



Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
**SCHOOLS DIVISION OF SIARGAO**



**DIVISION MEMORANDUM**

No. 02-040 s. 2026

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
Public Schools District Supervisors  
Secondary School Heads  
All Project Development Officer I  
All others concerned  
This Division

**CAREER EDUCATION CARAVAN**

1. In support of the implementation of the **Career Guidance Program** under the Memorandum of Understanding (MOU) among the **Provincial Government of Surigao del Norte, Schools Division of Siargao, and the Department of Labor and Employment (DOLE)**, with **Sangguniang Panlalawigan 8<sup>th</sup> Regular Session Resolution No. 329, Series of 2025**, this Office hereby informs the field of the indicative schedules relative to the conduct of the **Career Education Caravan**, to wit:

NO.	DATE	NAME OF SCHOOL	DISTRICT	TIME
1	FEBRUARY 9, 2026	Burgos National High School	BURGOS	1:00pm – 4:00pm
2	FEBRUARY 10, 2026	Roxas National High School	SAN ISIDRO	9:00am – 11:00am
3	FEBRUARY 11, 2026	San Benito National High School	SAN BENITO	1:00pm – 4:00pm
4	FEBRUARY 13, 2026	Caridad National High School	PILAR	9:00am – 11:00am
5	FEBRUARY 13, 2026	Pilar National High School		
6	FEBRUARY 23, 2026	Del Carmen National High School	NUMANCIA	9:00am – 11:00am
7	FEBRUARY 23, 2026	Mariano Matugas Memorial National High School	NUMANCIA	1:00pm – 4:00pm
8	FEBRUARY 24, 2026	Oguing Navarro Memorial National High School	NUMANCIA	9:00am – 11:00am
9	FEBRUARY 24, 2026	Gen Luna National High School	GEN LUNA	1:00pm – 4:00pm
10	FEBRUARY 25, 2026	Consuelo National High School	GEN LUNA	9:00am – 11:00am
11	FEBRUARY 25, 2026	Sta. Fe National High School	GEN LUNA	1:00pm – 4:00pm
12	MARCH 4, 2026	Socorro National HS	SOCORRO	9:00am – 11:00am
13	MARCH 4, 2026	Atoyay National High School	SOCORRO	1:00pm – 4:00pm
14	MARCH 5, 2026	Nueva Estrella NHS	SOCORRO	9:00am – 11:00am
15	MARCH 5, 2026	Pamosaingan National High School	SOCORRO	1:00pm – 4:00pm
16	MARCH 11, 2026	Siargao National Science High School	DAPA	9:00am – 11:00am



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17	MARCH 11, 2026	Alegria National High School	SAPAO	1:00pm – 4:00pm
18	MARCH 11, 2026	Libertad National High School		
19	MARCH 11, 2026	Sapao National High School		
20	MARCH 12, 2026	Dapa National High School	DAPA	9:00am – 11:00am
21	MARCH 12, 2026	Union National High School	DAPA	1:00pm – 4:00pm

2. This activity shall be participated in by the Division Youth Formation Coordinators, Career Advocates, Grade 10 learners, and representatives from Department of Labor and Employment (DOLE). Secondary schools are hereby directed to ensure the attendance of all Grade 10 learners in the conduct of the activity.
3. Expenses to be incurred on the conduct of this activities shall be charged against School MOOE and/or other available local funds, subject to the usual accounting and auditing rules and regulations.
4. For queries and clarifications, please contact Division Youth Formation Coordinators through the email address [christinejoy.camingue@deped.gov.ph](mailto:christinejoy.camingue@deped.gov.ph) and [glenda.racho@deped.gov.ph](mailto:glenda.racho@deped.gov.ph)
5. Immediate dissemination and strict compliance to this Memorandum is directed.

