

Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM
No. **01-015** s. 2026


To: Assistant Schools Division Superintendent
Chief, CID
Chief, SGOD
Public Schools District Supervisors
Secondary School Principals/School Heads
All Others Concerned

**PARTICIPATION OF SCHOOL SUPREME LEARNER GOVERNMENT OFFICERS
IN EARLY REGISTRATION CAMPAIGNS**

1. In line with the Department of Education's directive on Early Registration for School Year 2026-2027, scheduled from January 31 – February 27, 2026, all schools are hereby instructed to mobilize their Supreme Learner Government Officers to spearhead activities that will encourage participation in early registration, particularly for Kindergarten, Grade 7 and Grade 11.
2. Key initiative is organizing book & toy donation drives that encourage new enrollments, fostering a welcoming and inclusive learning environment in schools.
3. All initiatives of the School Supreme Learner Government shall be supervised by the designated SELG and SSLG Advisers to ensure the safety and welfare of all officers in the performance of their duties and engagements.
4. School Supreme Learner Government Officers are encouraged to partner with local government units, non-government units, civic organizations, alumni and private individuals for donations.
5. Donors shall be issued a Deed of Donation and Certificate of Acceptance by the school to acknowledge their contribution.
6. Each school shall submit a Completion report to the Division Office immediately after the scheduled conduct of early registration including:
 - a. List of activities conducted
 - b. Number of registrants per grade level
 - c. Inventory of donated items and corresponding donor details



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7. For inquiries please contact the Division Learner Formation Division of Schools Governance and Operation Division.
8. Strict compliance with this memorandum is expected to ensure the success of early registration and the promotion of inclusive education.

MANUEL O. CABERTE
Schools Division Superintendent

Ref: As stated

Incls: None

To be indicated in the perpetual index under the following subject:
PROGRAMS

SGOD/grd
01/16/2026



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