



Republic of the Philippines  
Department of Education  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM

No. **10-345** s, 2025

To: Assistant Schools Division Superintendent  
SGOD Chief  
All Public School District Supervisors  
All Nurses  
All Elementary School Heads (AO's, Book Keepers, DO's, PDO's & COS)  
p This Division

COORDINATION MEETING ON SCHOOL-BASED FEEDING PROGRAM (SBFP)  
IMPLEMENTATION FOR SY 2025-2026

1. Please be informed that this Office through the Schools Governance & Operations Division (SGOD) shall conduct a **Virtual Coordination Meeting on School-Based Feeding Program (SBFP)** Implementation for SY 2025-2026 on **October 28, 2025 1:00 pm via MS Teams**.
2. Link for virtual SBFP Coordination Meeting will be communicated before the scheduled time.
3. Expected participants are all PSDS's, all Nurses, all Elementary School Heads, their SBFP Coordinators, Administrative Officers, Book Keepers, Disbursing Officers, PDO's and their Contract of Service (COS).
4. The Agenda to this meeting are the following:
  - a. Updates on the cash advances and School-Based Feeding Program Implementation for SY 2025-2026.
  - b. Implementation of Commercial Milk Component.
  - c. Other Matters.
5. For further details, please contact Ms. Rosynette E. Libay, RN, Division SBFP Focal, or Ms. Melisa Mae D. Japson, SBFP-COS to be contacted at cellphone No. 09476348382/09566093205 or email at [rosynette.libay@deped.gov.ph](mailto:rosynette.libay@deped.gov.ph)
6. Immediate and wide dissemination of this memorandum is desired.

**MANUEL O. CABERTE**  
Schools Division Superintendent

Reference: A started

Encl's: None

To be indicated in the **PERPETUAL INDEX**

Under the following subjects:

COORDINATION MEETING      SBFP      HOT MEALS      MILK

SGOD/REL  
10/27/2025

