



Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**



**DIVISION MEMORANDUM**

No. 11-380 s, 2025

To: Schools Division Superintendent  
Asst. Schools Division Superintendent  
Chief Education Program Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads/Writers/Digitizers  
Division LR Section Personnel  
All Others Concerned  
This Division

**THREE-DAY DIVISION EVALUATION WORKSHOP ON REVISION AND FINALIZATION OF  
THE QUALITY ASSURED DIGITIZED AND CONVERTED K TO 3 CONTEXTUALIZED  
SELF-LEARNING MODULES INTO INTERACTIVE VERSIONS  
AND OTHER ACCESSIBLE FORMATS**

1. In continuation of the Two-Day Division Workshop on Revision and Finalization of the Quality Assured Digitized and Converted K to 3 SLMs previously conducted, this Office announces the conduct of the Three-Day Division Evaluation Workshop on Revision and Finalization of the Quality Assured Digitized and Converted K to 3 Contextualized Self-Learning Modules (SLMs) into Interactive Versions and Other Accessible Formats on December 4-6, 2025 at Langojon Jianjoy Beach Resort, Brgy. Sta Fe, General Luna, Surigao del Norte.
2. This workshop specifically aims to:
  - a) evaluate and further enhance the contextualized locally developed digitized learning resources from the inputs of the Division Quality Assurance Team;
  - b) finalize interactive and accessible versions of K to 3 SLMs for wider usability and learner inclusivity; and
  - c) produce quality-assured digitized outputs ready for deployment and distribution.
3. This is a three-day live-in activity which will be attended by identified participants. See attached enclosures for the official list of participants and assignment of Learning Area Evaluators.
4. Teacher participants are required to conduct Alternative Delivery Mode (ADM) class modality to ensure uninterrupted delivery of quality education. Participants are requested to bring laptops and extension wires needed for the workshop.
5. Expenses incurred relative to the conduct of this activity particularly meals, snacks and other expenses will be charged against the downloaded funds to cover





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expenses for the implementation of FLO-LR with SARO No. OSEC-13-24-4607 dated July 4, 2024, subject to the existing accounting and auditing rules and regulations.

6. Travel Expenses of the participants shall be charged against school MOOE/local funds subject to the usual accounting rules and regulations.

7. For immediate dissemination, guidance, and strict compliance of all concerned.

**MANUEL O. CABERTE**  
Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:  
CONTEXTUALIZATION DIGITIZATION LEARNING RESOURCES

CID/cbgoraliza  
11/24/25

**Three-Day Division Evaluation Workshop on Revision and Finalization of the Quality Assured Digitized and Converted K to 3 Contextualized Self-Learning Modules (SLMs) into Interactive Versions and Other Accessible Formats**





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**Three-Day Division Evaluation Workshop on Revision and Finalization of the Quality Assured Digitized and Converted K to 3 Contextualized Self-Learning Modules (SLMs) into Interactive Versions and Other Accessible Formats**

Langojon Jianjoy Beach Resort, Brgy. Sta Fe, General Luna, Surigao del Norte  
 December 4 – 6, 2025

DIGITIZERS/CONTEXTUALIZERS			
No.	Name	Station/School	Grade Level Assignment
1	Alaiza Gail C. Donoso	GLCES	Kindergarten
2	Ann Gemmerly L. Bracamante	Pacifico ES	Kindergarten
3	Genelyn S. Antigro		Kindergarten
4	Gienwiwes C. Pion	Maasin ES	Kindergarten
5	Hazel Jane D. Dulguime	Consuelo ES	Kindergarten
6	Ianne Rofa E. Sulima	Numancia CES	Kindergarten
7	Jemmarie P. Billona	Tangbo ES	Kindergarten
8	Judiza C. Digal	Sabang PS	Kindergarten
9	Krizza Jean G. Juanite		Kindergarten
10	Lanie Mae C. Albasin	Sta. Paz ES	Kindergarten
11	Louie Jayneth Dotillos		Kindergarten
12	Luzbim C. Blasé	New Uba PS	Kindergarten
13	Mae C. Pacañor	Sta. Cruz ES	Kindergarten
14	Maricel B. Carballo	San Isidro CES	Kindergarten
15	May Silver Arcular	N. Sering ES	Kindergarten
16	Mendracel C. Cedro	Dapa CES	Kindergarten
17	Miaka M. Golgat	Katipunan ES	Kindergarten
18	Rhea Mae G. Roculas	Roxas ES	Kindergarten
19	Rose Karen May E. Sulima	Canchoy ES	Kindergarten
20	Surza Mae Belocura	Bay Ang ES	Kindergarten
21	Aimie S. Bohol	Lanit-Ag ES	Grade 1
22	Angelica N. Gonzales	Mabuhay ES	Grade 1
23	Christina C. Lubigan	Quezon PS	Grade 1
24	Christonie C. Gumanoy	Magsaysay ES	Grade 1
25	Emmarie B. Bonono	Roxas ES	Grade 1
26	Jovie A. Caballejos	Maribojoc ES	Grade 1
27	Maribeth V. Ortojan	Dapa CES	Grade 1
28	Marlita A. Orejas	Matin-ao ES	Grade 1
29	Melody D. Custodio	Rizal ES	Grade 1
30	Najie S. Balbarino		Grade 1
31	Norie Mae R. Perdigon	Maasin ES	Grade 1
32	Opelia L. Epis		Grade 1
33	Arlyn S. Beto	DENMS	Grade 2





