Sta. Cruz ES	General Luna	47	3,471.40
Sta. Fe ES	General Luna	90	6,647.37
Tawin-Tawin ES	General Luna	34	2,511.23
Consuelo NHS	General Luna	57	4,210.00
General Luna NHS	General Luna	676	49,929.12
Sta. Fe NHS	General Luna	55	4,062.28
Suyangan NHS	General Luna	128	9,454.03
Antipolo ES	Numancia	16	1,181.75
Bitoon ES	Numancia	35	2,585.09
Cabugao ES	Numancia	30	2,215.79
Esperanza ES	Numancia	29	2,141.93
Lobogon ES	Numancia	30	2,215.79
Mahayahay ES	Numancia	32	2,363.51
Quezon ES	Numancia	22	1,624.91
San Fernando ES	Numancia	13	960.18
Sayak ES	Numancia	55	4,062.28



Republic of the Philippines
Department of Education
 CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Tuboran ES	Numancia	45	3,323.68
Bagacay ES	Numancia	61	4,505.44
Cancohoy ES	Numancia	45	3,323.68
Dumoyog ES	Numancia	7	517.02
Jamoyaon ES	Numancia	56	4,136.14
Katipunan ES	Numancia	42	3,102.10
Mabuhay ES	Numancia	17	1,255.61
Numancia CES	Numancia	354	26,146.31
Lasala Integrated School	Numancia	206	15,215.09
Halian ES	Numancia	83	6,130.35
Del Carmen NHS	Numancia	76	5,613.33
MARIANO NHS	Numancia	12	886.32
OGUING NHS	Numancia	11	812.46
Pilar CES	Pilar	88	6,499.65
Caridad ES	Pilar	89	6,573.51
Consolacion ES	Pilar	10	738.60
Dayaohay PS	Pilar	16	1,181.75
Jaboy ES	Pilar	27	1,994.21
San Roque ES	Pilar	70	5,170.17
Datu ES	Pilar	49	3,619.12
Mabini ES	Pilar	11	812.46
Maasin ES	Pilar	40	2,954.39
Mabuhay ES	Pilar	0	-
Katipunan ES	Pilar	0	-
Salvacion ES	Pilar	39	2,880.53
Caridad NHS	Pilar	77	5,687.19
Pilar NHS	Pilar	205	15,141.23
Sto NinoES	San Isidro	26	1,920.35
Macapagal PS	San Isidro	4	295.44
Tambacan ES	San Isidro	52	3,840.70
Pelaez ES	San Isidro	30	2,215.79
San Miguel Es	San Isidro	0	-
Buhing CES	San Isidro	32	2,363.51
Roxas ES	San Isidro	70	5,170.17
Del Pilar ES	San Isidro	43	3,175.96
San Isidro CES	San Isidro	75	5,539.47
Tigasao Es	San Isidro	36	2,658.95



Republic of the Philippines
Department of Education
 CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Pacifico ES	San Isidro	20	1,477.19
Sta. Paz ES	San Isidro	14	1,034.03
Roxas NHS	San Isidro	40	2,954.39
San Isidro NHS	San Isidro	128	9,454.03
Abad Santos ES	Sapao	33	2,437.37
Alegria ES	Sapao	82	6,056.49
Bailan ES	Sapao	6	443.16
Garcia ES	Sapao	22	1,624.91
Libertad ES	Sapao	82	6,056.49
Mabini ES	Sapao	59	4,357.72
Magsaysay ES	Sapao	25	1,846.49
Rizal ES	Sapao	93	6,868.95
Sapao CES	Sapao	48	3,545.26
Tangbo ES	Sapao	87	6,425.79
Sapa NHS	Sapao	114	8,420.00
Liberta NHS	Sapao	95	7,016.67
Alegria NHS	Sapao	35	2,585.09
Atoyay ES	Socorro East	90	6,647.37
Bay-Ang ES	Socorro East	127	9,380.17
DATMES	Socorro East	278	20,532.98
N. Sering ES	Socorro East	47	3,471.40
Lanit-ag ES	Socorro East	5	369.30
Socorro CES	Socorro East	599	44,241.92
Atoyay NHS	Socorro East	135	9,971.05
Atoyay NHS Kapihan Ext.	Socorro East	86	6,351.93
Socorro NHS	Socorro East	741	54,729.99
Del Pilar ES	Socorro West	158	11,669.82
Honrado ES	Socorro West	30	2,215.79
Lawigan ES	Socorro West	30	2,215.79
Songkoy ES	Socorro West	126	9,306.31
Sudlon ES	Socorro West	89	6,573.51
San Roque ES	Socorro West	19	1,403.33
Pamosaingan ES	Socorro West	89	6,573.51
P. Dela Pena MPS	Socorro West	25	1,846.49
Sabang ES	Socorro West	15	1,107.89
Salog ES	Socorro West	42	3,102.10
Sta Cruz CS	Socorro West	45	3,323.68



