



Republic of the Philippines
Department of Education
 CARAGA REGION
 SCHOOLS DIVISION OF SIARGAO



Division Memorandum
 No. **07-197s**, 2026

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads
 All Concerned

TIMELINE OF ACTIVITIES IN THE DEPLOYMENT OF NON-TEACHING POSITIONS

1. This Memorandum provides the timeline of activities for the deployment of applicants to newly created and natural vacancy of non-teaching positions to ensure a transparent, systematic, and timely recruitment, selection, and placement process.

2. Timeline of activities

Activity	Date	Venue	Committee/Personnel involve
Release of Initial Evaluation result	July 10, 2026	HR Bulletin board (Division office and Schools)/DepEd Siargao Official werbsite / DepEd Tayo Siargao	HRMO II
Conduct of Work sample test	July 14, 2026	Siargao Convention Center	HRMPSB
Assessment of Pertinent documents	July 13-17, 2026	PRIME room -HRM	HRMPSB and Select AO II school personnel
Interview	July 20-22, 2026	Division Training Center	HRMPSB
Release of initial result/ Open ranking	July 23, 2026	HR Bulletin Board	HRMPSB



Address: Km. 3, Brgy. Osmena, Dapa, Surigao del Norte
 Contact No.: 09190040217

[M siargao@deped.gov.ph](mailto:siargao@deped.gov.ph) [f DepEd Siargao](https://www.facebook.com/DepEdSiargao)



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Posting of Comparative Assessment Ranking	Final	July 28, 2026	HR Board	Bulletin	HRMO II
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3. For the list of qualified applicants please refer to this link:

<https://bit.ly/IERNON-TEACHINGPOSITIONS>



4. For guidance and compliance.


MANUEL O. CABERTE
Schools Division Superintendent

Encl. List of participants
Reference: None
To be indicated in the Perpetual Index under the following
PRIME-HRM RSP HR

OSDS/RBoncaros
7/9/2026



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 siargao@depd.gov.ph  DepEd Siargao