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34	Chember C. Bisaya	Sto. Niño ES	Grade 2
35	Devina C. Minguita	Consolacion ES	Grade 2
36	Elisavil S. Gorgonio	Nuevo Campo ES	Grade 2
37	Gervin M. Sarno	Bagacay ES	Grade 2
38	Glaiza C. Quisagan		Grade 2
39	Gretchela Isabel Durero	Jubang ES	Grade 2
40	Mary Ann G. Lim	Anajawan ES	Grade 2
41	Nueva Gracia M. Joaquin	SOCES	Grade 2
42	Zerlene D. Alaba	Baybay ES	Grade 2
43	Jedeth E. Antipasado	Dao PS	Grade 3
44	Jonathan T. Nagar, Jr.	Datu ES	Grade 3
45	June Mark P. Solloso	Numancia CES	Grade 3
46	Linda P. Nacion	Mahayahay ES	Grade 3
47	Malouh C. Consigna	DATMES	Grade 3
48	Mar Flor D. Arlan	Magsaysay ES	Grade 3
49	Merlinda C. Dulpina	San Isidro CES	Grade 3
50	Rowena R. Condolon	San Miguel ES	Grade 3
51	Rowina D. Pontivedra		Grade 3
52	Sheila Mae A. Mahomoc	Montserrat ES	Grade 3
53	Roxcyl B. Toldo	San Juan ES	
54	Rica Marie A. Maturan	San Benito CES	
55	Jessa Lyka F. Savandal	Union ES	
56	Manilyn Peralta	Bagacay ES	
57	Laurence Sumando	Jubang ES	
58	Jelimy S. Besas	San Roque ES	
59	Exmael Joseph P. Bayang	Consolacion ES	

**LR MANAGEMENT AND QUALITY ASSURANCE TEAM**

No.	Names	Position/Designation
53	Manuel O. Caberte	Schools Division Superintendent
54	Dr. Roel T. Diamante	Asst. Schools Division Superintendent
55	Dr. Gemna G. Pobe	CID Chief Education Supervisor
56	Dr. Relyn D. Raza	EPS - Science
57	Dr. Marites T. Penera	EPS - English
58	Dr. Florangel S. Arcadio	EPS - Mathematics
59	Dr. Neniel E. Dumanjog	EPS - LRMS
60	Ms. Luz Sandra R. Fernandez	EPS - MTB-LE
61	Mr. Carlo Borris G. Oraliza	LRMS-PDO II
62	Ms. Ferosana D. Tesiorna	HRTD - Head
63	Ms. Lowela B. Espanto	HRTD Officer
64	Ms. Juvy C. Arreza	Nurse II
65	Ms. Louwyn E. Gubaton	Monitoring and Evaluation



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**ASSIGNMENT OF EVALUATORS**

Grade Level	Subject	EVALUATORS		
Kindergarten	Sinurigaanon	Luz Sandra Fernandez	Elias G. Brina	Rolando C. Sapuras
	Sinugbuanong Binisaya	Randy A. Rudela	Girle Joi Bamba C. Sanico	Sarachen L. Sangco
Grade 1	Language	Marites T. Penera	Kathleen M. Jornales	Marites M. Petallo
	Reading and Literacy	Marites T. Penera	Luz Sandra Fernandez	Randy A. Rudela
	Mathematics	Florangel S. Arcadio	Leah G. Mones	Neniel E. Dumanjog
	GMRC	Julius P. Tesiorna	Luz Sandra Fernandez	Neniel E. Dumanjog
	Makabansa	Fernando A. Dones, Jr	Elias G. Brina	Regemie A. Alburo
Grade 2	Filipino	Randy A. Rudela	Joseph D. Solana	Emilie C. Pomoy
	English	Marites T. Penera	Kathleen M. Jornales	Marites M. Petallo
	Mathematics	Florangel S. Arcadio	Leah G. Mones	Marites M. Petallo
	GMRC	Julius P. Tesiorna	Aniesol C. Lasala	Regemie A. Alburo
	Makabansa	Fernando A. Dones, Jr	Elias G. Brina	Emilie C. Pomoy
Grade 3	Filipino	Randy A. Rudela	Joseph D. Solana	Emilie C. Pomoy
	English	Marites T. Penera	Kathleen M. Jornales	Marites M. Petallo
	Mathematics	Florangel S. Arcadio	Leah G. Mones	Kathleen M. Jornales
	Science	Relyn D. Raza	Regemie A. Alburo	Neniel E. Dumanjog
	GMRC	Julius P. Tesiorna	Aniesol C. Lasala	Regemie A. Alburo
	Makabansa	Fernando A. Dones, Jr	Elias G. Brina	Emilie C. Pomoy