  
**MANUEL O. CABERTE**  
Schools Division Superintendent

Encl: As stated

Reference: As stated

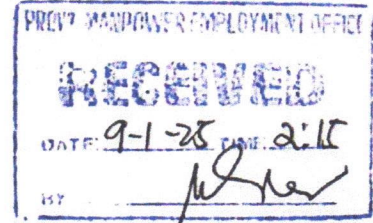
To be indicated in the **Perpetual Index** under the following subjects:  
**CAREER GUIDANCE PROGRAM** **PARTNERSHIP**

SGOD/cjsc  
02/06/26





Republika ng Pilipinas  
LALAWIGAN NG SURIGAO DEL NORTE  
Siyudad ng Surigao



## SANGGUNIANG PANLALAWIGAN

### EXCERPT FROM THE MINUTES OF THE 8<sup>th</sup> REGULAR SESSION

August 18, 2025 at 2:00 PM, Session Hall, Legislative Building, Capitol Compound, Surigao City

#### PRESENT:

HON. EDDIE D. GOKIANGKEE, JR./Vice Governor

Presiding Officer

#### DISTRICT I

HON. VERONICO G. SOLLOSO  
HON. JOHN T. CUBILLAN  
HON. AIKEN T. ANDANAR  
HON. CATHERINE T. GOPICO  
HON. JULECS C. SUNICO

#### DISTRICT II

HON. NOEL CHRISTIAN G. CATRE, JR.  
HON. VICTOR F. BERNAL  
HON. KAISER B. RECABO, JR.

#### EX OFFICIO

HON. MARLON M. CORO, PCL  
HON. JAIME A. CORTES, LNB  
HON. GOLDWIN P. PEGARRO, FSK

#### ABSENT:

HON. MICHAEL JOSE M. PATIÑO/2<sup>nd</sup> District  
HON. JUAN FERNANDO J. LARONG/2<sup>nd</sup> District

On Sick Leave  
On Sick Leave

### RESOLUTION NO. 329 Series of 2025

**RESOLUTION AUTHORIZING PROVINCIAL GOVERNOR ROBERT LYNDON S. BARBERS TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE DEPARTMENT OF EDUCATION - SCHOOLS DIVISION OF SIARGAO AND THE DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE) FIELD OFFICE, RELATIVE TO THE IMPLEMENTATION OF CAREER ADVOCACY, CAREER COACHING AND LABOR EDUCATION PROGRAM**

Sponsor: Board Member Noel Christian G. Catre, Jr.

**WHEREAS**, the Provincial Government of Surigao del Norte is committed to promoting the welfare and development of its constituents through quality education and employment opportunities;

**WHEREAS**, Section 17 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, empowers local government units to enter into cooperative arrangements with national government agencies for the effective delivery of basic services;

**WHEREAS**, the Department of Education - Schools Division of Siargao and the Department of Labor and Employment (DOLE) Field Office are key national agencies mandated to provide educational services and employment facilitation programs;

**WHEREAS**, the proposed MOU aims to establish a collaborative framework for the implementation of Career Advocacy, Career Coaching and Labor Education Program that will benefit the students and job seekers in the province;

**WHEREAS**, said program is designed to provide career guidance, skills development, and employment preparation services to enhance the employability and career prospects of the province's human resources;

**WHEREAS**, the Committee on Education, Science and Technology, after due deliberation and careful review of the Governor's request, recommended the approval of the proposed MOU;

**WHEREAS**, the implementation of the Career Advocacy, Career Coaching and Labor Education Program through inter-agency collaboration will optimize the utilization of resources and expertise from different government levels;

**WHEREAS**, the Sangguniang Panlalawigan finds it necessary and beneficial to authorize the Provincial Governor to execute the said Memorandum of Understanding;

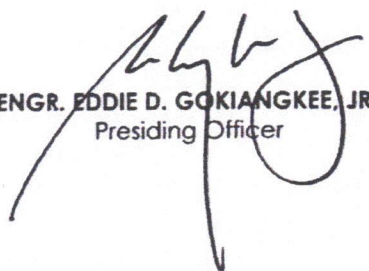
**WHEREFORE**, on motion of Board Member Noel Christian G. Catre, Jr. and duly seconded by Board Member Goldwin P. Pegarro;

**BE IT RESOLVED AS IT IS HEREBY RESOLVED** to authorize Provincial Governor Robert Lyndon S. Barbers to enter into a Memorandum of Understanding (MOU) with the Department of Education - Schools Division of Siargao and the Department of Labor and Employment (DOLE) Field Office, relative to the implementation of Career Advocacy, Career Coaching and Labor Education Program;

**RESOLVED FURTHER** to furnish copies of this Resolution to the Provincial Governor's Office, and the Provincial Public Employment Services Office for information and guidance;

**PASSED AND APPROVED.**

I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING RESOLUTION.

