



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM

No. **07-208**s. 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Public School District Supervisor
Private and Public Elementary and Secondary School Heads
All Other Concerned

COMPOSITION OF DEPED COMMITTEE ON ANTI-RED TAPE (CART)

1. In accordance with Republic Act No. 11032, DepEd Memorandum No. DM-OUHROD-2024-0268, and ARTA Memorandum Circular No. 2023-08, the standard composition of the Schools Division Office Sub-Committee on Anti-Red Tape (SDO-CART) and the School Sub-Committee on Anti-Red Tape (School-CART) is structured as follows:

a. Schools Division CART Committee:

Chairperson: Manuel O. Caberte
Schools Division Superintendent
Vice Chair: Roel O. Diamante, CESO IV
Assistant Schools Division Superintendent
Members: Harem L. Taruc, Chief-SGOD
Jeddah May C. Nangcas, Attorney III
Administrative Officer V
John Eric A. Jabines, ITO
Reggy C. Asupre, DPAC

Secretariat: Carlo Borris G. Oraliza, AO IV
Louwyn E. Gubaton, EPS II

b. School CART Committee:

Chairperson : Principal/Head Teacher
Members : At least (one) 1 Teacher designate
: Non-teaching personnel

2. **The SDO-CART and School Committees** are hereby created and designated to ensure zero red tape and streamlined processing of all public transactions within this Division. Pursuant to RA 11032, the CART shall lead the implementation of efficiency measures and shall be responsible for the following core functions:



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DepEd Siargao



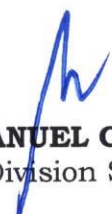
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- Reengineer systems and streamline administrative procedures;
- Comply with zero-red-tape policy across all public transactions;
- Implement the Citizen's Charter by updating and posting service standards;
- Monitor processing times to enforce the 3-7-20 day transaction rules;
- Establish feedback mechanisms to handle public complaints and suggestions;
- Submit compliance reports to the Anti-Red Tape Authority
- Dissemination of ARTA information, education, and communication materials for public consumption

Responsibilities of DepEd CART Secretariat:

- Provide administrative assistance to the CART, as needed;
- Manage the communication channels and database of RA 11032 documents; and
- Monitor the status of compliance with RA 11032 requirements.

3. Immediate dissemination of this memorandum is directed.


MANUEL O. CABERTE
Schools Division Superintendent

Encl/s: As stated

Reference/s: Republic Act No. 11032; DepEd Memorandum No. DM-OUHROD-2024-0268; and ARTA Memorandum Circular No. 2023-08. To be indicated in Perpetual Index under the following subjects

ARTA

OSDS/JMCN
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