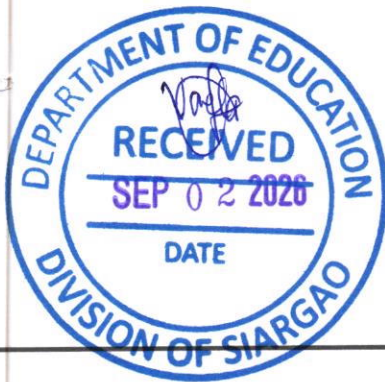
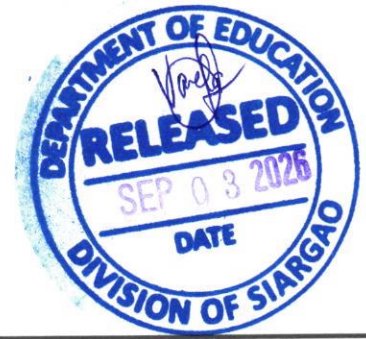




Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM
No. 09-264, 2026

To: All concerned personnel
This division

**NEW COMPOSITION OF THE DIVISION HUMAN RESOURCE MERIT PROMOTION
AND SELECTION BOARD (HRMPSB) COMMITTEE**

1. Pursuant to Civil Service Commission (CSC) Memorandum Circular No. 08, s. 2025, otherwise known as the 2025 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), and DepEd Order No. 19, s. 2022, otherwise known as the Department of Education Merit Selection Plan (MSP), this Office hereby reconstitutes the Human Resource Merit Promotion and Selection Board (HRMPSB) of the Schools Division Office of Siargao.
2. The HRMPSB shall assist the appointing authority in the judicious, objective, and transparent assessment of applicants and recommend qualified candidates for appointment and promotion in accordance with the principles of merit, fitness, competence, equal opportunity, and integrity.
3. The composition of the HRMPSB shall be as follows:

For Non-Teaching Positions:

Chairperson:

ROEL T. DIAMANTE, PhD., CESO VI
Assistant Schools Division Superintendent

Members:

HAREM L. TARUC, PhD.
Chief, School Governance and Operations Division
(SGOD)

CATHERINE B. LANDAO
Administrative Officer V (Administrative)

ROCHELL M. BONCAROS



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Administrative Officer IV (Human Resource Management)

ISAGANI B. CALIDGUID

Planning Officer III,
Division Employees Union Representative

For Teaching and Teaching-Related Positions:

Chairperson: **ROEL T. DIAMANTE, PhD., CESO VI**
Assistant Schools Division Superintendent

Members: **HAREM L. TARUC, PhD.**
Chief, School Governance and Operations Division (SGOD)

GEMNA G. POBE, EDD, DPA
Chief, Curriculum Implementation Division (CID)

CATHERINE B. LANDAO
Administrative Officer V (Administrative)

ROCHELL M. BONCAROS
Administrative Officer IV (Human Resource Management)

Additional Members: **PESPA PRESIDENT**
SIADASSA PRESIDENT
School Head/Immediate Supervisor of the Office where the vacancy exists

Secretariat: **GRLEY JANE P. CAVITE**
JUDY ANN B. MARCOS

4. The HRMPSB shall perform the following functions:
a. Review and evaluate the qualifications and competencies of applicants;



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- b. Conduct comparative assessment of candidates in accordance with the approved Merit Selection Plan;
 - c. Ensure fairness, transparency, and adherence to existing Civil Service Commission and Department of Education policies;
 - d. Prepare and submit assessment results and recommendations to the appointing authority; and
 - e. Perform other related functions necessary in the recruitment, selection, and appointment process.
5. The members of the HRMPSB shall serve until a new composition is issued or until otherwise modified by appropriate authority.
6. All previous issuances inconsistent with this Memorandum are hereby repealed, amended, or modified accordingly.
7. Immediate dissemination and strict compliance with this Memorandum is highly directed.
8. For information and guidance.


MANUEL O. CABERTE
Schools Division Superintendent

Encl. None

Reference: None

To be indicated in the Perpetual Index under the following
PRIME-HRM RSP HR

OSDS/RBoncaros
09/02/2026