



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Office of the Schools Division Superintendent

February 4, 2026

DIVISION MEMORANDUM

No. **02-035** s, 2026

**PARTICIPATION TO DEPED MINDANAO-WIDE PROCUREMENT
CAPACITY DEVELOPMENT PROGRAM**

To: Asst. Schools Division Superintendent
Chief Education Program Supervisor
Education Program Supervisors
Elementary School Heads
Secondary School Heads
All concerned
This Division

1. In line with Regional Memorandum No. 0116, s. 2026 dated February 3, 2026, this Office hereby designates the official participants from the Schools Division of Siargao to the **DepEd Mindanao-wide Procurement Capacity Development Program**, which will be hosted by DepEd Region XI on **February 9-11, 2026 (Batch 1)** at the **SMX Convention Center, Lanang, Davao City**.
2. The program aims to:
 - Capacitate education leaders and procurement practitioners on Republic Act No. 12009, otherwise known as the New Government Procurement Act, and its Implementing Rules and Regulations (IRR);
 - Strengthen procurement governance and compliance across regions and divisions; and
 - Foster collaboration among procurement stakeholders to support effective delivery of education services.
3. The following are the official participants from the Schools Division of Siargao:

Division Personnel (BAC and PAs Focal)		
No.	Name	Position
1	Roel T. Diamante	Asst. Schools Div. Superintendent
2	Rosynette E. Libay	Nurse II
3	Catherine B. Landao	Education Program Specialist II
4	Nathaniel A. Congreso	Project Development Officer II (LRMS)
5	Girly Jane P. Cavite	Administrative Officer II (Procurement)



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 CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

BAC School-Based Personnel			
No.	School Name	Name of School Head	District
1	Burgos CES	John Mark D. Domíños	Burgos & San Benito
2	San Benito CES	Sammy E. Baylan	
3	Don Enrique NMS	Alda G. Minorca	
4	Dapa CES	Shinn Mark J. Engroba	Dapa West
5	Dapa NHS	Virginchita A. Gorgonio	
6	General Luna CES	Ana Maria Tomasita C. Espejon	General Luna
7	Gen Luna NHS	Jonathan S. Gubantes	
8	Sayak ES	Marvic P. Castronuevo	Numancia
9	Numancia CES	Carmen Guilaran	
10	Del Carmen NHS	Jaime Jeffrey A. Comon	
11	Pilar CES	Arnel S. Rosende	Pilar
12	Pilar NHS	Rolan C. Raza	
13	San Isidro CES	Melinda C. Buyain	San Isidro
14	San Isidro NHS	Ritchel L. Escobia	
15	Sapao CES	Jessete J. Dolar	Sapao
16	Sapao NHS	Jovy C. Liza	
17	Socorro CES	Maisan P. Mascardo	Socorro East
18	Socorro NHS	Jocelyn Vosotros	
19	Nueva Estrella CES	Jenel G. Taruc	

4. A registration fee of Eight Thousand Four Hundred Pesos (₱8,400.00) per participant shall be collected to cover meals, snacks, venue, and other training expenses. Payment details shall strictly follow the Regional Memorandum provisions.
5. Registration fees and travel expenses shall be charged against School MOOE/local funds for Implementing Unit while Division MOOE/Program Support Fund for Division personnel subject to existing accounting and auditing rules and regulations.
6. Immediate and widest dissemination of this Memorandum is desired.


MANUEL O. CABERTE
 Schools Division Superintendent

Encl: As stated
 Reference: As stated
 To be indicated in the Perpetual Index under the following subjects:
 PROCUREMENT RA 12009 CAPACITY DEVELOPMENT
 OSDS/cboraliza
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Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
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FEBRUARY 3, 2026

REGIONAL MEMORANDUM
No. 0116, s. 2026

To: Schools Division Superintendents
Regional Office Finance Personnel
All Others Concerned

**PARTICIPATION TO THE DEPED MINDANAO-WIDE PROCUREMENT CAPACITY
DEVELOPMENT PROGRAM**

1. In line with the conduct of the **DepEd Mindanao-wide Procurement Capacity Development Program** which will be hosted by DepEd Region XI on February 9-11, 2026 (batch 1) and February 11-13, 2026 (batch 2) at SMX Convention Center, Lanang, Davao City, this Region shall send participants in the said activity.

2. **Objective.** This program aims to capacitate education leaders on Republic Act 12009, otherwise known as the New Government Procurement Act, enhance teaching and learning outcomes in schools across the region, and foster stronger partnerships among education stakeholders.

3. **Participants.** The participants shall include the Bids and Awards Committee (BAC), BAC Secretariat, Technical Working Group (TWG), Program owners, and the Head of Procuring Entity in the Region, Division, and Schools.

4. **Fees and Payment Details.** A Registration fee of Eight Thousand Four Hundred Pesos (P8,400.00) per participant shall be collected to cover the meals, snacks, venue, and other expenses incurred for the training. The fee is inclusive of applicable taxes and shall be paid to:

Bank Name: Bank of the Philippine Islands

Account Number: 008093-0417-72

Account Name: DVO REGL ASSN OF SCHOOLS SUPERINTENDENT INC

For accuracy, convenience, and smooth issuance of receipts, each Schools Division is requested to remit payment in a single transaction, except for those participants from Implementing units, who shall be issued separate receipts.

5. **Funding Source.** Registration fee and travel expenses shall be charged to School, Division, and Regional MOOE, subject to the usual accounting rules and regulations.

6. **Dissemination.** Immediate dissemination of this memorandum is desired.



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Asuncion
Maria Ines
Casona
Date:
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MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: (RO XI) Regional Memorandum ORD-2026-014

To be indicated in the Perpetual Index
under the following subjects:

SEMINAR

TRAINING

FIN/atb
01/29/2026