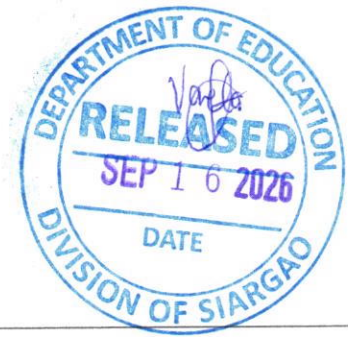




Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



DIVISION MEMORANDUM
No. **09-275** s. 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Public School District Supervisor
Private and Public Elementary and Secondary School Heads
Division AVP-TWG Members
All Others Concerned

**ACTIVATION OF DIVISION AVP-TWG FOR THE STATE OF THE MUNICIPAL ADDRESS OF
HON. ELIZABETH T. MATUGAS**

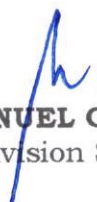
1. Upon the formal request of the **Local Government Unit of Dapa (LGU-Dapa)**, the Division Audio-Visual Production-Technical Working Group (AVP-TWG) is hereby activated to provide technical assistance and production support for the upcoming **State of the Municipal Address (SOMA)** of Hon. Elizabeth T. Matugas.
2. The following personnel are designated as members of the Division AVP-TWG:
 - a. **Chairperson:** Catherine B. Landao, AO-V
 - b. **Vice-Chairperson:** Kem E. Abuton, Jr., P-III - Script and Technical Guide
 - Members:**
 - Dexter L. Consigna, HT-II - Stage and Production Coordination
 - Charls Aster Ortojan, MT I - Audio and Sound Engineering
 - Harold Anjoben Espinile, MT I - Visuals and Graphics
 - Lauris Marx Congreso, T III - Visuals and Graphics
 - Jorey Lisondra, T II - Documentation and Post-Production
 - Ma. Lynda Sajol, T-II - Logistics and Coordination
 - Ryan Banaybanay, T-II - Floor and Stage Mobility
3. To ensure readiness and alignment with LGU-Dapa, the following series of convergence meetings are hereby set:
 - a. September 21, 2026 - Drafting and Review of AVP Scripts and Technical Guide
 - b. September 22-28, 2026 - AVP Preparations and Technical Arrangements
 - c. September 29, 2026 -Dry-Run with LGU-Dapa Program Committee
4. All meetings shall be held at the **LGU-Dapa Conference Hall**, unless otherwise specified.
5. TWG members who are teaching personnel are directed to coordinate with their respective **principals** to ensure continuity of learning during their official engagement.





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6. This memorandum takes effect immediately. All concerned are enjoined to extend full cooperation to ensure the successful conduct of the SOMA.


MANUEL O. CABERTE

Schools Division Superintendent

Encl/s: As stated

Reference/s:

To be indicated in Perpetual Index under the following subjects

SOMA PARTNERSHIP

OSDS/KEAbutton
09/16/2026