  
**ENGR. EDDIE D. GOKIANGKEE, JR.**  
Presiding Officer

ATTESTED:

  
**RODULF VALENTINO A. SERING**  
Sanggunian Secretary



## MEMORANDUM OF UNDERSTANDING

### KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Understanding (hereinafter referred to as ("MOU")) is made and executed this \_\_\_\_\_ by and between:

The **PROVINCIAL GOVERNMENT OF SURIGAO DEL NORTE**, a local government unit duly created and existing under the law with principal address at Capitol Compound, Jose Sering Road, Surigao City, 8400, Surigao del Norte Philippines, represented herein by its Provincial Governor **HON. ROBERT LYNDON S. BARBERES**, hereinafter referred to as the "PGSDN";

The **DEPARTMENT OF EDUCATION – SCHOOLS DIVISION OF SIARGAO**, an agency existing under the laws of the Republic of the Philippines, with principal address at Brgy. Osmeña, Dapa, Surigao del Norte, Philippines, represented herein by the Schools Division, Superintendent **MANUEL O. CABERTE**, hereinafter referred to as the "Dep-Ed-IAO";

and

The **DEPARTMENT OF LABOR AND EMPLOYMENT**, represented by herein by **MS. MAY C. VELONTA**, Chief LEO/Field Office Head, hereinafter referred to as the "DOLE".

Hereinafter be collectively referred to as "Parties"

### WITNESSETH:

**WHEREAS**, the Provincial Government of Surigao del Norte is committed to fostering socio-economic development by investing in the empowerment of its youth through quality education and sustainable employment opportunities;

*cf*  
**WHEREAS**, there is a shared understanding among the provincial Government, the Department of Education, and the Department of Labor and Employment about the importance of preparing students for the challenges of the evolving job market and providing them with the necessary skills to secure gainful employment.

*2*  
**WHEREAS**, the Provincial Government of Surigao del Norte, through its Provincial Employment Service Office (PPESO), is dedicated to bridging the gap between education and employment by implementing comprehensive Career Advocacy, Career Coaching, and Labor Education Programs;

**WHEREAS**, the Department of Education – Schools Division of Siargao is committed to providing quality education and recognizes the need to complement academic learning with practical skills and knowledge essential for career success;

**WHEREAS**, the Department of labor and Employment is actively in promoting employment opportunities, labor market information dissemination, and ensuring a skilled and job-ready workforce;

**NOW, THEREFORE**, the Parties agree as follows:



## SECTION 1. PURPOSE

The purpose of this MOU is to establish a framework for collaboration and cooperation among the Provincial Government of Surigao del Norte, the Department of Education – Schools Division of Siargao, and the Department of Labor and Employment for the conduct of Career Advocacy, Career Coaching, and Labor Education programs for graduating students.

## SECTION 2. DUTIES AND RESPONSIBILITIES OF THE PARTIES:

1. The Provincial Government of Surigao del Norte (PGSDN), through its Provincial Employment Services Office (PESO) and the Department of Labor and Employment (DOLE), shall perform the following:

### 1.1 PESO Responsibilities

- 1.1.1 Conduct orientation sessions on career advocacy and career coaching for graduating students.
- 1.1.2 Provide the latest presentation materials on career advocacy, coaching, and labor market trends to students.
- 1.1.3 Schedule and coordinate the orientation sessions.
- 1.1.4 Provide the National Skills Registration Forms to the students.

