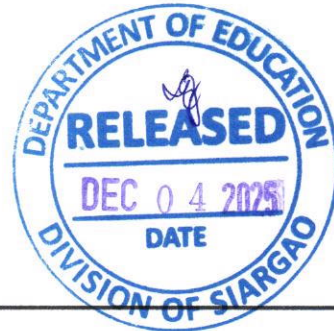




Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**




DIVISION MEMORANDUM

No. **12-403**, s. 2025

To: Assistant Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors  
Public and Private Elementary School Principals and School Heads  
Public and private Secondary School Principals and School Heads  
All Others Concerned

COLLECTION OF REPORTED LEARNER RIGHTS AND PROTECTION CONCERNS  
FOR S.Y. 2024-2025

1. In compliance with Regional Memorandum No. 1313, s. 2025, all public and private schools within this Division are directed to collect and submit Learner Rights and Protection Concerns for School year 2024-2025 on or before December 15, 2025.
2. Please refer to the Regional Memorandum for data requirements, documents to be submitted, and detailed guidelines via this link **<https://tinyurl.com/LRPORports>**.
3. For clarifications, contact Ms. Glenda R. Dadap, Division Learner Rights and Protection Designate at [glenda.racho@deped.gov.ph](mailto:glenda.racho@deped.gov.ph) or 09190033577.
4. Immediate dissemination and compliance are directed.

  
**MANUEL O. CABERTE**  
Schools Division Superintendent

Refs: As stated

Incls: None

To be indicated in the perpetual index under the following subject:

LEARNERS                      RIGHTS                      SCHOOLS

SGOD/grd  
12/04/2025



Address: Km. 3, Brgy. Osmeña, Dapa, Surigao del Norte, 8417  
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Republic of the Philippines  
Department of Education  
CARAGA REGION

DEPARTMENT OF EDUCATION  
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BY: NMB

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DECEMBER 3, 2025

REGIONAL MEMORANDUM

No. 1313, s. 2025

To: Schools Division Superintendents  
All Others Concerned

COLLECTION OF REPORTED LEARNER RIGHTS AND  
PROTECTION CONCERNS FOR S.Y 2024-2025

1. All public and private schools are directed to collect and submit Learners Rights and Protection Concerns for S.Y 2024-2025 on or before **December 15, 2025**.
2. This directive aims to ensure the timely consolidation of accurate data on incidents involving child abuse, violence, exploitation, neglect, bullying, Children-at-Risk (CAR), and Children in Conflict with the Law (CICL) for appropriate monitoring, reporting, and intervention.
3. **Data to be collected:** number of Incidents of Child Abuse, Violence, Exploitation, and Neglect; Bullying Cases; Children-at-risk (CAR), and Children in conflict with the law (CICL).
4. **Documents to be collected:** School-based Consolidation Data Sheet; Incident/Narrative Reports; Intervention Plan; Intake Sheets; and other documents showing referral to partner agencies.
5. For detailed guidelines, please refer to this link: <https://tinyurl.com/LRPO-Reports>
6. For clarifications and concerns, contact Giro Paolo Misael V. Almendralejo, Project Development Officer II at [giropaulomisael.almendralejo@deped.gov.ph](mailto:giropaulomisael.almendralejo@deped.gov.ph)
7. Immediate dissemination of this memorandum is desired.

Digitally  
signed by  
Asuncion  
Maria Ines  
Casona  
Date:  
2025.12.03  
09:23:22  
+0800  
**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

Encl.: None

Reference: DM-OUOPS-2025-11-05770

To be indicated in the Perpetual Index

under the following subjects:

DATA COLLECTION LEARNERS RIGHTS

ESSD/gpmva  
11/27/2025



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Effectivity	02.01.23	Page	1 of 1

