



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO



Division Memorandum
No. 10-310 s. 2026

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Elementary & Secondary School Heads
This Division

**DIVISION ORIENTATION ON THE PROPER CONDUCT, RECORDING, AND
ANALYSIS OF CRLA, PHIL. IRI, RMA AND LITERACY & NUMERACY
FOR BoSY, MoSY & EoSY REPORTING ACROSS KEY STAGES**

1. The field is hereby informed that there will be a Division Orientation on the Proper Conduct, Recording, and Analysis of CRLA, Phil-IRI, RMA, and Literacy & Numeracy Assessments on **November 4-5, 2026**, at **EY Miner Suites, Borromeo St., Surigao City**.
2. The activity aims to ensure the standardized administration of assessment tools and enhance the capability of school and district leaders in analyzing assessment data for planning, implementation, monitoring, and evaluation of literacy and numeracy programs.
3. Specifically, the orientation aims to:
 - a. discuss the policies, guidelines, and procedures in the administration of BoSY, MoSY, and EoSY assessments;
 - b. orient participants on the conduct of CRLA, Phil-IRI, RMA, and other literacy and numeracy assessments;
 - c. standardize assessment administration, scoring, recording, and reporting procedures across schools;
 - d. strengthen participants' competencies in interpreting and analyzing assessment results;
 - e. facilitate the development of intervention plans based on identified literacy and numeracy needs of learners; and
 - f. clarify issues and concerns related to assessment implementation and reporting.
4. The classification and number of participants in this activity are enumerated in the table below and are required to register using this link:
<https://sdosiargao.com/RegistrationCRLAPhilIRIRMALN>

Classification	Number of Participants
EPS	9



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PSDS		10
Elementary School Heads		120
Secondary School Heads		25
2 Master Teachers from Elementary per District (1 Literacy and 1 Numeracy)		20
2 Master Teachers from Secondary per District (1 Literacy & 1 Numeracy)		20
Top management/ PMT/ M & E/ RPs		16
Total		220

5. The participants are required to bring their laptop, extension wire, and internet service provider to be used during the orientation. They are advised to travel early to Surigao City on November 4, 2026. The first meal is breakfast on November 4, and the check-in time is 2:00 p.m. on the same date. Check-out is at 12:00 noon on November 5, 2026, and the last meal is dinner on the same date.

6. Meals and accommodation expenses shall be charged to 2026 Current BEC Funds, while travel and other incidental expenses shall be charged to School MOOE or Local Funds and other permissible funding sources, subject to existing budgeting, accounting, and auditing rules and regulations.

7. For inquiries, please coordinate with Luz Sandra R. Fernandez, EPS (K, EPP/TLE), through luz.fernandez004@deped.gov.ph.

8. Immediate dissemination of and compliance with this Memorandum are hereby directed.

MANUEL O. CABERTE
Schools Division Superintendent

Enclosure: None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

ASSESSMENT

CRLA/PHIL-IRI/RMA

ORIENTATION

CID/lserf

10/19/2026



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