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**Annex A**

**EVALUATION TOOL**

PowerPoint Presentation Learning Resource Materials – MATATAG Lesson  
Exemplars

Name of Writer: \_\_\_\_\_ Date: \_\_\_\_\_  
School: \_\_\_\_\_ District: \_\_\_\_\_  
Learning Area: \_\_\_\_\_ Quarter No.: \_\_\_\_\_  
Year Level: \_\_\_\_\_ Week No.: \_\_\_\_\_

**INSTRUCTIONS:**

1. Carefully read the learning resource (LR) slide by slide to evaluate the LR for compliance to standards indicated in the criterion items under the six (6) factors below.
2. Put a check mark (/) in the appropriate column beside each criterion item. If your answer is NO, cite specific pages, briefly indicate the errors found, and give your recommendations in the attached Summary of Findings, Corrections, and Review form.
3. Write Not Applicable (NA) for criterion items that do not apply in the LR evaluated.
4. For factors with items marked Not Applicable, count the total applicable criterion items and multiply this by 80% to determine the cutoff for compliance.

STANDARD/CRITERION ITEMS	YES	NO
<b>Content Quality</b>		
1. The content is aligned with the curriculum and Most Essential Learning Competencies (MELCs).		
2. Learning objectives are clear and stated at the beginning of the presentation.		
3. All facts, data, and references are accurate and up-to-date.		
4. Avoidance of outdated or irrelevant content.		
5. Language is age-appropriate, clear, and free of jargon.		
6. Avoidance of bias or stereotypes.		
<i>Total</i>		
<b>Slide Design and Layout</b>		
1. Fonts are legible and consistent throughout the presentation (preferably sans-serif fonts such as Arial or Calibri).		
2. Font sizes are appropriate (e.g., Title: 36-44 pts, Body: 24-32 pts).		
3. Use of DepEd-approved color palettes or BLR-compliant schemes.		
4. High contrast between text and background for readability.		



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5. Consistent layout, alignment, and formatting across slides.		
6. Proper use of bullet points and spacing.		
<i>Total</i>		
<b>Visuals and Multimedia</b>		
1. All images, charts, and graphics support the content and enhance understanding.		
2. No distracting or unrelated visuals.		
3. Visuals are clear, high-resolution, and free of pixelation.		
4. Avoid overcrowding slides with too many images or elements.		
5. ALT text is provided for all images and visuals.		
6. Videos and animations are accompanied by captions or transcripts.		
<i>Total</i>		
<b>Engagement and Interactivity</b>		
1. Includes interactive elements such as clickable links, quizzes, or buttons (where applicable).		
2. Activities or prompts for learners are integrated to encourage participation.		
3. Animations and transitions are used sparingly and appropriately.		
4. Audio or video clips are clear, concise, and relevant.		
<i>Total</i>		
<b>Accessibility and Inclusivity</b>		
1. Presentation adheres to accessibility standards (e.g., WCAG).		
2. Text can be read by screen readers.		
3. Content is free of cultural, gender, or linguistic bias.		
4. Materials are adaptable for diverse learners, including those with special needs.		
<i>Total</i>		
<b>Technical Compliance</b>		
1. File size is optimized for easy sharing and loading.		
2. Compatible with commonly used devices and platforms.		
3. Free from typographical, grammatical, and formatting errors.		





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4. All links and embedded files function correctly.		
Total		

**Recommendation:** (Please put a check mark ( a) in the appropriate box.)

- **Minor revision.** This material is found compliant to the minimum requirements of all four factors. Revision based on the recommendations included in the *Summary of Findings, Corrections, and Review* form and LR with marginal notes must be implemented.
- **Major revision.** This material is non-compliant to the requirements in one or more factors. Revision based on the recommendations included in the *Summary of Findings, Corrections, and Review* form and LR with marginal notes must be implemented.
- **For field validation.** This material is found compliant to all factors with NO corrections.

I / We certify that this evaluation report and the recommendation(s) in the summary report are my/ our own and have been made without any undue influence from others.

Evaluators(s):\_Signature(s):\_

Date Accomplished: \_\_\_\_\_





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**Annex B**

**Summary of Findings, Corrections, and Review**

PowerPoint Presentation Learning Resource Materials - DepEd-developed  
Learning Resource

Name of Writer: \_\_\_\_\_ Date: \_\_\_\_\_  
School: \_\_\_\_\_ District: \_\_\_\_\_  
Learning Area: \_\_\_\_\_ Quarter No.: \_\_\_\_\_  
Year Level: \_\_\_\_\_ Week No.: \_\_\_\_\_

Findings/Corrections/ Review	Slide No.	Remarks

Evaluators(s):\_Signature(s):\_

Date Accomplished: \_\_\_\_\_