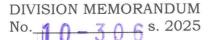


## Department of Education

CARAGA REGION SCHOOLS DIVISION OF SIARGAO





Asst. Schools Division Superintendent To:

Members of the Division HRMPSB

All Elementary and Secondary School Heads

This Division

#### CALL-UP OF APPLICATION FOR VACANT POSITIONS OF SDO SIARGAO

- In adherence to the Department of Education's principle of merit and fitness, we are pleased to announce the opening of applications for the following vacant positions published in the Civil Service Commission official website.
- Refer to the following positions and CSC minimum Qualification Standards (QS):

Position	Education	Training	Experienc e	Eligibility
Master Teacher I (Elementary )	Master's degree in Education, or Educational Leadership, or Educational Management , or relevant subject or learning area	24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specializatio n and 8 hours of training in instructional Supervision acquired within the last 5 years; or Completion of NEAP-	5 years teaching experience	RA 1080, as amended (Teacher- Elementary/Secondary )







Address: Km. 3, Brgy. Osmena, Dapa, Surigao del Norte Contact No.: 09190040217







# Department of Education

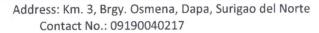
CARAGA REGION SCHOOLS DIVISION OF SIARGAO

Teacher III (Elementary )  Teacher II (Elementary )	Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional units in Education Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18	requisite professional development program for Career Stage III (Highly Proficient Teacher) 16 hours of training in any or a cumulative of the following: Curriculum, Pedagogy, Subject Specializatio n acquired within the last 5 years 8 hours of training in any or a cumulative of the following: Curriculum, Pedagogy, Subject Specializatio cumulative of the following: Curriculum, Pedagogy, Subject Specializatio	2 years teaching experience  1 year teaching experience	RA 1080, as amended (Teacher-Elementary/Secondary)  RA 1080, as amended (Teacher-Elementary/Secondary)
	degree in relevant subject or learning area with at least 18 professional units in	of the following: Curriculum, Pedagogy, Subject Specializatio n acquired within the		
Teacher I (Elementary	Education  Bachelor's degree in Education; or Bachelor's degree in relevant subject or learning area with at least 18 professional	None required	None required	RA 1080, as amended (Teacher- Elementary/Secondary )















## Department of Education

CARAGA REGION SCHOOLS DIVISION OF SIARGAO

	units in					
	Education					

- All qualified applicants regardless of gender, status, religion, persons with disability (PWD), members of the LGBTQA+, SOGIE and the likes. Applicants are also advised to access the online application thru this link bit.ly/4dUZ621 and submit the mandatory documentary requirements for application such as the following:
  - a. Letter Intent addressed to the Schools Division Superintendent MANUEL O. CABERTE

Schools Division Superintendent

- b. Duly accomplished Personal Data Sheet (CS Form 212 Revised 2025) with work experience sheet.
- c. Photocopy of valid and updated PRC License
- d. Photocopy of proof of Eligibility
- e. Photocopy of TOR with CAV
- f. Photocopy of certificate/s of training (if applicable)
- g. Photocopy of Certificate of Employment, Contract of Service, duly signed Service Record whichever is applicable.
- h. Photocopy of latest appointment, if applicable
- i. Photocopy of the Performance Rating in the last rating period covering one (1) full cycle in the current/ latest position prior to the deadline of submission if applicable.
- j. Checklist of the requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity CAV) of the documents submitted and Data Privacy concept form pursuant to RA 10173 (Data Privacy Act of 2012)
- k. Other documents as may be required by the HRMPSB for Comparative Assessment, including but not limited to:
  - Means of Verification or (MOV's) showing Outstanding Application of Education, Accomplishment, Application of Learning and Development reckoned from the date of the last issuance of appointment and
  - Photocopy of the Performance Rating obtained from the ii. relevant work experience, if Performance rating in item (i) is not relevant to the position to be filled, if applicable.
- 4. For teaching positions, please enclose all pertinent documents in a green expandable folder. The deadline for submission is on or before October 18, 2025 thru the Records section.
- Interview and practical exam will be announced later. All qualified







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## Department of Education

#### CARAGA REGION SCHOOLS DIVISION OF SIARGAO

applicants will be notified thru call or text from HRMPSB secretariat for the details.

- Late and incomplete submission of required documents will not be accepted and considered disqualified.
- 7. For immediate and wide dissemination.

Schools Vivision Superintendent

Encls.: None

References: DepEd order no. 07, s. 2023

DepEd order no. 20, s. 2024 DepEd order no. 21, s. 2024

To be indicated in the

Perpetual index under the following subjects:

HRMPSB

PRIME-HRM RSP

OSDS/rmboncaros 10/07/2025











