



Republic of the Philippines
Department of Education
 CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM

No. 04-099s, 2026

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, SGOD and CID
 Education Program Supervisors
 Public Schools District Supervisors / DICs
 Section Heads
 All others Concerned

CONDUCT OF PERFORMANCE MONITORING AND COACHING cum DIVISION MONITORING, EVALUATION, AND ADJUSTMENT (DMEA), AND PROGRAM IMPLEMENTATION REVIEW AND PLAN ADJUSTMENT (PIRPA) REPORTS FOR THE FIRST QUARTER OF CY 2026

- Pursuant to Regional Memorandum No. 0266, s. 2026 titled "Conduct of Regional Monitoring, Evaluation, and Adjustment (RMEA) – Program Implementation Review and Plan Adjustment (PIRPA) CY 2026, this office shall conduct Performance Monitoring and Coaching cum DMEA Report Presentations and Program Implementation Review and Plan Adjustment (PIRPA) for 1st Quarter of CY 2026 on April 14, 2026, at 8:00 am to 5:00 pm at the Schools Division Office Training Center, Dapa, Surigao del Norte.
- The expected participants in this activity are listed below and must strictly follow their designated clustered schedule:

Sub-mechanism	Cluster	Participants	Time
SGOD	II	Chief-SGOD, EPS(SGOD), SEPS, EPS II, Planning Officer, YFD Coordinators, SHN Personnel, Representative from Physical Facilities Section	April 14, 2026 8:00 am to 10:00 am
OSDS	1	Legal Officer, ITO, Budget Officer, Division Accountant, AOV, AOsIV (Cashier, Personnel, Records, and Supply)	April 14, 2026 10:00 am to 12:00 nn
CID	III	Chief – CID, EPS from Instructional Management Section, PSDS/DIC, Representative from Learning Resource Management Section	April 14, 2026 1:00 pm – 3:00 pm
Minutes Taker	Louwyn E. Gubaton – EPSp II SMM&E		



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