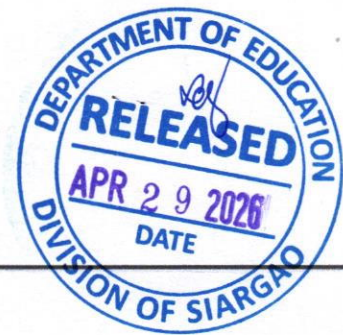




Republic of the Philippines  
**Department of Education**  
CARAGA REGION  
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM  
No. 04-111s, 2026

To: Assistant Schools Division Superintendent  
CID Chief and Personnel  
SGOD Chief and Personnel  
OSDS Personnel  
Elementary School Principals/ Head Teachers/ School In-Charge  
Secondary School Principals/ Head Teachers/ School In-Charge  
This Division

CORREGENDUM TO THE DIVISION MEMORANDUM NO. 04-111 s. 2026 re: DIVISION  
TRAINING ON THE INTERMEDIATE GUIDE FOR EFFECTIVE  
MANAGEMENT FOR SCHOOL LEADERS

1. This is to inform the field of the corrected schedule of the Division Training on the Intermediate Guide for Effective Management for School Leaders due to a typographical error in the previously issued date. The training will be held on May 4-6, 2026, at 8:30 AM at Langojon Resort, Sta. Fe, General Luna.
2. All items stipulated in the Division Memorandum no, 04-103 s. 2026 shall remain in effect and shall be strictly observed unless otherwise modified in this corregendum.
3. The following additional details are hereby emphasized for guidance and compliance:
  - Participants are requested to proceed to the plenary hall upon arrival. Check-in will commence in the afternoon.
  - Breakfast shall be served on Day 1.
  - All participants are advised to coordinate with the PMT for proper arrangements and other related concerns.
4. All concerned are enjoined to ensure active participation and preparedness to facilitate the smooth conduct of the training.
5. Immediate dissemination of this Memorandum is hereby directed.

  
**MANUEL O. CABERTE**  
Schools Division Superintendent

Reference: As Stated  
Encl's: None  
To be indicated in the **PERPETUAL INDEX** under the following subjects:  
HRD PROFESSIONAL DEVELOPMENT

SGOD/fdt  
04292026

