



Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**



**DIVISION MEMORANDUM**

No. **02-048** s, 2026

To: Assistant Schools Division Superintendent  
Functional Division Chiefs and Personnel  
Elementary and Secondary Schools  
All concerned  
This Division

**CONDUCT OF PERFORMANCE MONITORING AND COACHING ON THE OFFICE  
PERFORMANCE COMMITMENT REVIEW (OPCRF) FOR SY 2025-2026**

1. As part of the implementation of Performance Management and Evaluation System (PMES) for SY 2025-2026, this Office hereby announces the conduct of performance monitoring and coaching for School Heads on the following schedule:

DATE/TIME	DISTRICT
February 16, 2026	Socorro East, Socorro West
February 18, 2026 (AM)	Sapao
February 18, 2026 (PM)	Burgos, San Benito
February 19, 2026 (AM)	Numancia East and West, San Isidro
February 19, 2026 (PM)	Pilar
February 20, 2026 (AM)	General Luna
February 20, 2026 (PM)	Dapa East, Dapa West

2. This activity aims to:
  - a. provide feedback on the implementation of the office Key Result Areas, Objectives and Performance indicators of the school heads;
  - b. enable raters and the top management to address the root causes of identified performance gaps and align efforts in determining necessary interventions; and
  - c. scrutinize the targets on the performance indicators and shall make necessary adjustments and reach an agreement for the basis of monitoring and assessment.
3. For immediate dissemination and strict compliance.

**MANUEL O. CABERTE**  
Schools Division Superintendent

Encl: None  
Reference: As stated  
To be indicated in the Perpetual Index under the following subjects:  
PMES OPCRf