



DIVISION MEMORANDUM  
 No. 12-393, s. 2025

To: Public Schools District Supervisors  
 Public Elementary and Secondary Principals, School Heads, and SICs  
 Education Fest Committee Members – Media and Creative Production  
 Education Fest Committee Members – Program Invitation and Layout  
 Others Concerned

**DIRECTIVE TO COMMENCE WORK FOR EDUCATION FEST 2025 PREPARATIONS**

1. In preparation for the **DepEd Siargao Education Fest 2025** on **December 10-11, 2025**, all members of the Media and Creative Production Committee and the Program Invitation and Layout Committee are hereby directed to report to the **Division Office Conference Hall** starting **December 3, 2025 until December 11, 2025** to begin and complete all assigned tasks and deliverables for the event.
2. The work period covers **December 3-11, 2025**, and all personnel under the aforementioned committees are required to prioritize the preparations for this major division event. **All other commitments, tasks, or schedules that may conflict with this directive shall be temporarily set aside** to ensure full focus and timely completion of all materials necessary for the success of the Education Fest 2025.
3. Committee heads shall ensure attendance, task assignment, workflow efficiency, and daily progress reporting. Members are expected to cooperate, adhere to timelines, and maintain professionalism throughout the preparation period.
7. This Memorandum includes the following enclosure:
  - a. List of committees
8. Wide and immediate dissemination of this memorandum is desired.

  
**MANUEL O. CABERTE**  
 Schools Division Superintendent

Encl/s: As stated

Reference/s: None

To be indicated in Perpetual Index under the following subjects

**EDUCATION FEST**

**BAYUD SA KADAUGAN AWARDS**

**SODA**

SGOD/RCAsupre  
 12/02/2025



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Republic of the Philippines  
Department of Education  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO

Enclosure No. 1 to Division Memorandum No. 12-393, s. 2025

**LIST OF TECHNICAL WORKING GROUP**

NO.	NAME		POSITION	STATION
<b>COORDINATION AND PREPARATION COMMITTEE</b>				
1	Chairperson	Reggy C. Asupre	SEPS	SDO-SGOD
2	Vice Chairperson	Catherine B. Landao	EPSP II	SDO-SGOD
<b>MEDIA AND CREATIVE PRODUCTION COMMITTEE (Logo, Design, Script, AVP, PPT, Promotional Video, and Video Animation)</b>				
3	Chairperson	Kem E. Abuton, Jr.	P III	Union ES
4	Vice Chairperson	Charls Aster E. Ortojan	MT I	Dapa NHS
5	Member/s	Dexter L. Consigna	HT II	Oguing NMHS
6		Reycelle E. Agatep	AO IV	OSDS
7		Carlo Borris G. Oraliza	PDO II	SDO-CID
8		Harold Anjoben C. Espinile	MT I	Dapa CES
9		Lauris Marx N. Congreso	T II	SNSHS
<b>PROGRAM INVITATION AND LAYOUT COMMITTEE</b>				
10	Chairperson	June Mark P. Solloso	MT I	Cancohoi ES
11	Vice Chairperson	Reycelle E. Agatep	AO - IV	SDO-OSDS
12		Kevin Kyle E. Abuton	AO II	Sta. Cruz ES
<b>PUBLICATION COMMITTEE</b>				
13	Chairperson	Lorenze A. Quinaso	T III	Dapa NHS
14	Member	Justine Lovd C. Golo	T I	Dapa NHS