

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The Invitation to Bid shall be:

- a) In line with the principles of transparency and competitiveness and to ensure the widest possible dissemination thereof, all invitations to bid shall be published continuously by the Procuring Entity, for seven (7) calendar days on the Philippine Government Electronic Procurement System (PhilGEPS) website, in any conspicuous place reserved for this purpose in the premises of the Procuring Entity, and on the website or social media platforms of the Procuring Entity, if available, or such other channels as may be authorized by the Government Procurement Policy Board (GPPB), and the website prescribed by the foreign government/foreign or international financing institution, if applicable; and
- b) For justifiable reasons, Procuring Entities that cannot publish procurement opportunities on its website, social media platform, or such other channels authorized by the GPPB shall publish its invitation to bid, at least once, in a newspaper of general nationwide circulation.

Apart from the essential items listed in the Bidding Documents, the Invitation to Bid should also indicate the following:

- a) The availability of the Bidding Documents, which shall be commence from the time the Invitation to Bid is first published until the deadline for submission and continue until the deadline for submission and receipt of bids;
- b) The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c) The deadline for the submission and receipt of bids;
- d) The procurement strategy/ies; and
- e) The bid award criterion/criteria. (e.g., the application of a margin of preference in bid evaluation)

The Invitation to Bid should be incorporated into the Bidding Documents. The information contained in the Invitation to Bid must conform to the Bidding Documents, particularly to the relevant information in the BDS.



Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

Invitation to Bid for Repair and Rehabilitation of the 14 – Classroom School Building at Socorro National High School

- 1) The *Department of Education, Schools Division of Siargao*, through the *BEFF 2026 Fund (ATP)* intends to apply the sum PHP 14,450,332.90 being the Approved Budget for the Contract (ABC) to payments under the contract for *Repair and Rehabilitation of the 14 – Classroom School Building at Socorro National High School*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The *Department of Education, Schools Division of Siargao* now invites bids for *Repair and Rehabilitation of the 14 – Classroom School Building at Socorro National High School*. Completion of the Works is required *One Hundred Twenty Days (120) calendar days from the receipt of the NTP as contract duration*.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the IRR, otherwise known as the “New Government Procurement Act (NGPA)”.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

- 4) Interested bidders may obtain further information from Department of Education, *Schools Division of Siargao* and inspect the Bidding Documents at the address given below from *Monday-Thursday 8:am to 5:00pm*.
- 5) A complete set of Bidding Documents may be acquired by interested bidders on *October 12, 2026* from *Procurement Unit, Schools Division of Siargao, Brgy. Osmena, Dapa, Surigao del Norte* upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *PHP 25,000.00 only*. The *Department of Education, Schools Division of Siargao* shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.
- 6) The *Department of Education, Schools Division of Siargao* will hold a Pre-Bid Conference on October 20, 2026 at the *Assistant Schools Division Superintendent Office*.
- 7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below on or before *November 4, 2026*. Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.

- 9) Bid opening shall be on *November 4, 2026* at *Schools Division of Siargao Training Center*. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

- 10) Please be guided with the following descriptions schedules:

The schedule of BAC activities is at follows:

Activity	Date	Venue
1. Issuance of Bid Documents	October 12, 2026 to <i>November 3, 2026</i> 8:00am-5:00pm (excluding weekdays and holidays)	Procurement Unit, SDO Siargao
2. Pre-bid Conference	October 20, 2026 @9:00AM	Office of the ASDS
3. Deadline of Submission of Bids/Bid Opening	<i>November 4, 2026</i> @9:00AM	SDO Siargao Training Center

- 11) The *Department of Education, Schools Division of Siargao* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without thereby incurring any liability to the affected bidder or bidders.

- 12) For further information, please refer to:

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October 8, 2026


ROEL T. DIAMANTE, PhD, CESO VI
Assistant Schools Division Superintendent
BAC Chairperson