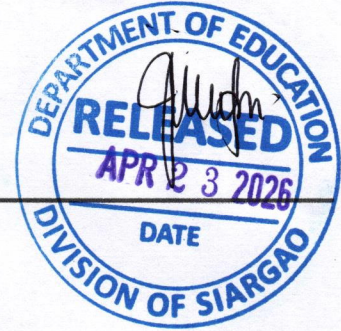


Republic of the Philippines  
Department of Education  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO



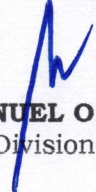
DIVISION MEMORANDUM

No. 04-103 s. 2026

To: Assistant Schools Division Superintendent  
CID Chief and Personnel  
SGOD Chief and Personnel  
OSDS Personnel  
Elementary School Principals/ Head Teachers/ School In-Charge  
Secondary School Principals/ Head Teachers/ School In-Charge  
This Division

CORREGENDUM TO THE DIVISION MEMORANDUM NO. 04-103 s. 2026 re: FIRST REGULAR  
DIVISION MANAGEMENT COMMITTEE (MANCOM) CONFERENCE

1. Division and field officials, and other personnel concerned are hereby informed that the conduct of the First Regular Division Management (MANCOM) Conference is rescheduled in April 28, 2026, 8:30 am at Sapao Municipality Gymnasium.
2. Members of the committee are requested to wear the purple polo jack as prescribed attire of the said activity.
3. All items stipulated in the Division Memorandum no, 04-103 s. 2026 shall remain in effect and shall be strictly observed unless otherwise modified in this corregendum.
4. The following additional details are hereby emphasized for guidance and compliance:
  - Attendance is strictly required for all identified participants.
  - Registration shall commence at least 30 minutes before the start of the program.
  - Participants are expected to bring necessary reports and reference documents for the conference proper.
5. All concerned are enjoined to ensure active participation and preparedness to facilitate the smooth conduct of the conference.
6. Immediate dissemination of this Memorandum is hereby directed.

  
**MANUEL O. CABERTE**  
Schools Division Superintendent

Reference: As Stated

Encl's: None

To be indicated in the **PERPETUAL INDEX** under the following subjects:  
CONFERENCE

SGOD/ftt  
04232026



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