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Nueva Estrella CES	Socorro West	107	7,902.98
Nueva Estrella NHS	Socorro West	287	21,197.72
Pamosaingan NHS	Socorro West	108	7,976.84
		12297	908,252.00



Address: Brgy. Osmeña, Dapa, Surigao del Norte, 8417

Contact No.: 09190040217

Website: sdosiargao.com

M siargao@deped.gov.ph





Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure 2. Recommended/Minimum Technical Specifications

Workbook and Teacher's Guide

ARAL-Reading (Basic and Plus)				Paper Requirement	Colors		Binding
LR Type	No. of Pages (Including cover)	Book Size	Orientation	Cover and Inside Pages	Cover	Inside Pages	
Learner's Workbook	KS 1 (English) - 28 KS 1 (Filipino) - 56 KS 2 (Basic) - 105 KS 3 (Basic) - 66 KS 2 (Plus) - 102 KS 3 (Plus) - 154	A4 (8.3" x 11.7")	Portrait	Standard Newsprint (Class A), 48.8 gsm or better Brightness: 55% Opacity: 90%	4 colors with 1 side UV coating (foldcoat cal. 12 solid white) / 1 color or self-cover	1 Color (Black Only) back to back	Options: (A) Saddle stitched - below 100 pages (B) Perfect binding - above 100 pages (C) Comb/Ring binding
Teacher's Guide	KS 1 (English) - 68 KS 1 (Filipino) - 58 KS 2 (Basic) - 126 KS 3 (Basic) - 117 KS 2 (Plus) - 112 KS 3 (Plus) - 117	A4 (8.3" x 11.7")	Landscape	Basis wt. 70 gsm with -3% Brightness 80% with -3% Opacity 90% with -3%	4 colors with 1 side UV coating (foldcoat cal. 12 solid white) / 1 color or self-cover	1 Color (Black Only) back to back	Options: (A) Saddle stitched - below 100 pages (B) Perfect binding - above 100 pages (C) Comb/Ring binding

Flashcards

Materials	Type/Form	Recipient	No. of Copies	Trim Size (in)	Inside Pages			Finish and Protection	Binding	No. of Inside Pages	Orientation	Font	Alignment
					Color	Paper Type	Paper Weight						
Alphabet Flashcard	Card	Teacher/Tutor	2	4.13 x 5.83 (A6) (spread)	1/1 Vowels - red; Consonants - black	Foldcote	350 gsm	Gloss Lamination (both sides) or Plastified	Loose	2 (26 flashcards)	Landscape	Andika New Basic	Center
Word Card	Card	Teacher/Tutor	1	4.13 x 5.83 (A6) (spread)	1/1	Foldcote	350 gsm	Gloss Lamination (both sides) or Plastified	Loose	2 (26 flashcards)	Landscape	Andika New Basic	Center
Picture Cards	Card	Teacher/Tutor	1	8.5 x 5.5 (spread)	4/1	Foldcote	350 gsm	Gloss Lamination (both sides) or Plastified	Loose	2 (68 picture cards)	Portrait/landscape	Andika New Basic	Center



