



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM

No. 02-076 2026

To: Assistant Schools Division Superintendent
CID Chief
SGOD Chief
Education Program Supervisor
Elementary School Principals/ Head Teachers/ School In-Charge
Secondary School Principals/ Head Teachers/ School In-Charge
This Division

**DIVISION ORIENTATION ON THE ENHANCED INDUCTION PROGRAM FOR
BEGINNING TEACHERS (EIPBT)**

1. In adherence to DM-OUHROD-2023-1372, titled *Conduct of Activities Related to the Induction Program for Beginning Teachers*, and to ensure that all newly hired teachers undergo a well-structured induction process, this Office hereby informs the field of the conduct of the Division Orientation on the Enhanced Induction Program for Beginning Teachers (EIPBT) on March 5, 2026, at the Division Training Center, Dapa, Surigao del Norte.
2. This orientation will equip the newly hired teachers with the necessary knowledge, skills, and support systems to effectively fulfill their roles within the Department of Education.
3. The list of participants and Program Management Team (PMT) Terms of Reference are attached to this memorandum. All participants must register online through this link <https://forms.office.com/r/E416hQdLkR>.
4. Meal and snacks shall be charged against the 2026 HRD/INSET Funds, subject to existing accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is hereby directed.

MANUEL O. CABERTE
Schools Division Superintendent

Encl: As Stated

Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

HRD PAPs PROFESSIONAL DEVELOPMENT

SGOD/fdtesiorna
02/26/26



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Enclosure 1: List of Participants

Name	Sex	School
JULIE JUNTILO CONDE	Female	Halian ES
Chaira May Garidos	Female	Roxas Es
David A. Colagbang	Male	Suyangan NHS
Elivir M. Sinday	Male	Maribojoc ES/Pitogo ES
Leneth Tayer Vicio	Female	Halian ES
JADE DANAS BANAYBANAY	Male	Sta. Fe NHS
LYN-LYN P. PETALLO	Female	Halian ES
Reann A. Sinday	Female	Dapa NHS
ROSAMINAH MAE M. PLATIL	Female	Rizal ES
John Anthony C. Portillo	Male	San Isidro NHS
Chierylen Caintoy Sarno	Female	Tigasao ES
Shiela L. Consigna	Female	New Uba
JORILYN S. DOLE	Female	Dapa NHS
JONALYN D. RIVAS	Female	San Mateo ES
EVELYN G. CALIDGUID	Female	Abad Santos ES
Aimee D. Dalumpines	Female	Dumoyog PS
MARIEL SALADO BORJA	Female	Sta. Felomina ES
Mae Angilie A. Besagas	Female	Dumoyog PS
Christyl M. Dañas	Female	San Benito CES
Michelle B. Paredes	Female	Lobogon ES
ROMALYN C. GARCIA	Female	Jamoyaon ES
EVAN ACE PLATIL CONGRESO	Male	Alegrian NHS
Julie Juntilo Conde	Female	Halian ES
GEMBERT JACON TESADO	Male	Sayak Es
Queenielee Maderal Cubillan	Female	Sta. Fe Nhs
SHARMEN SAPURAS MIGULLAS	Female	San Roque ES
JESSIELYN S. TABIGUE	Female	Jaboy ES



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ANA MARIE M. FORMILLES	Female	San Roque ES
Kathleen-Ann Concha Cobol	Female	Burgos CES
ROSALLY B. MINGUITA	Female	Dayaohay PS
Emilyn Megullas Monter	Female	San Benito NHS
JUDILYN D. ARREZA	Female	Lasala IS
REA GORILLO CULMINAS	Female	Sta. Felomina ES
Kristine Cabanada Estolano	Female	GLCES
RAZZEL	Male	Sayak ES
Reymart N. Pelicane	Male	Mam-on PS/Suyangan ES
MARICAR M. PLAZA	Female	Buenavista ES
GINA D. MADERA	Female	Can-uyan PS/Don Paulino ES
Jennessa G. Caballejos	Female	Maribojoc ES/Pitogo ES
RICA E. AYUPAN	Female	General Luna NHS
Merly E. Flores	Female	Esperanza ES
Ana Marie Yamson	Female	San Fernando ES
Deomedito Liscano	Female	
Program Management Team Manuel O. Caberte-SDS Roel T. Diamante-ASDS Harem L. Taruc – Chief SGOD Gemna G. Pobe- Chief CID Ferosana D. Tesiorna- HRD-SEPS Lowela B. Espanto-HRD-EPSII Malou Sinday- AOIV Jeddah May Nangcas-Legal Officer Glenda R. Dadap-PDO I		



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Enclosure 2: Indicative Program Activities

TIME	ACTIVITIES	IN-CHARGE
8:00-9:00	Arrival and Registration	Secretariat
9:00-9:40	Opening Program	
	<ul style="list-style-type: none">National Anthem/ Prayer, Siargao Hymn, Quality Policy Statement	AVP
	<ul style="list-style-type: none">Attendance Check	Lowela B. Espanto
	<ul style="list-style-type: none">Opening Remarks and Statement of Purpose	Harem L. Taruc, PhD Chief-SGOD
	<ul style="list-style-type: none">SDS Message	Manuel O. Caberte OIC-SDS
9:40-10:00	Health Break	
10:00-11:00	Walkthrough on the Implementing Guidelines (Specifically on Procedure, Roles and Responsibilities &Timeline)	Harem L. Taruc
11:00-11:30	IPBT Quizzes under Professional Development Learning Management System	Ferosana D. Tesiorna- SEPS
11:30-12:00	Code of Conduct of Teachers and Magna Carta for Teachers	Atty. Jeddah May Nangcas
12:00-1:00	Lunch Break	



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1:00-3:00	<ul style="list-style-type: none">• Professional Development Information System (PDIS)• Professional Development Learning Management System• Walkthrough on Coursebooks	Ferosana D. Tesiorna-SEPS
2:00-3:00	Gender Sensitivity Awareness	Glenda R. Dadap- PDO I
3:00-3:30	Health Break	
3:30-4:30	Organizational Structure and Administrative Procedure	Malou S. Omosay-AOV
4:30-5:00	Open Forum	
5:00-5:30	End of the Program Evaluation	M&E Section