



Republic of the Philippines  
Department of Education  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO

Office of the Schools Division Superintendent

February 4, 2026

**DIVISION MEMORANDUM**  
No. 02-035 s. 2026

**PARTICIPATION TO DEPED MINDANAO-WIDE PROCUREMENT  
CAPACITY DEVELOPMENT PROGRAM**

To: Asst. Schools Division Superintendent  
Chief Education Program Supervisor  
Education Program Supervisors  
Elementary School Heads  
Secondary School Heads  
All concerned  
This Division

1. In line with Regional Memorandum No. 0116, s. 2026 dated February 3, 2026, this Office hereby designates the official participants from the Schools Division of Siargao to the **DepEd Mindanao-wide Procurement Capacity Development Program**, which will be hosted by DepEd Region XI on **February 9-11, 2026 (Batch 1)** at the **SMX Convention Center, Lanang, Davao City**.
2. The program aims to:
  - Capacitate education leaders and procurement practitioners on Republic Act No. 12009, otherwise known as the New Government Procurement Act, and its Implementing Rules and Regulations (IRR);
  - Strengthen procurement governance and compliance across regions and divisions; and
  - Foster collaboration among procurement stakeholders to support effective delivery of education services.
3. The following are the official participants from the Schools Division of Siargao:

<b>Division Personnel (BAC and PAPs Focal)</b>		
No.	Name	Position
1	Roel T. Diamante	Asst. Schools Div. Superintendent
2	Rosynette E. Libay	Nurse II
3	Catherine B. Landao	Education Program Specialist II
4	Nathaniel A. Congreso	Project Development Officer II (LRMS)
5	Girly Jane P. Cavite	Administrative Officer II (Procurement)



**Republic of the Philippines**  
**Department of Education**  
**CARAGA REGION**  
**SCHOOLS DIVISION OF SIARGAO**

<b>BAC School-Based Personnel</b>			
No.	School Name	Name of School Head	District
1	Burgos CES	John Mark D. Domiños	
2	San Benito CES	Sammy E. Baylan	Burgos & San Benito
3	Don Enrique NMS	Alda G. Minorca	Dapa East
4	Dapa CES	Shinn Mark J. Engroba	
5	Dapa NHS	Virginchita A. Gorgonio	Dapa West
6	General Luna CES	Ana Maria Tomasita C. Espejon	
7	Gen Luna NHS	Jonathan S. Gubantes	General Luna
8	Sayak ES	Marvic P. Castronuevo	
9	Numancia CES	Carmen Guilaran	
10	Del Carmen NHS	Jaime Jeffrey A. Comon	Numancia
11	Pilar CES	Arnel S. Rosende	
12	Pilar NHS	Rolan C. Raza	Pilar
13	San Isidro CES	Melinda C. Buyain	
14	San Isidro NHS	Ritchel L. Escobia	San Isidro
15	Sapao CES	Jessete J. Dolar	
16	Sapao NHS	Jovy C. Liza	Sapao
17	Socorro CES	Maisan P. Mascardo	
18	Socorro NHS	Jocelyn Vosotros	Socorro East
19	Nueva Estrella CES	Jenel G. Taruc	Socorro West

4. A registration fee of Eight Thousand Four Hundred Pesos (₱8,400.00) per participant shall be collected to cover meals, snacks, venue, and other training expenses. Payment details shall strictly follow the Regional Memorandum provisions.
5. Registration fees and travel expenses shall be charged against School MOOE/local funds for Implementing Unit while Division MOOE/Program Support Fund for Division personnel subject to existing accounting and auditing rules and regulations.
6. Immediate and widest dissemination of this Memorandum is desired.

  
**Fr. MANUEL O. CABERTE**  
 Schools Division Superintendent *2/1/2026* 

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

PROCUREMENT RA 12009

CAPACITY DEVELOPMENT

OSDS/cboraliza

04/02/26



Republic of the Philippines

**Department of Education**  
CARAGA REGION

RECORDS UNIT, REGIONAL OFFICE-CARAGA  
RELEASER  
BY: MLO<sup>+</sup>

2026.02.03  
16:03:54  
+0800

FEBRUARY 3, 2026

REGIONAL MEMORANDUM  
No. 0116 ,s. 2026

To: Schools Division Superintendents  
Regional Office Finance Personnel  
All Others Concerned

**PARTICIPATION TO THE DEPED MINDANAO-WIDE PROCUREMENT CAPACITY DEVELOPMENT PROGRAM**

1. In line with the conduct of the **DepEd Mindanao-wide Procurement Capacity Development Program** which will be hosted by DepEd Region XI on February 9-11, 2026 (batch 1) and February 11-13, 2026 (batch 2) at SMX Convention Center, Lanang, Davao City, this Region shall send participants in the said activity.
2. **Objective.** This program aims to capacitate education leaders on Republic Act 12009, otherwise known as the New Government Procurement Act, enhance teaching and learning outcomes in schools across the region, and foster stronger partnerships among education stakeholders.
3. **Participants.** The participants shall include the Bids and Awards Committee (BAC), BAC Secretariat, Technical Working Group (TWG), Program owners, and the Head of Procuring Entity in the Region, Division, and Schools.
4. **Fees and Payment Details.** A Registration fee of Eight Thousand Four Hundred Pesos (P8,400.00) per participant shall be collected to cover the meals, snacks, venue, and other expenses incurred for the training. The fee is inclusive of applicable taxes and shall be paid to:

**Bank Name:** Bank of the Philippine Islands

**Account Number:** 008093-0417-72

**Account Name:** DVO REGL ASSN OF SCHOOLS SUPERINTENDENT INC

For accuracy, convenience, and smooth issuance of receipts, each Schools Division is requested to remit payment in a single transaction, except for those participants from Implementing units, who shall be issued separate receipts.

5. **Funding Source.** Registration fee and travel expenses shall be charged to School, Division, and Regional MOOE, subject to the usual accounting rules and regulations.

6. **Dissemination.** Immediate dissemination of this memorandum is desired.



Address: J.P. Rosales Avenue, Butuan City  
Trunkline No: (085) 225-1151  
Telefax No: (085) 342-5959  
Email: [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)  
Website: [caraga.deped.gov.ph](http://caraga.deped.gov.ph)



2026-01-01267



Certificate No. TUV PH 001

  
Digitally  
signed by  
Asuncion  
Maria Ines  
Casona  
Date:  
2026.02.03  
16:28:59  
089  
**MARIA INES C. ASUNCION**  
Director IV  
Regional Director

Encl.: None

Reference: (RO XI) Regional Memorandum ORD-2026-014

To be indicated in the Perpetual Index  
under the following subjects:

SEMINAR

TRAINING

FIN/atb  
01/29/2026



Address: J.P. Rosales Avenue, Butuan City  
Trunkline No: (085) 225-1151  
Telefax No: (085) 342-5959  
Email: [caraga@deped.gov.ph](mailto:caraga@deped.gov.ph)  
Website: [caraga.deped.gov.ph](http://caraga.deped.gov.ph)



2026-01-01267



Certificate No. PEP-QM0  
2493 9111