### 1.2 DOLE Responsibilities

- 1.2.1 Conduct orientation sessions on labor education for graduating students.
- 1.2.2 Collaborate with PESO to establish a schedule for the orientation sessions.
- 1.2.3 Provide expertise and resources to enhance the labor education component of the orientation.

### 1.3 Collaborative Responsibilities

- 1.3.1 Jointly establish and communicate the schedule for the conduct of orientations.
- 1.3.2 Coordinate with educational institutions to ensure students active participation.

2. The Department of Education – Schools Division of Siargao (DepEd – IAO ) shall perform the following:

- 2.1 Ensure the attendance of graduating students to the conduct of orientation;
- 2.2 Ensure to accommodate the annual conduct of orientation to graduating students;
- 2.3 Ensure that the graduating students complete and submit the National Skills Registration Form and Attendance Sheet after the orientation.
- 2.4 Participate in the conduct of Job Fair to assist students and organized the schedule of Career Advocacy Activities with all SDO Siargao Secondary schools every last quarter of the school year.



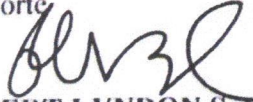


### SECTION 3. GENERAL PROVISIONS

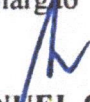
1. Duration and Termination: This MOU shall commence on the date of signing by both parties and remain in effect unless terminated earlier by mutual agreement.
2. Confidentially: All parties agree to treat information shared during the collaboration as confidential and to use such information solely for the purpose outlined in this MOU.
3. Funding: All activities and costs in relation to this MOU shall be chargeable against the funds and resources of the Provincial Employment Service Office, subject to the existing budgeting, accounting, and auditing rules and regulations.
4. Amendments. Any modifications or amendments to this MOU shall be made in writing and require the mutual agreement of both parties.
5. Capacity and Authorization. The parties herein warrant that they have capacity, power and requisite authority to enter into this agreement.
6. Counterparts. This MOU may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
7. Entire Agreement. This MOU constitutes the entire understanding and agreement between the PARTIES and supersedes any prior agreements or understandings, whether written or oral, relating to the subject matter herein.
8. Separability Clause. Should any part of this Agreement be judicially declared null and void, such nullity shall not affect the validity of the remaining provisions hereof.
9. Governing Law and Jurisdiction. This MOU shall be governed by and construed in accordance with the Laws of the Republic of the Philippines. Any disputes arising from the interpretation, implementation, or breach of this MOU shall be resolved amicably through negotiations between the Parties.

IN WITNESS WHEREOF, the Parties have hereunto entered into this Memorandum of Understanding and affixed their signatures this \_\_\_\_\_.


For the Provincial Government of Surigao  
Del Norte

  
**ROBERT LYNDON S. BARBERS**  
*Provincial Governor*

For Department of Education - Schools  
Division of Siargao

  
**MANUEL O. CABERTE**  
*Schools Division Superintendent*

For the Department of Labor and  
Employment

  
**MAY C. VELONTA**  
*Chief LEO/Field Office*

Signed in the Presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

### ACKNOWLEDGEMENT

Republic of the Philippines)  
Province of Surigao del Norte)  
City of Surigao ) S.S

BEFORE ME, a Notary Public for and in the above jurisdiction, this  
\_\_\_\_\_, personally appeared the following with their Identification Card:

Name

Identification Card

ROBERT LYNDON S. BARBERS

ID NO.: \_\_\_\_\_

MANUEL O. CABERTE

ID NO. Doptd 10 4539395

MAY C. VELONTA

DOLT - 10  
ID NO. MCV 97/202

Known to me and known to be the same person who executed the foregoing  
“Memorandum of Understanding” consisting of four (4) pages, including this page wherein  
this acknowledgement is written, and they acknowledged to me that their signature on the  
instrument, was freely and voluntarily affixed by them for the purposes stated therein.

WITNESS MY HAND AND SEAL, on the date and place abovementioned.

Doc. No.: \_\_\_\_\_  
Page No.: \_\_\_\_\_  
Book No.: \_\_\_\_\_  
Series of \_\_\_\_\_