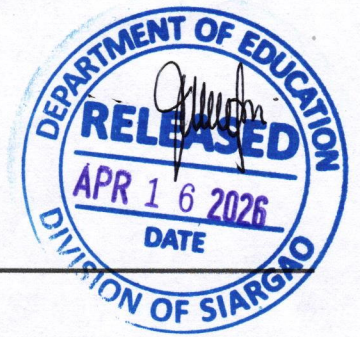
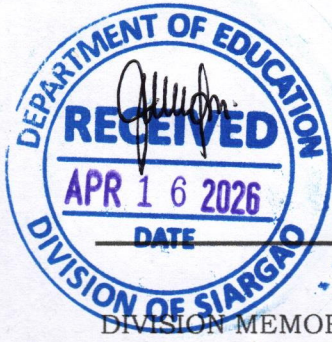




Republic of the Philippines
Department of Education
 CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM

No. 04-103, 2026

To: Assistant Schools Division Superintendent
 CID Chief and Personnel
 SGOD Chief and Personnel
 OSDS Personnel
 Elementary School Principals/ Head Teachers/ School In-Charge
 Secondary School Principals/ Head Teachers/ School In-Charge
 This Division

FIRST REGULAR DIVISION MANAGEMENT COMMITTEE (MANCOM) CONFERENCE

1. Division and field officials, and other personnel concerned are hereby informed on the Division MANCOM Conference which will be on April 29, 2026 at 8:00 am at Sapao, to be hosted by Sapao District.
2. The said conference aims to:
 - a. Communicate key updates from the Regional MANCOM to ensure shared understanding across all units.
 - b. Discuss and present current updates specifically on CRAG 2026 and Division Achievement Test (DAT) result and strategic directions relevant to SDO operations.
 - c. Share updates from the three functional divisions to strengthen collaboration and alignment.
3. All participants shall observe proper decorum and are encouraged to wear formal attire with green. The wearing of maong or tattered jeans, rubber shoes and sleeveless are strictly discouraged.
4. A registration fee of ₱600.00 (six hundred pesos) shall be collected to cover Meal and Snacks. All expenses incurred in the conduct of the conference shall be charged to the Division MOOE, School MOOE, or other authorized funds, in accordance with existing accounting and auditing rules and regulations.
5. All participants are strictly required to observe health and safety protocols throughout the duration of the activity.
6. Immediate dissemination of this Memorandum is hereby directed.

MANUEL O. CABERTE
 Schools Division Superintendent

Reference: None
 Encl's: None
 To be indicated in the **PERPETUAL INDEX** under the following subjects:
 CONFERENCE

SGOD/fdt
 04162026



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