



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM

No. 12-411 s. 2025

To: All Division Office Personnel
Dapa East and West Public and Private Elementary and Secondary School Heads
Others Concerned

PARTICIPATION OF DIVISION OFFICE, DAPA EAST, AND DAPA WEST TEACHING AND NON-TEACHING PERSONNEL IN THE LGU DAPA UNIFIED CHRISTMAS PARTY

1. In line with the commitment to fostering camaraderie and strengthening partnerships with the Local Government Units (LGUs), the Schools Division of Siargao encourages the participation of all Division Office personnel and Dapa East and West teaching and non-teaching personnel in the **LGU Dapa Unified Christmas Party** on **December 19, 2024**.
2. The details of the activity are as follows:
Date: December 19, 2024
Time: 6:00 PM
Venue: Dapa Gymnasium
Attire: Casual
3. This activity aims to promote unity, collaboration, and the festive spirit among LGU officials, other partner agencies, and the education sector. Participation in this event will further strengthen community ties and demonstrate support for LGU-led initiatives.
4. Expenses incurred in the conduct of this activity shall be charged against the Division MOOE/School MOOE, subject to the usual government accounting and auditing rules and regulations.
6. This memorandum is issued for guidance and compliance.

MANUEL O. CABERTE
Schools Division Superintendent

Encl/s: None

Reference/s: None

To be indicated in Perpetual Index under the following subjects

LGU UNIFIED CHRISTMAS PARTY

SGOD/RCA
12/16/2025



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