Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF SIARGAO

DEPARTMENT OF EDUCATION
RELEASED
NOV 12 2026
DATE
DIVISION OF SIARGAO

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 11-344 s, 2026

To: Asst. Schools Division Superintendent
CID and SGOD Chief
All Division Office Personnel Concerned
All School Administrators

3rd Division Management Committee Meeting for CY 2026

1. The field is informed of the conduct of the **3rd Division Management Committee (DManCom) Meeting CY 2026** on **November 17, 2026**, at 8:00AM in Siargao Tourism and Convention Center, Brgy. Osmeña, Dapa, Surigao del Norte.

2. The agenda of the meeting are as follows:
   a. Updates from the Office of the SDS
   b. Updates from the Functional Division Chiefs, and
   c. Other Matters

3. Please see Enclosure 1 for the indicative Program of Activities and for reference.

4. Expected participants include the ASDS, Functional Division Chiefs, Public District Supervisors, Education Program Supervisors, identified SGOD Personnel/PAP Owners, Invited Resource Persons, and DManCom Secretariat and PMT.

5. Pilar district, as the host district, shall be responsible for the preparation of the said meeting in coordination with the DManCom PMT. Meals and snacks will be provided. However, travelling expenses and per diem of the participants shall be charged to their local funds, subject to the usual accounting and auditing rules and regulations.

6. Participants shall wear the DManCom Official Polo when attending Division ManCom Meetings.

7. The minutes of the 2nd DManCom Meeting for CY 2026 will be shared in the official DManCom Messenger group chat for your review and reference.

8. Immediate and wide dissemination of this memorandum is desired.

MANUEL O. CABERTE
Schools Division Superintendent

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Enclosure 1 to Division Memorandum No. _____ s., 2026

Indicative Program of Activities

Time	Activities	Person Responsible	Action Required
8:00-8:30	Arrival/ Registration		
PRELIMINARIES			
8:31-10:00	Call to Order	**Manuel O. Caberte** Schools Division Superintendent	
	National Anthem	PMT In-charge	
	Opening Prayer		
	DepEd Quality Policy Statement		
	Roll Call, Declaration of Quorum	MANCOM Secretariat	For Declaration
	Opening Message and Management Directions	**Manuel O. Caberte** Schools Division Superintendent	
	Message	**Hon. Jeassa Gonzales** Municipal Mayor, Pilar	
	Session Temporarily Suspended to Give Way to the Invited Guest's Orientation		For Approval
	Orientation on PhilHealth YAKAP Program	**Dr. Riddille Noynay** Medical Doctor	
	Reading and Approval of the Minutes of the Previous Meeting	**Manuel O. Caberte** Schools Division Superintendent	For Approval
	Approval of the Agenda of the Meeting	**Manuel O. Caberte** Schools Division Superintendent	For Approval
NEW BUSINESS			
10:00-12NN	Presentation of Updates from Office of the Schools Division Superintendent	**Roe T. Diamante, CESO VI** ASDS	For Information/ Discussion
	Presentation of Updates • CID • SGOD • OSDS	Functional Division Chiefs	For Information/ Discussion
12NN-1PM	Lunch		
1PM-2PM	Management Directions, CY 2026 Priority Actions, and CY 2027 Preparatory Planning/SDS Time	**Manuel O. Caberte** Schools Division Superintendent	For Information/ Discussion
2PM-5PM	Consolidation and Confirmation of Management Agreements and Action Points	MANCOM Members/MANCOM Secretariat	For Information/ Discussion
	Other Matters		For Information/ Discussion
	Synthesis and Closing Message	**Manuel O. Caberte** Schools Division Superintendent	
	Adjournment	**Manuel O. Caberte** Schools Division Superintendent	For Approval