



DIVISION MEMORANDUM

No. **10-325**, s. 2025

To: Assistant Schools Division Superintendent  
SGOD Chief  
All Public Schools District Supervisors  
All Nurses  
All WinS Alternate Focals  
All Other Concerned/ This Division

DIVISION ORIENTATION ON THE IMPLEMENTATION OF WASH IN  
SCHOOLS (WinS) FOR ALTERNATE FOCAL PERSONS

1. To strengthen the implementation of the **Water, Sanitation, and Hygiene (WASH) in Schools or WinS Program**, the Schools Division of Siargao shall conduct a **Division Orientation on the Implementation of WASH in Schools for Alternate Focal Persons** on **October 23, 2025** at the **Siargao Provincial Convention Center, Dapa, Surigao del Norte**.
2. The activity aims to:
  - Capacitate the newly designated **Alternate WinS Focal Persons** on the key components, standards, and monitoring tools of the WinS Program;
  - Ensure continuity and consistency in the implementation and reporting of WinS indicators at the school level; and
  - Strengthen the support mechanism for achieving and sustaining higher **WinS Star Ratings** in all schools.
3. The participants to this orientation are the following:
  - All designated **Alternate WinS Focal Persons** from both Elementary and Secondary Schools;
  - All PDO's and
  - Members of the **Division WinS Technical Working Group (TWG)**.
4. Participants are advised to bring laptops and other relevant materials for hands-on orientation and updates on the **WinS Monitoring System**.



Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**

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5. Transportation, and other incidental expenses of participants shall be charged against local funds, School MOOE, or other available funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

  
**MANUEL O. CABERTE**

Schools Division Superintendent

**Reference:** DepEd Order No. 10, s. 2016  
(Policy and Guidelines for WASH in Schools)  
To be indicated in the **Perpetual Index**  
under the following subjects:

WASH IN SCHOOLS ORIENTATION HEALTH AND SANITATION

SGOD/hta  
10/14/2025