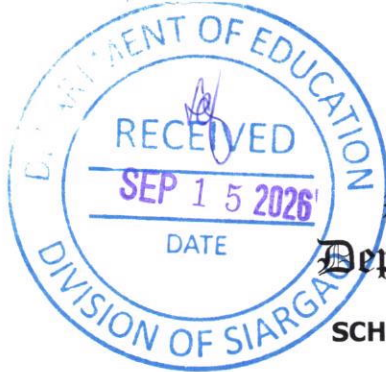




Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Division Memorandum

No. **09-273** s., 2026

TO: Assistant Schools Division Superintendent
CID Chief, SGOD Chief & Section Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary School Heads
All Kindergarten Teachers
This Division

**DIVISION TRAINING ON THE UNPACKING AND CONTEXTUALIZATION
OF KEY STAGE 1 LITERACY AND NUMERACY COMPETENCIES
FOR THE THREE TERMS**

1. In support of the DepEd's continuing efforts to strengthen foundational literacy and numeracy skills among learners, this Office announces the conduct of the **Training on the Unpacking and Contextualization of Kindergarten to Grade 3 Literacy and Numeracy Competencies for the Three Terms on October 7-11, 2026 (3 days face-to-face and 2 days online)** at the **Hangout Alley, Dapa, Surigao del Norte**.
2. The activity aims to deepen teachers' understanding of the literacy and numeracy competencies prescribed for Key Stage 1 and enable them to contextualize learning experiences that are relevant, meaningful, and responsive to the needs of learners.
3. Specifically, the training seeks to:
 - a. unpack the literacy and numeracy competencies for Terms 1-3 in KS 1;
 - b. strengthen teachers' understanding of the progression of learning competencies across grade levels;
 - c. contextualize competencies to align with local culture, environment, and learners' experiences;
 - d. develop appropriate learning resources, classroom activities, and assessment strategies anchored on the competencies; and
 - e. promote collaboration among teachers in designing effective instructional interventions to improve literacy and numeracy outcomes.
4. The participants are the PSDSs, K to 3 teachers of SDO Siargao and other personnel identified by the Curriculum Implementation Division (CID) as learning facilitators. The PSDSs shall recommend 9 participants per district, preferably experienced teacher in Kindergarten to Grade 3, and shall encode the names of their participants through this link https://sdosiargao.com/K_3UnpackingContext. They are also expected to:



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- attend and actively participate in all sessions throughout the duration of the training;
- bring a laptop and other materials needed for workshops and collaborative activities;
- complete all required outputs and action plans; and
- share and apply the knowledge and skills gained to improve classroom instruction and learner achievement.

4. In order to ensure the continuity of learning during the conduct of the training, teacher-participants shall implement an **Alternative Delivery Mode (ADM)** for their classes during the dates covered by their attendance in the activity. For this training, teacher-participants shall shift to ADM classes for **three (3) days**, specifically on **October 7-9, 2026**.

5. To facilitate the implementation of ADM, all teacher-participants are directed to:

- prepare and distribute **Activity Worksheets (AWs)** and other appropriate self-learning activities covering the lessons and competencies in all learning areas scheduled for the affected dates;
- ensure that all learning materials contain clear instructions and are aligned with the prescribed learning competencies and learning objectives;
- provide mechanisms for monitoring learners' progress and assessment of submitted outputs upon resumption of regular classes;
- coordinate with their respective School Heads regarding the distribution, retrieval, and monitoring of learner outputs; and
- ensure that learning continuity is maintained and that no learner is disadvantaged due to their participation in the training.

6. Attendance of all authorized participants in this activity shall be considered **official time and/or Service Credits/CTO** subject to existing DepEd policies, rules, and regulations, and shall be pre-registered using this link: <https://sdosiargao.com/RegistrationUnpackContext>.

7. School Heads are hereby directed to make the necessary administrative arrangements to ensure uninterrupted delivery of instruction through the implementation of the prescribed ADM activities during the training period.

8. The School Heads and PSDS's shall monitor compliance with these provisions and provide the necessary support to ensure effective implementation of ADM during the activity period.



