



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM

No. _____ s, 2025

10-305

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors / DICs
Section Heads
All others Concerned

**CONDUCT OF PERFORMANCE MONITORING AND COACHING cum DIVISION
MONITORING, EVALUATION, AND ADJUSTMENT (DMEA), AND PROGRAM
IMPLEMENTATION REVIEW AND PLAN ADJUSTMENT (PIRPA)
REPORTS FOR THE THIRD QUARTER OF CY 2025**

1. Pursuant to Regional Memorandum No. 0346, s. 2025 titled "Conduct of Regional Monitoring, Evaluation, and Adjustment (RMEA) – Program Implementation Review and Plan Adjustment (PIRPA), CY 2025, this office shall conduct Performance Monitoring and Coaching cum DMEA Report Presentations and Program Implementation Review and Plan Adjustment (PIRPA) for 3rd Quarter of CY 2025 on October 17, 2025, at 8:00 am to 5:00 pm at the Schools Division Office Training Center, Dapa, Surigao del Norte.
2. The expected participants in this activity are listed below and must strictly follow their designated clustered schedule:

Sub-mechanism	Cluster	Participants	Time
SGOD	II	Chief-SGOD, EPS(SGOD), SEPS, EPS II, Planning Officer, YFD Coordinators, SHN Personnel, Representative from Physical Facilities Section	October 17, 2025 8:00 am to 10:00 am



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OSDS	1	Legal Officer, ITO, Budget Officer, Division Accountant, AOV, AOsIV (Cashier, Personnel, Records, and Supply)	October 17, 2025 10:00 am to 12:00 nn
CID	III	Chief – CID, EPS from Instructional Management Section, PSDS/DIC, Representative from Learning Resource Management Section	October 17, 2025 1:00 pm – 3:00 pm
Minutes Taker	Louwyn E. Gubaton – EPSp II SMM&E		
Facilitator	Aquino D. Garcia – SEPS, SMM&E		
DMEA In-charge	Harem L. Taruc, PhD <i>Chief – SGOD</i> Gemna G. Pobe, EdD, DPA <i>Chief – CID</i> Malou S. Omosay <i>Administrative Officer V</i> Aquino D. Garcia <i>SEPS - SMME</i>		

CLUSTER REACTORS	
I – OSDS	Manuel O. Caberte – SDS Roel T. Diamante – ASDS Gemna G. Pobe, EDD, DPA – Chief ES – CID Harem L. Taruc, PhD – Chief ES - SGOD
II – SGOD	Manuel O. Caberte – SDS Roel T. Diamante – ASDS Gemna G. Pobe, EDD, DPA – Chief ES – CID Harem L. Taruc, PhD – Chief ES - SGOD
III - CID	Manuel O. Caberte – SDS