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Storybooks (Decodables and Leveled Readers)

No.	TITLE	Level	Volume	Language	Orientation	Font Size	Illustrations	Trim size (in)	INSIDE PAGES				COVER					Binding
									No. of Inside Pages	Color	Paper Type	Weight	Cover Pages	Color	Paper Type	Weight	Finish and Protection	
1	Tagalog Decodable Reader	1	1	Tagalog	Portrait	20 pt	Half-page illustrations	5.5 x 8.5	156	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
2	Tagalog Leveled Reader	1	2	Tagalog	Portrait	30 pt	Half-page illustrations	5.5 x 8.5	160	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
3	Filipino Leveled Reader	1	3	Filipino	Portrait	30 pt	Half-page illustrations	5.5 x 8.5	194	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
4	Filipino Leveled Reader	2	1	Filipino	Portrait	23 pt	Half-page illustrations	5.5 x 8.5	176	1/1	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
5	Filipino Leveled Reader	2	2	Filipino	Portrait	23 pt	Half-page illustrations	5.5 x 8.5	166	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
6	Filipino Leveled Reader	2	3	Filipino	Portrait	20 pt	Half-page illustrations	5.5 x 8.5	178	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
7	Filipino Leveled Reader	3	1	Filipino	Portrait	14 pt	Half-page illustrations	5.5 x 8.5	216	1/1	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
8	Filipino Leveled Reader	3	2	Filipino	Portrait	20 pt	Half-page illustrations	5.5 x 8.5	214	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
9	Filipino Leveled Reader	3	3	Filipino	Portrait	20 pt	Half-page illustrations	5.5 x 8.5	272	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
10	English Leveled Reader	2	1	English	Portrait	30 pt	Half-page illustrations	5.5 x 8.5	88	1/1	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Saddle Stitch
11	English Leveled Reader	3	1	English	Portrait	21 pt	Half-page illustrations	5.5 x 8.5	228	1/1	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
12	English Leveled Reader	3	2	English	Portrait	26 pt	Half-page illustrations	5.5 x 8.5	138	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect
13	English Leveled Reader	3	3	English	Portrait	18 pt	Half-page illustrations	5.5 x 8.5	192	4/4	Book Paper #60 (80 gsm)	80-90 gsm	4	4 x 0	C2S #180 (255 gsm)	250 - 260 gsm	Gloss lamination	Perfect

Address: Brgy. Usmeña, Dapa, Siargao del Norte, 0417

Contact No.: 09190040217

Website: sdosiargao.com

siargao@deped.gov.ph

DepEd Siargao





Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Enclosure 3. Statement of Expenditures (SOE)

STATEMENT OF EXPENDITURE (SOE)
{Name of School}

ARAL Materials	Sub Aro Issued by DO (If downloaded to Schools)	Amount Allotted	Target Number of LR's to be printed and distributed (copies/pcs)	Actual Number of LR's printed (in-house production)/procured (copies/pcs)	Actual Number of LR's distributed (copies/pcs)	Mode of Procurement (if applicable)/indicate if mixed procurement and in-house production	Amount Obligated (Php)	Amount Disbursed (Php)	Amount Unobligated (Php)	Status/Remarks
Learner's Workbook										
Teacher's Guide										
Alphabet Flashcard										
Word Card										
Picture Cards										



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Tagalog Decodable Reader									
Tagalog Leveled Reader									
Filipino Leveled Reader (Level & Vol)									
English Leveled Reader (Level & Vol)									
TOTAL:									

Noted:

Prepared by

LR Coordinator

School Head



Address: Brgy. Osmeña, Dapa, Surigao del Norte, 8417
Contact No.: 09190040217
Website: sdosiargao.com
M siargao@deped.gov.ph