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9. Expenses related to transportation, meals (breakfast & dinner), and other incidental expenses of participants shall be charged against local funds/MOOE or other available funds, while lunch and 2 snacks for 3 days shall be charged to PSF-ELLN funds subject to the usual accounting and auditing rules and regulations.
10. The Curriculum Implementation Division through the Education Program Supervisor for Kindergarten and HRD shall oversee the conduct, while the SM & ME SEPS shall monitor and evaluate the conduct of the activity.
11. The detailed program of activities and other pertinent information are attached as enclosures to this Memorandum.
12. Immediate and wide dissemination of this Memorandum is desired.


MANUEL O. CABERTE
Schools Division Superintendent

Encls.: Training Matrix & TWG
References: None

To be indicated in the PERPETUAL INDEX under the following subjects:
CONTEXTUALIZATION CURRICULUM KEY STAGE 1 UNPACKING

CID/lserf
09/15/2026



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Enclosure No. 1 to Division Memorandum No. _____ s. 2026

Training Matrix

Date/Time	Learning Outcomes	Content/Topics	Activities	Assessment	Resource Person/ Learning Facilitator
October 7, 2026 7:30 – 8:00 AM			Opening Program		PMT
8:00AM – 12:00PM	Explain the Revised K to 10 curriculum framework and the process of unpacking and contextualizing learning competencies in Literacy & Numeracy	Overview of the Revised K to 10 Curriculum; term-based structure.	Lecturette; open forum; workshop orientation	Concept check	K: Rose Karen Mae S. Arriesgado, MT-I I: Mildred M. Rosales, MT-I II. Verna B. Madlos, MT I III. Roselyn Figuron, MT-I
1:30 PM – 2:30 PM	Explain Gender-fair and Non-Stereotyping	Gender-fair and non-stereotyping contextualization guidelines (GAD session)	Lecturette; open forum; workshop orientation	Concept Check	Glenda R. Dadap , PDO I
2:30 PM – 4:00 PM	Explain the process of unpacking and contextualizing	Principles of unpacking and contextualization;	Lecturette; open forum; workshop orientation	3-2-1 Reflection	Luz Sandra R. Fernandez , EPS
Day 2 8:00 AM – 5:00 PM	Unpack and contextualize Term 1 Literacy and Numeracy competencies for Grades 1-3	Term 1 competencies for Language, Filipino, and Mathematics; local context integration	Grade-level/subject workshop; peer critiquing	Workshop output rating	All Participants
Day 3 8:00 AM – 5:00 PM	Unpack and contextualize Term 2 Literacy and Numeracy competencies for Grades 1-3	Term 2 competencies for Language, Filipino, and Mathematics; local context integration	Grade-level/subject workshop; peer critiquing	Workshop output rating	All Participants



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Day 4 8:00 AM – 5:00 PM Online	Unpack and contextualize Term 3 Literacy and Numeracy competencies for Grades 1-3	Term 3 competencies for Language, Filipino, and Mathematics; local context integration	Grade-level/subject workshop; peer critiquing online	Workshop output rating	All Participants
Online Meeting Link https://sdosiargao.com/ValFinKS1					
Day 5 8:00 AM – 5:00 PM Online	Finalize and validate unpacked and contextualized competencies for the three terms	Quality assurance review; compilation and finalization of outputs	Online presentation of outputs and culmination	Output presentation and validation	All Participants



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Enclosure No. 2 to Division Memorandum No. _____ s. 2026

Technical Working Group

Committee	Role	Responsible Person/s
Program Committee	Plans and manages the overall flow of the training to ensure that all sessions are conducted according to schedule. Coordinates with speakers, facilitators, and other committees for the smooth implementation of activities.	Rose Karen May S. Arriesgado Miraflor P. Bocota Maricel S. Carballo Rouela S. Dizon Carolyn S. Clamohoy
Documentation Committee	Records the training through photos, videos, attendance, and written reports. Organizes and compiles all documentation and outputs for reporting and future reference.	Mildred M. Rosales Verna B. Madlos Roselyn Figuron
Health Committee	Promotes the safety and well-being of all participants throughout the training. Provides first aid assistance and responds to health-related concerns or emergencies.	Assigned Division Nurse



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Technical & Participant Support Committee	Provides technical assistance and addresses participants' concerns before and during the training. Ensures the proper operation of equipment, internet connectivity, and other logistical requirements.	Luz Sandra R. Fernandez Ferosana D. Tesiorna Lowela B. Espanto
Monitoring & Evaluation Committee	Monitors training implementation and participant engagement throughout the activity. Collects, analyzes, and reports feedback and evaluation results to support continuous improvement.	Aquino D. Garcia Louwyn E. Gubaton